



COLLEGE AND GRADUATE SCHOOL OF
EDUCATION, HEALTH, AND HUMAN SERVICES

Office of the Associate Dean for Student Services and Undergraduate Education

Undergraduate Council Minutes

October 13, 2006

Members Present: Joanne Arhar, Carol Bersani, Natalie Caine-Bish, Dale Curry, Lettie Gonzalez, Tina Kandakai, Bill Kist, Averil McClelland, Anne Morrison, Kimberly Peer, Alexa Sandmann and Charity Snyder

Guests: Karen Filkins-Sanders, Jan Gibson, and Barbara Scheule

J. Arhar opened the meeting at 10:00 a.m. in Room 304 White Hall. She explained that normally proposals are presented at the first meeting and then voted on at the next meeting but due to the upcoming deadline for submitting curricular proposals effective Fall 2007, proposals presented at today's meeting will need to be approved at this meeting. Introductions of council members were made.

A motion to accept the September 15, 2006 meeting minutes as submitted was made, seconded, and approved.

Proposals - Family and Consumer Studies

1. Program Revision - Associates of Applied Science: Human Services Technology (HST) – Regional Campus proposal

Karen Filkins-Sanders from the Salem Campus presented this program revision and although it does not change any courses, it gives students three options and will make for a smoother transition to a bachelor degree. The GPA requirement will be raised to 2.5 from 2.0 in all technical courses but the overall GPA remains the same at 2.0. Ashtabula is in agreement with this proposal as courses will be offered at both the Salem and Ashtabula Campuses. A. Sandmann motioned to accept the program revision in Associates of Applied Science Human Services Technology. A. Morrison seconded and the motion passed unanimously.

2. Certificate Revision - Certificate in Child and Family Advocacy: Human Services Technology (HST)—Regional Campus proposal

Karen Filkins-Sanders also presented a revision to the certificate program in Child and Family Advocacy. This program currently has several special topic courses which are no longer offered. The certificate program will be expanded from 15 credit hours to 21 credit hours and will attract students in other programs seeking this certificate program as courses are offered at the Kent Campus as well as the Ashtabula and Salem Campuses. A. Morrison motioned dispense with the two meeting rule and to accept the revision in the certificate program in

child and family advocacy in Human Services Technology. A. Sandmann seconded and unanimously approved. A. Sandmann motioned to amend the vote pending Family and Consumer Studies Curriculum Committee approving this proposal at their meeting later today. D. Curry seconded and the motion was unanimously approved. K. Filkins-Sanders will attend the Family and Consumer Studies Curriculum Committee and advise J. Arhar of the outcome later today.

3. Program Revision - Hospitality Foodservice Management Minor to Hospitality Management Minor

Barbara Scheule explained that the name of the Hospitality Foodservice Management Minor is being changed to reflect the same name as the Bachelor of Science Program in Hospitality Management. Approval from the Accounting Department in the College of Business as well as Recreation, Park, and Tourism Management in the School of Exercise, Leisure and Sport have been obtained. K. Peer motioned to accept the program revision changing the name from Hospitality Foodservice Management Minor to Hospitality Management Minor. L. Gonzalez seconded and the motion was unanimously approved. K. Peer motioned to dispense with the two meeting rule, seconded by A. Sandmann and unanimously approved.

4. Program Revision - Gerontology Concentration in Human Development and Family Studies

D. Curry explained that the Gerontology concentration will drop two chemistry courses and increase the number of general electives. Mary Dellman-Jenkins has received approval from James Blank, Chair, Biological Science Department. L. Gonzalez mentioned that under the new catalog 6 credit hours of science must be taken and thus would create a problem with the LERs. One credit of lab science is also needed. D. Curry will bring this proposal back to Council after reviewing it with M. Dellman-Jenkins.

Proposals – Speech Pathology and Audiology

1. Course additions - Associate of Applied Science Degree in Radiological Technology (RADT) major

- a. RADT 14096 – Individual Investigation in Directed Readings
- b. RADT 24196 – Individual Investigation in Advanced Readings
- c. RADT 24048 – Radiographic Techniques
- d. RADT 24058 – Diversified Employment
- e. RIS 44078 – Sonographic Techniques
- f. RIS 44096 – Individual Investigation in Medical Imaging

J. Gibson from the Salem Campus stated the above courses have been offered as special topics courses for a number of years and are electives taken by students seeking the Associate of Applied Science degree in Radiologic Technology (RADT) or the Bachelor of Radiologic and Imaging Sciences Technology (RIS) degree. K. Peer motioned to dispense with the two meeting rule, seconded by A. Sandmann and unanimously approved. A. McClelland motioned to accept the course changes from the entire list of above courses from the Associate of Applied Science degree in Radiological Technology. A. Morrison seconded, and the motion was unanimously approved.

2. Revision to Freshman Entry/Associate of Science option of the Nuclear Medicine concentration in the Bachelor of Radiologic and Imaging Sciences Technology (RIS) degree elective hours

J. Gibson stated one elective hour has been added to the Nuclear Medicine concentration to meet the requirement of 121 hours for a bachelor degree. A. Morrison motioned to approve the one hour change in Nuclear Medicine concentration. N. Caine-Bish seconded and the motion was unanimously approved. A. McClelland motioned to dispense with the two meeting rule, seconded by A. Sandmann and unanimously approved.

Proposals – Exercise, Leisure, and Sport

1. Course revision: SPAD 35092 – Prac II Sport Administration

L. Gonzalez explained that the minimum and maximum hours were submitted in error. The course should read 1 hour minimum and 3 hours maximum. The catalog copy is correct. A. McClelland motioned to dispense with the two meeting rule, seconded by A. Sandmann and unanimously approved. A. Morrison motioned to accept the one hour minimum to Practicum II in Sport Administration. A. McClelland seconded and the motion was unanimously approved.

2. Change of program name: Leisure Studies (LEST) Minor within Recreation, Park and Tourism Major (RPTM) changed to Recreation and Park Management (RPM) Minor

K. Peer stated the name of the Leisure Studies major was changed to Recreation, Park and Tourism Management. The revision in the name of the Leisure Studies minor is consistent with the major name change. A. McClelland motioned to dispense with the two meeting rule, seconded by A. Sandmann and unanimously approved. A. Morrison motioned to accept the change of name of the Leisure Studies minor to Recreation and Park Management minor. L. Gonzalez seconded, and the motion was unanimously approved.

Formation of Undergraduate Appeals Committee

J. Arhar explained that at the end of each semester advisors review student transcripts and makes a determination for probation or dismissal of students. Due to the realignment of the college, she anticipates there will be more students to review. She asked Council for their input whether an Undergraduate Appeals Committee should be formed to also review student appeals. After a lengthy discussion it was decided J. Arhar will make the final decision (with input from the advisors both faculty advisor and professional advisor. It could be brought back to Council at a later time if problems arise with this.

Inclusion of grades C- or lower in calculation of content GPA

C. Snyder stated that in teacher education only a grade of C or better is used in calculating the content GPA but in the other schools every grade is calculated. Should the policy be the same for the entire College? After discussion, it was decided that C. Snyder will talk with the advisors in 306 and Council members will talk with their faculty about how to proceed. Further discussion at the December 15 Undergraduate Council meeting.

J. Arhar proposed to cancel the November 17 meeting as she will be out of the country. It was motioned and approved to cancel the November meeting. The meeting adjourned at 12:20 p.m.