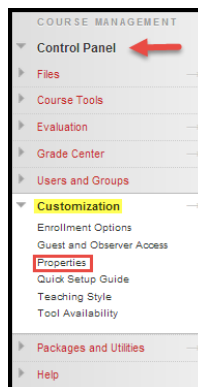


Course Availability

The instructions below will assist you in making your course available or unavailable to users.

- Within your course, go to Control Panel (bottom left-hand corner) and click **Customization** then click **Properties**.



- Option 3. Set Availability gives the option to
 - **Yes** - Make Course Available to users
 - **No** – Make Course Unavailable to users
- Option 4. Set Course Duration give the option to make the course
 - **Continuously** available
 - **Select Dates** (example course duration dates)
 - **Days from the Date of Enrollment**

3. Set Availability

Make this course available to users?

Make Course Available Yes No

4. Set Course Duration

Duration

Continuous

Select Dates

Start Date

Enter dates as mm/dd/yyyy

End Date

Enter dates as mm/dd/yyyy

Days from the Date of Enrollment

- Click **Submit**