



Name: Hilda A Fettit Submission Date: 10/14/2014
 Organization: Vacca Office of Student Services



Course Catalog Update

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Course Catalog Update Information:

STU0004

Reference Number: CCU007528

Date: 05-SEP-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michali		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00395		
Course Title: Special Topics: Variable		
Title Abbreviation: Special Topics		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 6		
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 1 to 6		
Contact Hours: Lab - Minimum Hours/Maximum Hours: 1 to 6		
Contact Hours: Other - Minimum Hours/Maximum Hours:		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: F-Satisfactory/unsatisfactory (S/U)	
Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. LEC-Lecture 2. LAB-Laboratory 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.		
Prerequisites (edited): Career and Community Studies (CCS) Major		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 15 to 90		
Description: Content and contact hours vary according to topic. Common to all courses, the student will practice the following skills: 1. Increase knowledge and skills in a specific career field. 2. Increase academic skills: meet classroom expectations; successful study skills; time management and organization skills; recognize and use natural resources and supports within the environment. 3. Personal development: personal-social skills, self-confidence; self-determination skills; communication skills; taking responsibility for one's actions; critical thinking and self-reflection skills; accept and give constructive criticism; achieve independence to the best of student ability.		
Textbook(s) used in this course: There may or may not be a required textbook dependent upon the identified course.		
Writing Expectations: Students will complete various written assignments using appropriate forms, conventions, and styles to communicate with attention given to professionalism.		
Instructor(s) expected to teach: It is expected that there will be one KSU instructor who will teach the various topics, and who will facilitate the learning experience, and one CCS faculty who will provide academic support.		

Instructor(s) contributing to content: Yvonne Michali
Proposal Summary
Explain the purpose for this proposal:
The purpose of this proposal is to establish a new course. The purpose of the course is to provide concentrated efforts in order for the student to advance knowledge and skills in career related courses. Each student is required to successfully complete a minimum of 15 credits by sitting in on KSU courses that will advance career goals. These credits are completed over a four year period. No KSU credits are given. Upon approval of the participating KSU faculty and the CCS academic advisor, students will enroll in this CCS Special Topics course that will coincide with the KSU course and only Career and Community Students (CCS) credits will be given. Students will develop independence and confidence in learning to manage things by themselves. They will learn to accept responsibility for their own actions and to become internally motivated to set and attain worthwhile personal and career goals. Participation in courses identified as a special topic will provide the student with a positive learning environment that allows for the opportunity to expand knowledge and skills as one prepares for adult roles. Learning Outcomes: 1. The student will demonstrate ability to meet classroom expectations. 2. The student will practice time management, organization, and successful study skills. 3. The student will demonstrate mobility skills to and from classes with consideration for personal safety. 4. The student will recognize and use natural resources in the classroom environment. 5. The student will increase personal-social skills in various settings and with different persons. 6. The student will demonstrate adequate interpersonal skills (e.g. listening and responding, making friendships and associations with classmates). 7. The student will take responsibility for their own actions and anticipate and accept consequences. 8. The student will achieve independence to the best of the individual's ability. In Class Activities: 1. Completing weekly self-evaluations on meeting goals and effectiveness in completing assignments. 2. Discussing and receiving weekly feedback from CCS support staff to help the student recognize over, under or accurate self-evaluations, and to increase student intrinsic motivation. 3. Participating in identified assignments pertaining to the Kent State class as outlined by the KSU faculty. 4. Meeting with the KSU faculty in order to practice advocating and communication skills. 5. Meeting on a weekly basis with CCS support staff to receive tutoring or affirmation of coursework completed. 6. Participating in on-going evaluations that assess appropriate mobility and transportation skills. 7. Self-monitoring and making decisions on how to improve upon goal attainment to the satisfaction of the student. 8. Meeting with an academic advisor for a minimum of twice a semester to discuss progress. 9. Working in small groups in order to evaluate progress and to practice personal-social, communication, and listening skills. 10. Working in small groups in order to practice giving and receiving appropriate constructive criticism. Out Of Class Activities: This course will have various assignments to be completed outside of the classroom. These assignments include: readings, written work, and hands-on activities pertaining to the weekly topics which are to be practiced before the next class meeting.
Explain how this proposal affects program requirements and students in your unit:
This course(s) will be offered to students enrolled in the Career and Community Studies program. This course is a CCS program requirement with credit hour(s) incorporated into total requisite credits for graduating from this program of study.
Explain how this proposal affects courses, program requirements and student in other units:
There will be no negative conflicts with other courses or students in other units. Approval of, and endorsement of, students sitting in on KSU courses have been given by the Deans of all involved colleges and schools (see endorsement letters attached to the program proposal). There are opportunities for students in other units to participate in the CCS program and courses offerings as either a volunteer academic mentor or tutor, or to complete service learning, experiential learning, field experience, practicum or internship credit that may satisfy requirements in their program of study.
Explain how this proposal affects enrollment and staffing:
With prior approval from involved faculty, the CCS student will be provided space in the classroom in order to learn along side of like-minded peers. CCS faculty will provide support to the student and will communicate regularly with the KSU faculty who is teaching the course. The student gathers course information and is then tutored by CCS faculty in order to learn as much course content as ability allows.
Units consulted (other departments, programs or campuses affected by the proposal):
Deans and Directors of colleges and schools have been consulted and endorsement has been granted.

