



Name: Hilda A Pettit

Submission Date: 10/14/2014



Organization: Vacca Office of Student Services

Course Catalog Update

<< Go back to Course Catalog Update form

Print

Course Catalog Update Information:

STU0004

Reference Number: CCU007578

Date: 08-SEP-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michall		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00196		
Course Title: Freshman Individual Study		
Title Abbreviation: Freshman Individual Study		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 3		
Contact Hours: Lecture - Minimum Hours/Maximum Hours:		
Contact Hours: Lab - Minimum Hours/Maximum Hours:		
Contact Hours: Other - Minimum Hours/Maximum Hours: 3 to 9		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: C-Standard letter-in progress (IP)	
Rationale for an IP grade request for this course (if applicable): Individual Study may extend beyond semester dates.		
Schedule Type(s): 1. IND-Individual Investigation 2. 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Independent Study is a student-initiated experience in order to pursue an area of career interest not covered by a regular course offering; with the approval and guidance of a Career and Community Studies faculty member.		
Prerequisites (edited): Career and Community Studies (CCS) Majors		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 45 to 135		
Description: Independent Study is a student-initiated experience to pursue an area of interest not covered by a regular course offering, with the guidance of a CCS faculty member. The faculty member has the primary responsibility to decide the subject content, objectives to be achieved, and the effort to be expended by the student. The faculty member will personally oversee whatever instruction is required.		
Textbook(s) used in this course: There may or may not be a required textbook, dependent upon the identified study.		
Writing Expectations: Students will complete various assignments using appropriate forms, conventions, and styles to communicate ideas and information with attention given to professionalism.		
Instructor(s) expected to teach: It is expected that there will be one CCS instructor who will monitor student progress and who will facilitate the learning experience.		
Instructor(s) contributing to content: Yvonne Michall		
Proposal Summary		

Explain the purpose for this proposal:
The purpose of this proposal is to establish a new course. The purpose of the course is to provide students with an opportunity to pursue a topic not covered by regular course offerings, with the approval and guidance of a Career and Community Studies faculty member. The faculty member, who teaches such courses, has the primary responsibility to decide the subject content, objectives to be achieved and the effort to be expended by the student, and personally provides whatever instruction is required. The student is expected to complete pre-determined assignments, which may include a final research paper and a presentation on the findings and accomplishments of the study. The faculty member periodically assesses the student's progress, determines the evaluation methods of the work presented and assigns a final grade. Learning Outcomes: 1. The student will demonstrate self-motivation and increase personal responsibility towards completing coursework outside of a traditional classroom. 2. The student will increase collaboration and communication skills. 3. The student will demonstrate time management and prioritizing skills during the independent study. 4. The student will recognize the value of participating in an individual study that relates to their career interests. In Class Activities: 1. Demonstrating abilities to work individually without the structure of a classroom environment. 2. Demonstrating responsibilities in completing written assignments in a timely manner. 3. Participating in one-on-one meetings with course faculty and academic advisor to report on course progress. 4. Creating a presentation of the findings of the Independent study. Out Of Class Activities: This course will have various assignments to be completed outside of the classroom. These assignments include: readings, written work, and hands-on activities pertaining to the weekly topics which are to be practiced before the next class meeting.
Explain how this proposal affects program requirements and students in your unit:
This course is an option to any CCS student, and can be used to meet program requirements with credit hour(s) Incorporated into total requisite credits for graduating from this program of study.
Explain how this proposal affects courses, program requirements and student in other units:
There will be no negative conflicts with other courses or students in other units. However, there are opportunities for students in other units to participate in the CCS program and courses offerings as either a volunteer academic mentortutor, or to complete service learning, experiential learning, field experience, practicum or internship credit that may satisfy requirements in their program of study.
Explain how this proposal affects enrollment and staffing:
Upon approval from a Career and Community Studies faculty member, any student in the CCS program may complete an independent study. It would require one faculty member to be responsible for providing guidance and whatever instruction deemed necessary.
Units consulted (other departments, programs or campuses affected by the proposal):
Deans and Directors of colleges and schools have been consulted and endorsement has been granted.

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/14/2014	Yvonne Ellen Michali	No comments available.

