KENT STATE
U N I V E R S I T Y

UNIVERSITY COUNCIL ON TECHNOLOGY
Friday, October 7, 2011
2:00 p.m. to 4:00 p.m.
316 Kent Student Center

Attendees: Mark Ashmore (College of Technology), Tom Brewer (College of Public Health), Gina Campana (Diversity, Equity and Inclusion), J. P. Cooney (Graduate Studies), Paul Farrell (Faculty Senate), Carl Fejko (Undergraduate Student Government), Pam Grimm (Faculty Senate), Koon-Hwee Kan (School of Art), Tom Klingler (University Libraries), Jan Kover (Regional Campuses), Bob Logan (Regional Campuses), Cathy Mahrle (Educational Technology for Paul Albert), Jason Piatt (College of EHHS), Arden Ruttan (Chair), Denice Sheehan (Nursing), Jason Wearley (Networking, Telecommunications & Division Architect)

I. Welcome and Call to Order – Chair Ruttan called the meeting to order at 2:07 p.m.

II. Minutes – Draft minutes from May 6, 2011, and September 9, 2011, were distributed. Discussions were held and preferences were voiced to retain the draft minutes as reference documents and generate condensed, more anonymous versions as the public documents to be posted to the UCT website. Chair Ruttan will send the complete draft minutes to the committee members and prepare the condensed public versions for posting. Approval of the minutes from May 6, 2011, and September 9, 2011, was deferred until the next UCT meeting.

III. Plan Meeting Themes for Remaining Meetings – Possible topical themes discussed were distance learning; web pages and search engines; Federated Desktop Support (organization, individual unit performance, conformity, and optimization) to include Jay Frye, manager, Information Technology; and new curriculum development software (collects updated information and updates the catalog automatically) to include Therese Tillett, director, Curriculum Services. Chosen themes are web pages and search engines for November and distance learning for December.

IV. Plans for Combined (Unified) Communications by Jason Wearley, executive director, Networking, Telecommunications, and division architect – **Note: All timelines and features presented are tentative and subject to change.** Slide presentation handouts were distributed. The unified communications presentation provided the committee with overview information on the purpose, activity summary, timelines, Cisco infrastructure technology, residence hall network upgrades, campus and regional network upgrades, IP PBX Unified Communications core system installation, and enhanced communications features and integrations.

The unified communications project is contracted with Logos Communication in Westlake, and Cisco has been selected to drive the product and as the endpoint for the phones. Cisco is Mac and PC compliant; we are waiting on determinations regarding UNIX compliancy. Although the project timeline spans into 2014, it is anticipated to be completed before 2014. The project is in Stage 4, and the user assessment survey process will commence soon. Information services will be assessing cell phone usage, extent of desktop presence, and physical phone needs among other considerations. After the survey assessment, they will respond with possible features for evaluating which options will work best. They will then follow up with final recommendations by department. Phone deployment starts in July, 2012.

Safety and reliability of the new phone system was discussed. No committee concerns were recorded. The tentative features of the new phone system were discussed at length. It is projected that the new features will include:
1. Phone calls can be received on desktop computers, tablets, cell phones, and a device which looks and acts like a traditional phone.
2. There will be increased capability to forward office calls to mobile devices.
3. The ability to have voicemail forwarded to e-mail.
4. The new phone system will have facilities for conference calling and possibly for video conferencing.
5. For dated fax technology, there will be a special switch for analog phones.

Chair Ruttan asserted his petition for the ability to forward e-mail off the University system.

Jason will forward to Chair Ruttan a short list summarizing the project's interactive technologies, some of the hardware information, and dates for posting on the UCT web pages.

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  V. New Business – None presented.

 VI. Member Concerns – None presented.

VII. Meeting adjourned at 3:39 p.m.
Minutes submitted by Debbie Dobrilovic