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/14/2014	Yvonne Ellen Michali	No comments available.

History:

Date	User	Status
10/14/2014	Mary M. Dellmann-Jenkins	Approved

10/14/2014 | Yvonne Ellen Michali | Submitted



Name: Hilda A Pettit

Submission Date: 10/15/2014



Organization: Vacca Office of Student Services

Course Catalog Update

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STU0004

Course Catalog Update Information:

Reference Number: CCU007745

Date: 15-OCT-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michali		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00495		
Course Title: Special Topics		
Title Abbreviation: Special Topics		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 6		
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 1 to 6		
Contact Hours: Lab - Minimum Hours/Maximum Hours: 6 to 1		
Contact Hours: Other - Minimum Hours/Maximum Hours:		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: F-Satisfactory/unsatisfactory (S/U)	
Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. LEC-Lecture 2. LAB-Laboratory 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.		
Prerequisites (edited): Career and Community Studies (CCS) Major		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 15 to 90		
Description: Content and contact hours vary according to topic. Common to all courses, the student will practice the following skills: 1. Increase knowledge and skills in a specific career field. 2. Increase academic skills: meet classroom expectations; successful study skills; time management and organization skills; recognize and use natural resources and supports within the environment. 3. Personal development: personal-social skills, self-confidence; self-determination skills; communication skills; taking responsibility for one's actions; critical thinking and self-reflection skills; accept and give constructive criticism; achieve independence to the best of student ability.		
Textbook(s) used in this course: There may or may not be a required textbook dependent upon the identified course.		
Writing Expectations: Students will complete various written assignment using appropriate forms, conventions, and styles to communicate ideas with attention given to professionalism.		
Instructor(s) expected to teach: It is expected that there will be one KSU instructor who will teach the various topics, and who will facilitate the learning experience, and one CCS faculty who will provide academic support.		

