University Council on Technology
Meeting – Friday, October 27, 2006
3:00 – 5:00 p.m.
Moulton Hall Ballroom

Attendees: Paul Albert, Cathy Bakes, Greg Bierly, Daniel Boomhower, Dave Cunningham, Laura Davis, Peggy Doheny, Jim Doughton, Paul Farrell, Jim Gaudino, Ally Hart, Christine Hui, John Jewell, Ed Mahon, Ben Marquin, Al Neighorn, Jeff Palagrino, Denise Seachrist, Adil Sharaq-Eldin, Mary Stansbury, Rose Tran, Wendy Tretz, Darrell Turnidge

MEETING MINUTES

I. Welcome and Call to Order – Chair Jencius called meeting to order at 3:07 p.m.

II. Minutes of September 29, 2006 meeting were approved with the suggestion to check for future name misspellings.

III. The Agenda for current meeting was approved.

IV. New Business/Information - Chair Jencius asked the Council's members and the guest attendees to introduce themselves and addressed the following subjects:
- the current member list,
- By-law Administration Structure,
- minutes of previous meetings available on web-site,
- the formation of Ad. Hoc. Committees for Course Management tools,
- Vista software has been purchased, faculty will begin review.

a. Tegrity Demo – David Dalton introduces Guest Speaker, Mark McHallister.
A sales presentation representing the Tegrity Campus 2.0 was given, a product which was first used for Distance Learning and then progressed to be used as a possible tool for all classrooms. Its features were described as including: near invisibility to the teaching process, acts as supplement to student's classroom experience, student's review of recorded classroom session via Pod casting and other alternate distributions could be available.

b. University Orientation laptop survey – Laura Davis asked for suggestions for the development of a student survey. Summary follows:

Implementation of Student Survey Questions:

- As part of Orientation/Introduction process?
- Should be used to identify technologies students are actually using?
- Hardware requirements i.e.: docking/charging stations?
- Survey to be completed on-line? Is it bias against people without access to on-line survey?

- Is distinction of area of study important to technologies used?
- Should regional campus students be separated?
- Follow up survey later? Not just specific to freshmen.
- Effects of support space needs?
- Relationship to Educause?

Specific Survey Questions:

- Do you own a laptop or other hardware?
- Do you plan to own one?
- How do you use this technology?
- How often do you use this technology?
- Would you be using technology currently used in your life experiences, as a classroom tool?
- What is your most positive experience using technology?
- What are your technological requirements/"wishes" of KSU?
- What is your off campus access/availability to technology?
- What is your technological background from High School?
- Are you using collaborative software?

c. Questions regarding new Internet Explorer compatibility with KSU applications – Paul Farrell thanked the committee and Paul Albert updated regarding:
- the ready response of vendors,
- Cisco Clean Access,
- and patches that are currently being applied to the Flashline Portal but that the patches may not apply to all Flashline programs,
- IS Division is aware that Web for Faculty is in demand during the 2nd week of December and should be working currently.

d. ERP Status – Paul Farrell shared concerns about the effects of the ERP on academic issues:
- Academic Affairs, Policies & Procedures
- Structuring
- Curriculum
- Workloads
- Curriculum Proposals
- Hiring Faculty (HR issue, but important to Academics
- Scheduling of courses
- Training for support staff
- Course Management and asked if faculty will be interviewed at some point regarding their input. Dave Dalton expressed his appreciation for faculty participation on other past projects and his hope that they continue in the future.

Paul Albert noted his concerns and brought to attention the immediate goals of the ERP which are the Catalog and to have HR ready to do Payroll by the end of this year.

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Ed Mahon explained to the group that the changes of the ERP are core in nature and will affect all offices, not just academics. Problems of the ERP will be researched at all levels through the formation of CIO Advisory Groups. Faculty will be more involved after the HR/Payroll phase is complete.

Ed Mahon also called attention to the fact that Portal will be live as of January 1st. By logging on the kent.edu your program choices will be individualized. Ed Mahon requested that the Portal Committee, Chaired by Robert Sikula-Schwalm be invited to attend the next UCT meeting, and be listed on the agenda.

Paul Albert emphasized the point that the benefits of the ERP are of a larger scale integration.

e. Establishing Bylaws Subcommittee – Chair Jencius shared that the subcommittee suggested cosmetic changes to the bylaws. Paul Farrell was nominated, and appointed as the chair of the subcommittee. Names for additional volunteers should be forwarded to Mary Stansbury.

Paul Albert volunteers to participate in the Bylaws Subcommittee group, and suggests that the subcommittees need a larger focus on the issues at hand with a more detailed focus. Ad Hoc committees should report to subcommittees then to the UCT. As many peoples input as is necessary to make technology decisions is welcomed.

III. Standing Committee Reports

a. Academic Technology (Laura Davis) – no new updates.
b. Tech Infrastructure (Paul Albert) – no specific report to be given, subject is too broad for a summary at this point.
c. Security & Compliance (Paul Albert) – no new updates.

V. Meeting Adjourned at 5:07 p.m. - Chair Jencius gives his closing remarks, and the next meeting was announced as scheduled for December 8, 2006 – in room 318KSC.