History:

Date	User	Status
10/14/2014	Mary M. Dellmann-Jenkins	Approved
10/14/2014	Yvonne Ellen Michali	Submitted



Name: Hilda A Pettit

Submission Date: 10/14/2014

Organization: Vacca Office of Student Services

Course Catalog Update

<< Go back to Course Catalog Update form

Print
STU0004

Course Catalog Update Information:

Reference Number: CCU007579

Date: 08-SEP-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michali		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00296		
Course Title: Sophomore Independent Study		
Title Abbreviation: Soph Independent Study		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 3		
Contact Hours: Lecture - Minimum Hours/Maximum Hours:		
Contact Hours: Lab - Minimum Hours/Maximum Hours:		
Contact Hours: Other - Minimum Hours/Maximum Hours: 3 to 9		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: C-Standard letter-in progress (IP)	
Rationale for an IP grade request for this course (if applicable): Independent Study may extend beyond semester dates.		
Schedule Type(s): 1. IND-Individual Investigation 2. 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Independent Study is a student-initiated experience in order to pursue an area of career interest not covered by a regular course offering, with the approval and guidance of a Career and Community Studies faculty member.		
Prerequisites (edited): Career and Community Studies (CCS) Major		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 45 to 135		
Description: Independent Study is a student-initiated experience to pursue an area of interest not covered by a regular course offering, with the guidance of a CCS faculty member. The faculty member has the primary responsibility to decide the subject content, objectives to be achieved, and the effort to be expended by the student. The CCS faculty member will personally oversee whatever instruction is required.		
Textbook(s) used in this course: There may or may not be a required textbook, dependent upon the Identified study.		
Writing Expectations: Students will complete various written assignments using appropriate forms, conventions, and styles to communicate ideas and information with attention given to professionalism.		
Instructor(s) expected to teach: It is expected that there will be one CCS instructor who will monitor student progress and who will facilitate the learning experience.		
Instructor(s) contributing to content: Yvonne Michali		
Proposal Summary		

Explain the purpose for this proposal:
The purpose of this proposal is to establish a new course. The purpose of the course is to provide students with an opportunity to pursue a topic not covered by regular course offerings, with the approval and guidance of a Career and Community Studies faculty member. The faculty member, who teaches such courses, has the primary responsibility to decide the subject content, objectives to be achieved and the effort to be expended by the student, and personally provides whatever instruction is required. The student is expected to complete pre-determined assignments, which may include a final research paper and a presentation on the findings and accomplishments of the study. The faculty member periodically assesses the student's progress, determines the evaluation methods of the work presented and assigns a final grade. Learning Outcomes: 1. The student will demonstrate self-motivation and increase personal responsibility towards completing coursework outside of a traditional classroom. 2. The student will increase collaboration and communication skills. 3. The student will demonstrate time management and prioritizing skills during the independent study. 4. The student will recognize the value of participating in an individual study that relates to their career interests. In Class Activities: 1. Demonstrating abilities to work individually without the structure of a classroom environment. 2. Demonstrating responsibilities in completing written assignments in a timely manner. 3. Participating in one-on-one meetings with course faculty and academic advisor to report on course progress. 4. Creating a presentation of the findings of the independent study. Out Of Class Activities: This course will have various assignments to be completed outside of the classroom. These assignments include: readings, written work, and hands-on activities pertaining to the weekly topics which are to be practiced before the next class meeting.
Explain how this proposal affects program requirements and students in your unit:
This course is an option to any CCS student, and can be used to meet program requirements with credit hour(s) incorporated into total requisite credits for graduating from this program of study.
Explain how this proposal affects courses, program requirements and student in other units:
There will be no negative conflicts with other courses or students in other units. However, there are opportunities for students in other units to participate in the CCS program and courses offerings as either a volunteer academic mentortutor, or to complete service learning, experiential learning, field experience, practicum or internship credit that may satisfy requirements in their program of study.
Explain how this proposal affects enrollment and staffing:
Upon approval from a Career and Community Studies faculty member, any student in the CCS program may complete an independent study. It would require one faculty member to be responsible for providing guidance and whatever instruction deemed necessary.
Units consulted (other departments, programs or campuses affected by the proposal):
Deans and Directors of colleges and schools were consulted and endorsement has been granted.

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Approve Return To Initiator Return To Prior Approver Deny

Comments:

Date	User	Comment
10/14/2014	Yvonne Ellen Michali	No comments available.