Instructor(s) contributing to content: Yvonne Michall
Proposal Summary
Explain the purpose for this proposal:
The purpose of this proposal is to establish a new course. The purpose of the course is to provide concentrated efforts in order for the student to advance knowledge and skills in personal interest or career related courses. Each student is required to successfully complete a minimum of 15 credits by sitting in on KSU courses that will advance a personal interest and career goals. These credits are completed over a four year period. No KSU credits are given. Upon approval of the participating KSU faculty and the CCS academic advisor, students will enroll in this CCS Special Topics course that will coincide with the KSU course and only Career and Community Students (CCS) credits will be given. Students will develop independence and confidence in learning to manage things by themselves. They will learn to accept responsibility for their own actions and to become internally motivated to set and attain worthwhile personal and career goals. Participation in courses identified as a special topic will provide the student with a positive learning environment that allows for the opportunity to expand knowledge and skills as one prepares for adult roles. Learning Outcomes: 1. The student will demonstrate ability to meet classroom expectations. 2. The student will practice time management, organization, and successful study skills. 3. The student will demonstrate mobility skills to and from classes with consideration for personal safety. 4. The student will recognize and use natural resources in the classroom environment. 5. The student will increase personal-social skills in various settings and with different persons. 6. The student will demonstrate adequate interpersonal skills (e.g. listening and responding, making friendships and associations with classmates). 7. The student will take responsibility for their own actions and anticipate and accept consequences. 8. The student will achieve independence to the best of the Individual's ability. In Class Activities: 1. Completing weekly self-evaluations on meeting goals and effectiveness in completing assignments. 2. Discussing and receiving weekly feedback from CCS support staff to help the student recognize over, under or accurate self-evaluations, and to increase student intrinsic motivation. 3. Participating in identified assignments pertaining to the Kent State class as outlined by the KSU faculty. 4. Meeting with the KSU faculty in order to practice advocating and communication skills. 5. Meeting on a weekly basis with CCS support staff to receive tutoring or affirmation of coursework completed. 6. Participating in on-going evaluations that assess appropriate mobility and transportation skills. 7. Self-monitoring and making decisions on how to improve upon goal attainment to the satisfaction of the student. 8. Meeting with an academic advisor for a minimum of twice a semester to discuss progress. 9. Working in small groups in order to evaluate progress and to practice personal-social, communication, and listening skills. 10. Working in small groups in order to practice giving and receiving appropriate constructive criticism. Out Of Class Activities: This course will have various assignments to be completed outside of the classroom. These assignments include: readings, written work, and hands-on activities pertaining to the weekly topics which are to be practiced before the next class meeting.
Explain how this proposal affects program requirements and students in your unit:
This course(s) will be offered to students enrolled in the Career and Community Studies Program. This course is a CCS program requirement with credit hour(s) incorporated into total requisite credits for grauating from this program of study.
Explain how this proposal affects courses, program requirements and student in other units:
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Units consulted (other departments, programs or campuses affected by the proposal):
Deans and Directors of colleges and schools have been consulted and endorsement has been granted.

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/15/2014	Yvonne Ellen Michall	No comments available.

History:

Date	User	Status
10/15/2014	Mary M. Dellmann-Jenkins	Approved

10/15/2014 | Yvonne Ellen Michali | Submitted



Name: Hilda A Pettit Submission Date: 10/14/2014
 Organization: Vacca Office of Student Services



Course Catalog Update

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Course Catalog Update Information:

Reference Number: CCU007530 Date: 05-SEP-14
 Level: 2.00 of 2.00 Currently On The Worklist Of: Joanne Arhar, jarhar
 Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michali		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00595		
Course Title: Special Topics		
Title Abbreviation: Special Topics		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 6		
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 1 to 6		
Contact Hours: Lab - Minimum Hours/Maximum Hours: 1 to 6		
Contact Hours: Other - Minimum Hours/Maximum Hours:		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1, 2, 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: F-Satisfactory/unsatisfactory (S/U)	
Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. LAB-Laboratory 2. LEC-Lecture 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.		
Prerequisites (edited): Career and Community Studies (CCS) Major		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 15 to 90		
Description: Content and contact hours vary according to topic. Common to all courses, the student will practice the following skills: 1. Increase knowledge and skills in a specific career field. 2. Increase academic skills: meet classroom expectations; successful study skills; time management and organization skills; recognize and use natural resources and supports within the environment. 3. Personal development: personal-social skills, self-confidence; self-determination skills; communication skills; taking responsibility for one's actions; critical thinking and self-reflection skills; accept and give constructive criticism; achieve independence to the best of student ability.		
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Units consulted (other departments, programs or campuses affected by the proposal):
Deans and Directors of colleges and schools have been consulted and endorsement has been granted.

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/14/2014	Yvonne Ellen Michali	No comments available.

