

Guidelines for Using the Library Netbook Cart

The Library has a cart with 28 netbook computers. Faculty needing the use of computers during class can reserve this cart. The cart will be delivered and picked up by library staff, according to the guidelines below:

- Faculty should seek other options when needing computers in the classroom before reserving the netbook cart (reserving a computer lab, reserving the 1st floor teaching area in the Library, reserving the Library Conference Room, etc.), so that the cart travels outside as little as possible. If those options are not available during the class period or there is a strong desire to have the cart delivered to the classroom, faculty should contact the Library to reserve the netbook cart.
- Call or email the Library to reserve the cart (use the information found on the Contact Us page on the Library's website):

<http://stark.kent.edu/campuses/stark/academics/library/Contact.cfm>

- The Library will deliver the cart to the classroom. The cart will be left in the classroom for the duration of the class period and picked up at the end of the class period.
- The requestor will be responsible for the safe-keeping of the netbooks and cart during the class period (between the time the cart is delivered and the time it is picked up).
- If class ends earlier than the designated time of pick up, please contact the Library (ext. 53330 or 330-244-3330) so that the netbooks are not left unattended and unsecured.
- The cart can only be reserved for use during the times that the library is open.
- Access to online resources is dependent upon the campus' wireless network(s). The Library cannot guarantee access and will be of little assistance if problems connecting to online resources occur.
- Fully charged netbook batteries should last about 3-4 hours, depending on how the netbooks are used (streaming video will use more power and shorten the battery life while simple web browsing will use less power, for examples).