History:

Date	User	Status
10/14/2014	Mary M. Dellmann-Jenkins	Approved
10/14/2014	Yvonne Ellen Michali	Submitted



Name: Hilda A Pettit Submission Date: 10/14/2014



Organization: Vacca Office of Student Services

Course Catalog Update

<< Go back to Course Catalog Update form

Print
STU0004

Course Catalog Update Information:

Reference Number: CCU007580

Date: 08-SEP-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michall		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00396		
Course Title: Junior Independent Study		
Title Abbreviation: Jr Independent Study		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 3		
Contact Hours: Lecture - Minimum Hours/Maximum Hours:		
Contact Hours: Lab - Minimum Hours/Maximum Hours:		
Contact Hours: Other - Minimum Hours/Maximum Hours: 3 to 9		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: C-Standard letter-in progress (IP)	
Rationale for an IP grade request for this course (if applicable): The independent study may extend beyond semester dates.		
Schedule Type(s): 1. IND-Individual Investigation 2. 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Independent Study is a student-initiated experience in order to pursue an area of career interest not covered by a regular course offering, with the approval and guidance of a Career and Community Studies faculty member		
Prerequisites (edited): Career and Community Studies (CCS) Major		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 45 to 135		
Description: Independent Study is a student-initiated experience to pursue an area of interest not covered by a regular course offering, with the guidance of a CCS faculty member. The faculty member has the primary responsibility to decide the subject content, objectives to be achieved and the effort to be expended by the student, and personally provides whatever instruction is required.		
Textbook(s) used in this course: There may or may not be a required textbook, dependent upon the identified study.		
Writing Expectations: Students will complete various written assignments using appropriate forms, conventions, and styles to communicate ideas and information with attention given to professionalism.		
Instructor(s) expected to teach: It is expected that there will be one CCS instructor who will monitor student progress and who will facilitate the learning experience.		
Instructor(s) contributing to content: Yvonne Michall		
Proposal Summary		

Explain the purpose for this proposal:
The purpose of this proposal is to establish a new course. The purpose of the course is to provide students with an opportunity to pursue a topic not covered by regular course offerings, with the approval and guidance of a Career and Community Studies faculty member. The faculty member, who teaches such courses, has the primary responsibility to decide the subject content, objectives to be achieved and the effort to be expended by the student, and personally provides whatever instruction is required. The student is expected to complete pre-determined assignments, which may include a final research paper and a presentation on the findings and accomplishments of the study. The faculty member periodically assesses the student's progress, determines the evaluation methods of the work presented and assigns a final grade. Learning Outcomes: 1. The student will demonstrate self-motivation and increase personal responsibility towards completing course work outside of a traditional classroom. 2. The student will increase collaboration and communication skills. 3. The student will demonstrate time management and prioritizing skills during the independent study. 4. The student will recognize the value of participating in an individual study that relates to their career interests. In Class Activities: 1. Demonstrating abilities to work individually without the structure of a classroom environment. 2. Demonstrating responsibilities in completing written assignments in a timely manner. 3. Participating in one-on-one meetings with course faculty and academic advisor to report on course progress. 4. Creating a presentation of the findings of the independent study. Out Of Class Activities: This course will have various assignments to be completed outside of the classroom. These assignments include: readings, written work, and hands-on activities pertaining to the weekly topics which are to be practiced before the next class meeting.
Explain how this proposal affects program requirements and students in your unit:
This course is an option to any CCS student, and can be used to meet program requirements with credit hour(s) incorporated into total requisite credits for graduating from this program of study.
Explain how this proposal affects courses, program requirements and student in other units:
There will be no negative conflicts with other courses or students in other units. However, there are opportunities for students in other units to participate in the CCS program and courses offerings as either a volunteer academic mentortutor, or to complete service learning, experiential learning, field experience, practicum or internship credit that may satisfy requirements in their program of study.
Explain how this proposal affects enrollment and staffing:
Upon approval from a Career and Community Studies faculty member, any student in the CCS program may complete an independent study. It would require one faculty member to be responsible for providing guidance and whatever instruction deemed necessary.
Units consulted (other departments, programs or campuses affected by the proposal):
Deans and Directors of schools and colleges were consulted and endorsement has been granted.

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/14/2014	Yvonne Ellen Michali	No comments available.