History:

Date	User	Status
10/14/2014	Mary M. Dellmann-Jenkins	Approved

10/14/2014	Yvonne Ellen Michali	Submitted
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Name: Hilda A Pettit

Submission Date: 10/14/2014

XI

Organization: Vacca Office of Student Services

Course Catalog Update

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Course Catalog Update Information:

STU0004

Reference Number: CCU007531

Date: 05-SEP-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michali		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00695		
Course Title: Special Topics		
Title Abbreviation: SpecialTopics		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 6		
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 1 to 6		
Contact Hours: Lab - Minimum Hours/Maximum Hours: 1 to 6		
Contact Hours: Other - Minimum Hours/Maximum Hours:		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: F-Satisfactory/unsatisfactory (S/U)	
Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. LEC-Lecture 2. LAB-Laboratory 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.		
Prerequisites (edited): Career and Community Studies (CCS) Major		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 15 to 90		
Description: Content and contact hours vary according to topic. Common to all courses, the student will practice the following skills: 1. Increase knowledge and skills in a specific career field. 2. Increase academic skills: meet classroom expectations; successful study skills; time management and organization skills; recognize and use natural resources and supports within the environment. 3. Personal development: personal-social skills, self-confidence; self-determination skills; communication skills; taking responsibility for one's actions; critical thinking and self-reflection skills; accept and give constructive criticism; achieve independence to the best of student ability.		
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Instructor(s) contributing to content: Yvonne Michali
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This course(s) will be offered to students enrolled in the Career and Community Studies program. This course is a CCS program requirement with credit hour(s) incorporated into total requisite credits for graduating from this program of study
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Units consulted (other departments, programs or campuses affected by the proposal):
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Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Approve Return To Initiator Return To Prior Approver Deny

Comments:

Date	User	Comment
10/14/2014	Yvonne Ellen Michali	No comments available.

History:

Date	User	Status
10/14/2014	Mary M. Dellmann-Jenkins	Approved

10/14/2014|Yvonne Ellen Michali |Submitted|



Name: Hilda A Pettit Submission Date: 10/14/2014



Organization: Vacca Office of Student Services

Course Catalog Update

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STU0004

Course Catalog Update Information:

Reference Number: CCU007532

Date: 05-SEP-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Joanne Arhar, jarhar

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Yvonne Michali		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: CCS-Career and Community Studies		
Course Number: 00795		
Course Title: Special Topics		
Title Abbreviation: Special Topics		
Slash Course and Cross-list Information:		
Credit Hours		
Minimum Credit/Maximum Credit: 1 to 6		
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 1 to 6		
Contact Hours: Lab - Minimum Hours/Maximum Hours: 6 to 1		
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Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
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Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. LEC-Lecture 2. LAB-Laboratory 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Course topic will vary depending upon individual career choices. The student will participate in courses with like-minded peers in order to gain knowledge and skills in the career field of interest. Students must get approval from their academic advisor and course faculty prior to taking this course.		
Prerequisites (edited): Career and Community Studies (CCS) Major		
Corequisites (edited): None		
Registration is by special approval only: Yes		
Content Information		
Variable Contact Hours: 15 to 90		
Description: Content and contact hours vary according to topic. Common to all courses, the student will practice the following skills: 1. Increase knowledge and skills in a specific career field. 2. Increase academic skills: meet classroom expectations; successful study skills; time management and organization skills; recognize and use natural resources and supports within the environment. 3. Personal development: personal-social skills, self-confidence; self-determination skills; communication skills; taking responsibility for one's actions; critical thinking and self-reflection skills; accept and give constructive criticism; achieve independence to the best of student ability.		
Textbook(s) used in this course: There may or may not be a required textbook dependent upon the identified course.		
Writing Expectations: Students will complete various written assignments using appropriate forms, conventions, and styles to communicate ideas and information with attention given to professionalism.		
Instructor(s) expected to teach: It is expected that there will be one KSU instructor who will teach the various topics and who will facilitate the learning experience; and one CCS faculty who will provide academic support.		

