



**IMPORTANT NOTE:** All intramural participants will be required to create an account on **IMLeagues.com**. Team Captains must first register and pay in the Student Recreation and Wellness Center Pro Shop, then captains will create their team on IMLeagues.com, in the section they registered for, and invite all team members to join their team's roster.

**Need Help?:** IMLeagues.com offers a **live support button** in the bottom right corner of all pages. After following these directions, if you encounter any difficulties please use this button for help.

To create an **IMLeagues** account:

1. Go to [www.imleagues.com/KentState/Registration](http://www.imleagues.com/KentState/Registration) **OR**  
Go to [www.imleagues.com](http://www.imleagues.com) and click **Create Account**  
*It is NOT recommend to use the "Create an account with Facebook" option, as that would require your Facebook account to be linked to your Kent State University school email address only.*
2. Enter your information, **and use your School email if applicable (@kent.edu)** and submit.
3. You will be sent an activation email, **click the link in the email to login and activate your IMLeagues account.**
4. You should be automatically joined to your school – If not you can search schools by clicking the "Schools" link

How to sign up for an intramural sport:

1. Log in to your **IMLeagues.com** account.
2. At the top right of your User Homepage page under the "Register" drop down menu click Create/Join Team **OR**  
Click on the "Kent State University" link to go to your school's homepage on IMLeagues.
3. The current sports will be displayed, click on the sport you wish to join.
4. Choose the league you wish to play in (Men's, Women's, Co-Rec, etc.)
5. Choose the division/section you registered for in the SRWC Pro Shop (M1 Mon. 5pm, C3 Tues. 8pm, etc.)
6. Click the "Register/Signup" or "Create Team" button in the top right corner.
7. You can join the sport one of three ways:
  - a. **Create a team (For team captains)**
    - i. Captains can invite members to their team by clicking the "Invite Members" link on the team page. Any invited members must accept the invitation to be joined to your team.
      1. If they've already registered on IMLeagues: search for their name, and invite them
      2. If they haven't yet registered on IMLeagues: scroll down to the "Invite by Email Address" box, and input their email address.
  - b. **Join a team using one of the following options:**
    - i. Use the Register drop down menu Create/Join Team Buttons at top right of every page
    - ii. Accepting a request from the captain to join his/her team
    - iii. Finding the team and captain name on division/league page and requesting to join
    - iv. Going to the captain's playercard page, viewing his/her team, and requesting to join
  - c. **Join as a Free Agent**
    - i. Follow above steps 1-6 and on the division/section page click the "Register/Sign Up" drop down menu and choose "Free Agent".
      1. *Signing up as a free agent allows you to post a message via IMLeagues.com expressing your interest to participate in a particular sport; you may wish to include additional information about yourself including experience playing that sport or if you are simply looking to make friends and have fun. You can list yourself as a free agent in as many divisions (days/times) within a league as you'd like. You will be visible to all members of the site so captains who are seeking additional players can request for you to join their team, and you may request to join teams.*
      2. **NOTE:** *While posting as a Free Agent on IMLeagues.com is the best way to join a team, unfortunately there is no guarantee of placement on a team.*