



UNIVERSITY FACILITIES MANAGEMENT

STUDENT KEY CARD REPLACEMENT FEES

All students must agree to the following terms when requesting University Facilities Management key cards:

- 1) Student must bring identification and have Banner #.
- 2) A \$10.00 fee will be charged to the student's Bursars account for each card lost.
- 3) All damaged cards are replaced at no charge when presented to the University Facilities Management Lock Shop for replacement.

Revised 05/16/13 - JR

• Building Maintenance • Receiving & Distribution • Custodial Services • Electrical • Fleet Services • Grounds • Parking Services Maintenance •
• Structures • Energy Management •

1787 Summit Street P.O. Box 5190 Kent, Ohio 44242-0001 Phone: 330-672-2345 Fax: 330-672-2956 Web Site: www.kent.edu/ufm