

Tuscarawas Campus Faculty Council Meeting Minutes

March 6, 2017

Faculty Council Members Present: Davis Patterson, Gerbig, Graff, Green, Harding, Jones, Keiller, Osikiewicz B., Pech, Roman, Willey

Non-Voting Faculty Present: Berlin, Brindley L.

Administrator Present: Minnick

I Call to Order

Gerbig called the meeting to order at 12:04 pm.

II Chairperson's Report

Gerbig's RCFAC report is attached.

- A. Tenure Positions:** Willey stated that at the English FAC meeting that the University Separation Proposal was discussed. It was communicated to the members of this committee that if a department loses a position that the department doesn't necessarily get that position back. Instead, the positions are placed into a pool and that each department would then have to argue why they need to replace the position that they just lost. It is plausible that this situation could happen at the regional campuses as well.

III Standing Committee Reports

- A. Academic Affairs:** Report is attached.
- B. Community Engagement:** Report is attached.
- C. Electronic Communications:** Report is attached.
- D. Faculty Affairs:** No report.
- E. Academic Learning Commons (Library):** No report.
- F. Student Affairs:** Report is attached.

IV Dean Bielski Administrative Report

Dean Bielski was attending the President's Administrative Council Meeting. Therefore, Interim Assistant Dean Minnick gave the Dean's report.

- A. Temporary FTNTT English Position:** Dean Bielski has approved a temporary one year FTNTT English Position.

- B. Agribusiness Search:** The search committee for the tenure-track faculty position in Agribusiness has chosen their three individuals to bring for on-campus interviews. Minnick hopes to have this search completed by spring break.
- C. FTNTT Search in CDAG:** The search committee was successful in identifying one candidate to fill one position. However, a second faculty position is needed in this area. Therefore, if approved, the search will be reopened in the future.
- D. Mace Bearer:** Minnick wanted to know who would be the Mace Bearer for graduation. In the past, it has always been the Faculty Chair. However, since we are currently holding elections for the 2017-2018 Faculty Council members, Minnick wanted to know whether the Mace Bearer would be the incoming FC Chair or the outgoing FC Chair. After some discussion, it was decided that the incoming FC Chair would be the Mace Bearer.
- E. FTNTT History Search:** Dean Bielski has received approval for an FTNTT History Search. The position will probably not be advertised until the beginning of May and the ad will run for approximately one month. Therefore, the search will take place after faculty contracts end in May. If you are willing to serve on this committee, please send Dean Bielski an email.

V New Business

- A. Faculty Council Ballots:** Harding stated that the ballots to elect the Faculty Council Members for the 2017-2018 academic year are in the faculty mailboxes.
- B. Climate Survey:** Gerbig stated that he will send an email to all faculty regarding the Climate Survey. VP Ritchey is looking for faculty input on the climate survey regarding pages 52 to 82. Gerbig requested that any faculty member that has comments on the Climate Survey to send those remarks to him and he will forward them to RCFAC for next month's discussion.

VI Announcements

- A. Flower and Fellowship Fund:** Osikiewicz stated that the current balance of the Flower and Fellowship Fund is \$1005.27. The contribution to the fund will remain \$20 for this year and checks can be made out to the Tuscarawas County University Foundation.
- B. Taste of the World:** Davis Patterson stated that the Taste of the World will be held on Wednesday, April 12, from 12-1. Any help is greatly appreciated.
- C. Dr Mary Schweitzer Presentation:** Green stated that world-renowned Paleontologist Dr Mary Schweitzer will be giving a presentation in the Founders Hall Auditorium at 6:00 on Thursday, April 6th. This presentation is open to the community.

VII Adjournment

The meeting was adjourned at 12:34 pm.

Respectfully submitted,

Beth Osikiewicz,

Tuscarawas FC Secretary/Treasurer

I. Provost Advisory Council Update. RCFAC Chair gave the following updates from the

February Meeting:

- Travel ban update. Not many at Kent from affected countries. Everyone who is international advised don't travel unless you have to.
- Textbook cost recommendations discussed at the meeting. Sales tax could be a consequence of this for communities. "Be smart with textbooks" since this could impact Campus Budgets. RCFAC discussed various issues with the bookstore-Barnes and Noble.

II. VP report

- An Ashtabula security issue handled well. But, security at all regional campuses is now a concern. A gap analysis for safety was conducted for regional campuses. Kent Campus Safety meeting with Dr. Ritchey Friday afternoon. A discussion of an armed presence for regional campuses is continuing.
- Explained the buyout the University has offered employees excluding faculty. Perhaps a faculty buyout will be offered in the future. Bad timing for faculty buyout now was Deans overall response. Dr. Ritchey wanted to make sure we were aware of what is going on.
- Comprehensive campaign mentioned in the report- Big ideas for each unit. Each campus -big idea, with a collective Regional Campus big idea.
- Rural Scholar program from Salem to expand to every Campus. Rural Scholar program was explained. Salem's program is a model for other campuses. Low cost initially about 800 dollars per student and 1600 dollars to carry the program/student. Program targets first generation students. First class chosen is now in 11th grade. Other older first generation students at Salem are mentoring the high school students now. Full tuition Scholarship to Kent Salem or Kent Liverpool when they finish. Dr. Ritchey stated a 25 million endowment could offer to program to all the regional campuses. Each Regional community would have to raise 3 million. President Warren likes the Rising Scholar initiative and wants to be involved in raising money for the program. Two pieces to this program is advancement (fundraising) and "how to get the program up and running".
- Nate is looking at a project coordinator for this rural scholar program to work with him and identify someone on each campus to champion the project.
- Climate study for regional campus discussed briefly. Dr. Ritchey wants to organize three groups- faculty, staff and students and have a conversation with these three groups. Student government- look at this group for the student component, Staff is a new concern, form a staff advisory council? Reps from each campus? Still thinking

about the staff component-campus Deans will have a role in this. Something that parallels RCFAC for staff? More complicated than it looks. No corresponding bodies on campus similar to RCFAC for staff.

