**Survey of Student Instruction Review Committee (SSIRC)**

**CLASSIFICATION:** Faculty Senate Committee

**REPORTS TO:** Chair of the Faculty Senate

**CHARGE:** This committee shall bear primary responsibility for curating the list of custom questions used in the Survey of Student Instruction (SSI). The process of curation will allow for modification, removal or addition of list questions. This Committee will also be responsible for preparing an annual summary of SSI participation rates at both the aggregate level and broken down by campus, college, undergraduate versus graduate and online versus traditional delivery. The Committee will also respond to requests from Faculty Senate Executive Committee for any additional information on the SSIs. The committee may make any recommendations to the Faculty Senate Executive Committee specific to the SSIs.

**COMPOSITION:** Membership on the committee shall include the SSI administrator and faculty members appointed by the Chair of the Faculty Senate upon recommendation of the Committee on Committees in consultation with the SSI administrator. A total of five (5) faculty shall be identified by the Committee on Committees. Four (4) faculty will be appointed to serve on the committee and one (1) faculty member shall be designated an alternate.

**QUALIFICATIONS OF FACULTY MEMBERS:** In making appointments, the committee on committees will especially seek members who have a good working knowledge of language and/or assessment.

**TERM:** The term for a committee appointee is for three years. The term of a new committee member shall commence on August 15.

**CHAIR:** The Committee shall be co-chaired by the SSI administrator and a faculty member elected by and from the faculty members appointed to the committee at the first scheduled meeting for the committee.

**March 25, 2020**