Instructor(s) contributing to content: Yvonne Michali
Proposal Summary
Explain the purpose for this proposal:
The purpose of this proposal is to establish a new course. The purpose of the course is to provide concentrated efforts in order for the student to advance knowledge and skills in personal interest or career related courses. Each student is required to successfully complete a minimum of 15 credits by sitting in on KSU courses that will advance a personal interest and career goals. These credits are completed over a four year period. No KSU credits are given. Upon approval of the participating KSU faculty and the CCS academic advisor, students will enroll in this CCS Special Topics course that will coincide with the KSU course and only Career and Community Students (CCS) credits will be given. Students will develop independence and confidence in learning to manage things by themselves. They will learn to accept responsibility for their own actions and to become internally motivated to set and attain worthwhile personal and career goals. Participation in courses identified as a special topic will provide the student with a positive learning environment that allows for the opportunity to expand knowledge and skills as one prepares for adult roles. Learning Outcomes: 1. The student will demonstrate ability to meet classroom expectations. 2. The student will practice time management, organization, and successful study skills. 3. The student will demonstrate mobility skills to and from classes with consideration for personal safety. 4. The student will recognize and use natural resources in the classroom environment. 5. The student will increase personal-social skills in various settings and with different persons. 6. The student will demonstrate adequate interpersonal skills (e.g. listening and responding, making friendships and associations with classmates). 7. The student will take responsibility for their own actions and anticipate and accept consequences. 8. The student will achieve independence to the best of the individual's ability. In Class Activities: 1. Completing weekly self-evaluations on meeting goals and effectiveness in completing assignments. 2. Discussing and receiving weekly feedback from CCS support staff to help the student recognize over, under or accurate self-evaluations, and to increase student intrinsic motivation. 3. Participating in identified assignments pertaining to the Kent State class as outlined by the KSU faculty. 4. Meeting with the KSU faculty in order to practice advocating and communication skills. 5. Meeting on a weekly basis with CCS support staff to receive tutoring or affirmation of coursework completed. 6. Participating in on-going evaluations that assess appropriate mobility and transportation skills. 7. Self-monitoring and making decisions on how to improve upon goal attainment to the satisfaction of the student. 8. Meeting with an academic advisor for a minimum of twice a semester to discuss progress. 9. Working in small groups in order to evaluate progress and to practice personal-social, communication, and listening skills. 10. Working in small groups in order to practice giving and receiving appropriate constructive criticism. Out Of Class Activities: This course will have various assignments to be completed outside of the classroom. These assignments include: readings, written work, and hands-on activities pertaining to the weekly topics which are to be practiced before the next class meeting.
Explain how this proposal affects program requirements and students in your unit:
This course(s) will be offered to students enrolled in the Career and Community Studies program. This course is a CCS program requirement with credit hour(s) incorporated into total requisite credits for graduating from this program of study.
Explain how this proposal affects courses, program requirements and student in other units:
There will be no negative conflicts with other courses or students in other units. Approval of, and endorsement of, students sitting in on KSU courses have been given by the Deans of all involved colleges and schools (see endorsement letters attached to the program proposal). There are opportunities for students in other units to participate in the CCS program and courses offerings as either a volunteer academic mentor or tutor, or to complete service learning, experiential learning, field experience, practicum or internship credit that may satisfy requirements in their program of study.
Explain how this proposal affects enrollment and staffing:
With prior approval from involved faculty, the CCS student will be provided space in the classroom in order to learn along side of like-minded peers. CCS faculty will provide support to the student and will communicate regularly with the KSU faculty who is teaching the course. The student gathers course information and is then tutored by CCS faculty in order to learn as much course content as ability allows.
Units consulted (other departments, programs or campuses affected by the proposal):
Deans and Directors of colleges and schools have been consulted and endorsement has been granted.

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Approve Return To Initiator Return To Prior Approver Deny

Comments:

Date	User	Comment
10/14/2014	Yvonne Ellen Michali	No comments available.

History:

Date	User	Status
10/14/2014	Mary M. Dellmann-Jenkins	Approved

10/14/2014 | Yvonne Ellen Michali | Submitted