- One University (1 UC) Report was brought up-what is the status? Dr. Ritchey is handling the implementation of the report. Quick discussion ensued regarding an update of 1UC to faculty senate. RCFAC requested the update as well.
- For next RCFAC-our “homework”, Dr. Ritchey wants RCFAC to read the climate study for regional campuses page 52-82. Input is requested regarding how to make things better for regional campuses. Bring this to faculty and ask for input.

Meeting was close to ending, Ritchey stopped and RCFAC chair and committee discussed sending individual campus reports to Stark Chair to collate for next meeting. No time to have individual campus reports at the present meeting. March meeting “time crunch” is related to Feb. meeting being cancelled. Dr. Ritchey wants to discuss enrollment in the RCFAC report added to next agenda.

An item to discuss the Geauga Dean search timetable was tabled. Dr. Ritchey stated there will be good news announced about this later this week. He did not want to discuss this just yet, as the Campus will be consulted first. Trumbull Chair asked about 3 TT positions at Kent Trumbull. Dr. Ritchey noted the shared lines were discussed and it is ongoing.

Academic Affairs Committee Minutes

2/6/17

Room C100 1pm

Attendance: Laurie Donley, Kingsly Berlin. Lovejoy Das, Hongshan Li

No discussion on charges of committee at this time.

No curricular proposals at this time.

No Technology Trainings Update presented at this meeting

The Community Engagement/Service Learning Committee met on February 9, 2017.

Denise continues to track student and faculty hours for reported CE/SL activities in the Fall and now Spring semesters. Certificates are being made for student participation in the Fall and will be done for the Spring participants.

Discussion on Spring Awards for 2017 was carried out. It was noted that the committee acknowledges that it is difficult to give awards and be fair when CE/SL is not being done by all faculty nor all students. Some courses require CE/SL and of course, are always included as potential award winners. With that being said, the criteria was reviewed and accepted as previously written. The committee agreed for this academic year to give the following awards-Exceptional Community Engagement Partner, Project, Faculty, and Student Award.

Denise reported that the CE website has currently been updated by Pam Patacca. Thanks to Pam for her hard work! The Fall 2016 newsletter has also been added to the site.

Denise asked for new pictures to be taken of CE activities and forwarded to her for the site and also Spring newsletter.

April 25, 2017 from 12-1P will be the CE luncheon. More information to follow.

Overall, the committee discussed that the same individuals are doing CE and how can we entice others to become a part of this service. Some individuals just do not want to participate and others include an activity in their courses. We will continue to encourage others to become involved.

Respectfully submitted,

Denise McEnroe-Petitte, PhD, RN

2/20/17

Everything is moving forward well with the Electronic Communications Committee.

As previously reported, we reviewed the results of the faculty survey of training requests, in order to design a series of eight "Learn IT" Teaching and Technology workshops for February through April 17. I've sent a couple of e-mails to invite all faculty, both full-time and part-time, to participate in the training.

Thanks to all for responding to the survey, and for supporting the training workshops!

[Learn IT: Kaltura 101](#) *Life After KSUTube*

[Learn IT: Harnessing Classroom Technology](#) *Making the most of classroom technology tools*

[Learn IT: Blackboard Series - Testing](#) *Tests, Surveys, and Pools - Oh My!*

[Learn IT: Blackboard Series - Collaborate](#) *The closest thing to a classroom you'll find online*

[Learn IT: Technically Transparent](#) *How to stay informed with Network Services*

[Learn IT: Blackboard Series - Grading](#) *Making the grade(s) - Beginner to advanced in about an hour.*

[Learn IT: File Storage](#) *What is the right home for your data?*

[Learn IT: Do not feed the Phish!](#) *Spot and avoid being hooked by Phish bait*

Student Affairs Committee

2/27/17

Members: Bill Auld, Tony Dallacheisa, Kathy Davis Patterson, Christopher Fenk, Ashley Galati (chair), Vladimir Gurau, Wensheng Kang, Vas Patibandla, Chitra Rajagopal

Communications have been held electronically thus far.

- Communications have been sent to the committee regarding meeting times for the semester to discuss potential changes to documents and marketing opportunities.
- During the week of February 20th, electronic communications and voting took place for Travel Fund applications.
- Communication between students and the chair have taken place to ensure the timeline for the Colloquium is being met.
 - Midterm progress reports are due this Friday, March 3rd.
- Final preparation for the 2016-2017 Student Colloquium is underway. The Colloquium will be held Monday, April 17, 2017 at 7:00pm. Oral presentations will be held in ST 126; posters and refreshments will be served in the atrium.