## **Education**

#### M.S. in Cultural Foundations of Education

Syracuse University; Syracuse, NY

May 2016

B.A. in English Literature; Studio Arts Minor; Certificate of Women, Gender, and Sexuality Studies University of Pittsburgh; Pittsburgh, PA May 2011

# Social Justice Experience

## Director: Diversity, Equity and Inclusion

Kent State University; Kent, Oh

Oct 2020 – Present

- Oversee the development and implementation of programs and services that promote equity, diversity and inclusion
- Provide oversight for the Education and Training Lab and supervise the coordinator of the lab
- Facilitate educational opportunities to help students, staff and faculty embrace and practice diversity. equity and inclusion values
- · Collaborate with campus units to develop new programs that effectively increase equity diversity, and inclusion as a practice
- Provide support to various groups and units across campus in reaching their DEI goals
- Work closely with faculty affiliates and coordinate the delivery of workshop sessions on and off campus
- Create educational opportunities for the campus and its surrounding communities, paying particularly attention to the regional campuses
- Serve as a liaison for and provide support to the various diversity and equity committees on campus

# **Assistant Director; LGBTQ+ Center Program Coordinator; LGBTQ+ Center**

Aug 2018 – Sep 2020

Sep 2016 - Aug 2018

Kent State University; Kent, Oh

- Coordinated event planning and implementation for various programs, including Lavender Graduation, Semester Kickoffs, and the Rainbow Run 5K
- Created and executed trainings and workshops focused on creating a safer, more inclusive campus for LGBTQ+ people
- Oversaw Quest Mentorship Program and cultivate relationships and growth for students and community mentors via check ins and monthly gatherings
- Provided support and referrals for students, faculty, staff, and community members
- Interviewed, directly managed, and evaluated 4-5 student interns each semester
- Supervised graduate assistant in programmatic responsibilities and professional development
- Developed and facilitated monthly trainings and meetings for a team of 10 students
- Acted as a Fiscal Steward managing transactions on JP Morgan PaymentNet, processing check requests, and ensuring interdepartmental charges follow protocol
- Designed graphics for marketing and promotional purposes
- Maintained and bolstered the Center's social media presence

#### Advisor

Kent State University: Threads; Kent State University

Feb 2017 - Present

- Advise group for gueer students of color and allies
- Communicate regularly with Executive board via email and in person meetings

Syracuse University: Spectrum; Syracuse University

June 2013 - June 2016

- Co-advised group created for RAs identifying within or interested in gender and sexual minorities
- Evaluated program and redesign structure to increase student interest and retention
- Planned, marketed, and executed programs, discussions, and activities

#### **Facilitator**

Gender & Communication; Kent State University

Aug 2017 – Dec 2017

- Facilitated discussion and activities for a 3 credit, twice weekly course around gender
- Provided comments, grades, and course materials via Blackboard

Katie Mattise

Katie Mattise

- Co-facilitated weekly group for students with marginalized genders and sexualities who are new to Syracuse or newly out
- Collaborated with LGBT Center co-facilitator to create activities and discussion prompts around topics relevant to students including families, relationships, campus experiences.

## C.A.R.E; Syracuse University

October 2015 - April 2016

- Co-facilitated 6-week dialogue group focused on conversations about privilege, oppression, and experiences surrounding race and ethnicity
- Prepared weekly exercises and dialogue strategies with co-facilitator

# **Student Affairs Experience**

## **Assistant Residence Director**

Syracuse University: Syracuse, NY

June 2013 – June 2016

- Developed and co-facilitated weekly staff meetings, including staff development activities
- Coordinated administrative tasks, housing moves, and building opening and closing processes
- Served as a hearing officer for disciplinary matters
- Participated in RA selection by interviewing and co-facilitating a 4-week course
- Provided on-call coverage for a population of 1,800 residents and respond to student crisis
- Directly supervised 6 RAs in programming, community building, and on-call responsibilities
- Instructed PAF 410: Residence Life Policy Implementation, utilizing Blackboard and weekly 1:1s
- Advised Hall Council, attending weekly general body meetings and one on ones with e-board
- Interviewed, trained, supervised, and evaluated a team of 10-15 Main Desk Assistants in lockout, mail, package, and other procedures

#### **Resident Director**

Hiram College: Henry/Bowler Halls; Hiram, OH

July 2011 - May 2013

- Managed day-to-day operations of two Residence Halls containing approximately 100 residents
- Interviewed, selected, and trained RAs in crisis management, campus resources, and policies
- Supervised 4 RAs in building community, budgeting, and social and educational programming
- Served in an on-duty rotation and responded to emergency situations for approximately 900 students

# **Committee Experience**

#### Great Place Initiative Student Subcommittee; Kent State University

2017 - Present

 Utilize campus wide climate study data to inform initiatives and efforts to improve climate for students especially those with marginalized identities

#### **Sage Project Committee**; *Kent State University*

2018 – Present

Co-chair committee in advertising, selecting, and celebrating women-identifying students who
have overcome adversity and use it to shape their life and Kent State experience

# Leadership Committee; Syracuse University

2015 - 2016

 Worked with the Residence Hall Association in the implementation of student leadership initiatives, including the Passion Retreat – an overnight retreat for students

# Quality of Life Team; Hiram College

2011 - 2013

 Discussed and created programming around student issues and concerns including mental health, academics, and general well-being

# **Additional Activities**

- Akron Torchbearers Class of 2020
- Kent State University Kupita Transiciones Advocate (2017 Present)
- Kent State University Stewards (2016 Present)
- Kent State University Spectrum Employee Resource Group Member (2016 Present)
- Syracuse University Student of Color Leadership Retreat Mentor (2013-2016)