History:

Date	User	Status
10/14/2014	Mary M. Dellmann-Jenkins	Approved
10/14/2014	Yvonne Ellen Michali	Submitted



Name: Hilda A Pettit Submission Date: 10/15/2014
 Organization: Vacca Office of Student Services



Course Catalog Update

<< Go back to Course Catalog Update form

Print

Course Catalog Update Information:

STU0004

Reference Number: CCU007581

Date: 08-SEP-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michali		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00496		
Course Title: Senior Independent Study		
Title Abbreviation: Sr Independent Study		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 3		
Contact Hours: Lecture - Minimum Hours/Maximum Hours:		
Contact Hours: Lab - Minimum Hours/Maximum Hours:		
Contact Hours: Other - Minimum Hours/Maximum Hours: 3 to 9		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: C-Standard letter-in progress (IP)	
Rationale for an IP grade request for this course (if applicable): The independent study may extend beyond semester dates.		
Schedule Type(s): 1. IND-Individual Investigation 2. 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Independent Study is a student-initiated experience in order to pursue an area of career interest not covered by a regular course offering, with the approval and guidance of a Career and Community Studies faculty member.		
Prerequisites (edited): Career and Community Studies (CCS) Major		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 45 to 135		
Description: Independent Study is a student-initiated experience to pursue an area of interest not covered by a regular course offering, with the guidance of a CCS faculty member. The faculty member has the primary responsibility to decide the subject content, objectives to be achieved and the effort to be expended by the student, and personally provides whatever instruction is required.		
Textbook(s) used in this course: There may or may not be a required textbook, dependent upon the identified study.		
Writing Expectations: Students will complete various written assignments using appropriate forms, conventions, and styles to communicate ideas and information with attention given to professionalism.		
Instructor(s) expected to teach: It is expected that there will be one CCS instructor who will monitor student progress and who will facilitate the learning experience.		
Instructor(s) contributing to content: Yvonne Michali		
Proposal Summary		

Explain the purpose for this proposal:
The purpose of this proposal is to establish a new course. The purpose of the course is to provide students with an opportunity to pursue a topic not covered by regular course offerings, with the approval and guidance of a Career and Community Studies faculty member. The faculty member, who teaches such courses, has the primary responsibility to decide the subject content, objectives to be achieved and the effort to be expended by the student, and personally provides whatever instruction is required. The student is expected to complete pre-determined assignments, which may include a final research paper and a presentation on the findings and accomplishments of the study. The faculty member periodically assesses the student's progress, determines the evaluation methods of the work presented and assigns a final grade. Learning Outcomes: 1. The student will demonstrate self-motivation and increase personal responsibility towards completing coursework outside of a traditional classroom. 2. The student will increase collaboration and communication skills. 3. The student will demonstrate time management and prioritizing skills during the independent study. 4. The student will recognize the value of participating in an individual study that relates to their career interests. In Class Activities: 1. Demonstrating abilities to work individually without the structure of a classroom environment. 2. Demonstrating responsibilities in completing written assignments in a timely manner. 3. Participating in one-on-one meetings with course faculty and academic advisor to report on course progress. 4. Creating a presentation of the findings of the independent study. Out Of Class Activities: This course will have various assignments to be completed outside of the classroom. These assignments include: readings, written work, and hands-on activities pertaining to the weekly topics which are to be practiced before the next class meeting.
Explain how this proposal affects program requirements and students in your unit:
This course is an option to any CCS student, and can be used to meet program requirements with credit hour(s) incorporated into total requisite credits for graduating from this program of study.
Explain how this proposal affects courses, program requirements and student in other units:
There will be no negative conflicts with other courses or students in other units. However, there are opportunities for students in other units to participate in the CCS program and courses offerings as either a volunteer academic mentortutor, or to complete service learning, experiential learning, field experience, practicum or internship credit that may satisfy requirements in their program of study.
Explain how this proposal affects enrollment and staffing:
Upon approval from a Career and Community Studies faculty member, any student in the CCS program may complete an independent study. It would require one CCS faculty member to be responsible for providing guidance and whatever instruction deemed necessary.
Units consulted (other departments, programs or campuses affected by the proposal):
Deans and Directors of colleges and schools were consulted and edorsement has been granted.

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/14/2014	Yvonne Ellen Michali	No comments available.

History:

Date	User	Status
10/14/2014	Mary M. Dellmann-Jenkins	Approved
10/14/2014	Yvonne Ellen Michali	Submitted