

Constitution of the Kent State University Undergraduate Mathematics Club

ARTICLE I: Name

The name of this organization shall be the Kent State University Undergraduate Mathematics Club (hereinafter referred to as the "club" or the "math club").

ARTICLE II: Purpose

Section 1:

The purpose of the math club shall be the promotion and enjoyment of the beauty of mathematics.

Section 2:

The math club shall coordinate and promote activities, programs, and fund-raising events which support the goals of the club.

ARTICLE III: Membership

Section 1:

Membership in the math club at Kent State University shall be open to any and all students, faculty, and staff at Kent State University. Active membership shall be limited to undergraduate students taking three or more hours of University coursework. Once a student graduates or ceases to be a student at the University, his/her active membership in the math club shall cease.

Section 2:

An affiliate member is one who is taking less than three hours of undergraduate University course work or one who is not currently enrolled. Such members may not outnumber undergraduate student members, hold office, vote for officers, or vote on the expenditure of money. They may not schedule university facilities or services on behalf of the club. Such members are expected to know, understand, and abide by all University rules and regulations.

Section 3:

Any member may be removed from membership for violation of the purposes of the club by a two-thirds vote of the active membership. All members must be notified of this pending action at least one week prior to the removal decision. Written charges by a member are to be presented to the Executive committee, which will notify the member in question with sufficient opportunity given for the member to answer charges at a meeting of the membership. Voting for removal from membership is to be done by secret ballot within 10 days of the meeting. Only active members may vote. The member in question must be notified immediately of the outcome of the vote.

Section 4:

It shall be stated as part of the policy of the math club at Kent State University that there shall be no form of discrimination in the club, whether if be due to one's race, color, religion, gender, sexual orientation, national origin, ancestry, age, handicap, or veteran's status.

Section 5:

With active membership in the math club comes full floor voting privilege on any and all items of the club's business, including resolutions, items of legislation, bylaws, and elections.

ARTICLE IV: Officers

Section 1:

The officers shall consist of president, vice president, secretary, treasurer, and historian. The officers shall be responsible for all administrative duties of the math club.

Section 2:

The president shall have the power to establish and maintain operating procedures of the club, call meetings, and answer for all actions of the other officers. The president shall be able to vote in all decisions affecting the club.

Section 3:

The vice president shall assist the president with all administrative duties and assume those duties in absence of the president.

Section 4:

The secretary shall keep accurate and detailed records of all meetings and affairs, send/transmit all official club correspondence, and coordinate preparation and distribution of club flyers, handouts, and publications.

Section 5:

The treasurer shall receive and distribute math club funds upon the authorization of the president, in accordance with the financial rules and regulations of the University and the laws of the State of Ohio, and make financial reports at all Executive Committee meetings, and at the regular meetings of the math club, and coordinate all fund-raising activities.

Section 6:

The historian shall be responsible for keeping historical records of the math club activities, events, fund-raisers, etc. to assist the club in maintaining its purpose and direction.

Section 7:

The elected officers shall form the Executive Committee.

Section 8:

All elected officers must meet all requirements for holding office as stated in the *Digest of Rules and Regulations* and the *University Policy Register*.

ARTICLE V: Elections

Section 1:

The president, vice president, secretary, treasurer, and historian shall be elected by the active members of the math club to serve a term of one year. Annual elections shall be held within the first three weeks of the fall semester. The officers shall be elected by means of a secret ballot. The term of office for all officers shall begin on the fourth week of the fall semester and shall end on the same day the following year.

Section 2:

Nominations of candidates for math club officer positions shall be submitted to the president prior to the meeting or taken from the floor of the meeting by an active member. Nominees for officer positions must be active members.

Section 3:

Voting shall take place after the close of nominations for each office. Officers shall be elected by plurality vote of those math club active members present, provided quorum is met. Affiliate members are ineligible to vote for officers.

Section 4:

The order of succession shall be: (1) president, (2) vice president, (3) secretary, (4) treasurer, (5) historian.

Section 5:

Vacancies occurring in any of the elected offices shall be officially filled in the next regular math club meeting following the occurrence of such a vacancy or vacancies. The order of succession shall be followed in the filling of any vacant office during any unexpired term. If an officer declines to succeed to a vacant office, then an election shall be held to fill the vacant office for the remainder of the unexpired term. The election procedure for filling the unexpired term of a vacant office shall be the same as the normal procedure for elections.

ARTICLE VI: Appointments

Section 1:

The president shall appoint, with the approval of the Executive Committee, such positions as may contribute to the successful operation of the math club. Examples include, but are not limited to, program chair, fund-raising chair, etc.

ARTICLE VII: Removal From Office

Section 1:

Any officer may be removed from office for failure to perform his/her prescribed duties by a two-thirds vote of the active members present, provided quorum is met and provided that all members are notified of this pending action at least one week prior to the removal decision. Removal from office can occur for failure to carry out the responsibilities of that office, for actions which violate the purposes of the club, or for actions which violate University Rules and Regulations. Written charges by a member are to be presented to the Executive Committee, which will notify the officer in question with sufficient opportunity given for the officer to answer charges at a meeting of the membership. Voting for removal from office is done by secret ballot. Only active members may participate in this vote. Affiliate members are ineligible to vote.

ARTICLE VIII: Meetings

Section 1:

General membership meetings shall be held monthly with additional meetings called by the president as needed. Notice of additional meetings must be given to all members in the most timely manner possible, but not less than one week. The official means of notifying members shall be agreed upon at the first meeting held after the election of a new president.

Section 2:

The Executive Committee shall meet when called by the president.

Section 3:

Official notice of the meeting at which the election of math club officers will take place must be provided to all club members not less than two weeks prior to such meeting.

Section 4:

Quorum shall be defined as one-fourth of the active membership.

ARTICLE IX: Funding

Section 1:

The math club will, as it deems necessary, undertake fund-raisers for its own purposes. All fund-raising shall be conducted in accordance with University policies and procedures.

ARTICLE X: Amendments

Section 1:

Amendments to this constitution shall be adopted by a two-thirds vote of the active members present at two consecutive meetings at which the amendment has been read.

Section 2:

Once approved by the active membership, amendments shall be submitted to the Office of Campus Life of Kent State University.

ARTICLE XI: Jurisdiction

Section 1:

The math club is subject, as a registered student organization, to the rules, regulations, and policies of Kent State University and the laws of the State of Ohio. The rules, regulations, and policies of Kent State University shall hold precedence over any and all rules, regulations, and policies applying to the math club.