

**Kent State University Board of Trustees
Summary of Board Agenda Items – March 2, 2017**

Executive Session – 7:30-8:15 am	
The following purpose was stated for the executive session: (i) considering the employment and compensation of a public employee or official [121.22(G) (1)].	
Committee of the Whole – 8:15-9:15 am	
This session focused on the administration's recommendations for dining and cold beverage strategic partners, and the vision and expected outcomes for these proposed relationships.	
Academic Excellence and Student Success Committee – 9:15-10:15am	
Action Items	Summary
Personnel Actions	This report was routine in nature but included, of special note, the awarding of emeritus status to four retired faculty members: Dr. Christine Havice, director and professor, College of Arts; Margaret Maurer, associate professor, University Libraries; Andrea Shearer, associate professor, School of Theatre and Dance; and Dr. Fred Smith, professor, School of Art. Dr. James C. Hannon also was approved as dean of the College of Education, Health and Human Services, with tenure and the rank of professor, effective July 1, 2017.
Conferral of Degrees – Fall 2016	Conferral of 2,983 degrees upon those persons who were officially recorded by the registrar as completing their requirements during the period August 21, 2016, to December 17, 2016.
Endorsement of the Initial Report on Duplicate Programs	As required by the Ohio Department of Higher Education (ODHE), the Board endorsed an initial report to ODHE regarding degree programs that have been identified as “duplicative” among Northeast Ohio public institutions. Based upon an internal review by the Office of the Provost, 6 four-year programs and 1 two-year program were identified for further action.
Establishment of University Policy 3342-4-16 Regarding Electronic and Information Technology Access	Approval of new policy to prioritize electronic and information accessibility for all current and prospective students, employees, guests, and visitors with disabilities. Policy facilitates compliance with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990.
Revision in Name of the School of Library and Information Science to the School of Information	Approval to revise the name of the School of Library and Information Science to the School of Information. New name better reflects discipline and expands markets for information professionals.
Revision of Administrative Structure of the School of Digital Sciences	Approval to move the School of Digital Sciences from an independent school outside of any college to a dependent school in the College of Communication and Information.
Revision in Name and Administrative Structure of the Center for Applied Conflict Management to the School of Peace and Conflict Studies	Approval to revise the name of the Center for Applied Conflict Management to the School of Peace and Conflict Studies, moving the unit from a department in Political Science to a school in the College of Arts and Sciences.

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Revision in Name of the Spanish Literature, Culture and Translation Major to the Spanish Major within the Bachelor of Arts Degree	Approval to revise the name of the Spanish Literature, Culture and Translation major to the Spanish major to more accurately describe the broad range of courses offered in the areas of Spanish language, linguistics, history, and other Spanish-related studies.
Revision in Name of the Educational Administration-K-12 Leadership Major to the K-12 Educational Leadership Major within the Master of Education, Educational Specialist and Doctor of Philosophy Degrees	Approval to change the name of the Educational Administration-K-12 Leadership major to K-12 Educational Leadership (within the Ph.D., M.Ed., Educational Specialist degrees). Name better reflects the curriculum, purpose and leadership experiences of the program.
Revision in Name of the Advanced Practice Nursing Major to the Nursing Major within the Doctor of Nursing Practice Degree	Approval to revise the name of the Advanced Practice Nursing major to the Nursing major within the Doctor of Nursing Practice (DNP) degree, removing duplication and creating a single major for students wishing to pursue advanced degrees in nursing.
Revision in Name of the Human Services Technology Major to the Human Services Major within the Associate of Applied Science Degree	Approval to remove “technology” from the name of this major to more accurately describe the program content and coursework. The degree program is offered on the Ashtabula and Salem campuses.
Establishment of Health Informatics Major within the Master of Science Degree	Approval to inactivate the Information Architecture and Knowledge Management major (see below), elevating its three concentrations – Health Informatics, User Experience Design, and Knowledge Management – to majors.
Establishment of User Experience Design Major within the Master of Science Degree	This is the second of the new majors described above, which formerly was a concentration within the Information Architecture and Knowledge Management major.
Establishment of Knowledge Management Major within the Master of Science Degree	This is the third of the new majors described above, which formerly was a concentration within the Information Architecture and Knowledge Management major.
Establishment of Nursing for Registered Nurses Major within the Bachelor of Science Degree	Approval to elevate Nursing for Registered Nurses (RN to BSN) from a concentration to a major.
Inactivation of the Information Architecture and Knowledge Management Major within the Master of Science Degree	Approval to inactivate the Information Architecture and Knowledge Management major.
Inactivation of the Curriculum and Instruction-Junior High/Middle School Major within the Master of Arts and Master of Education Degrees	Approval to inactivate the Curriculum and Instruction-Junior High/Middle School major due to lack of enrollment.
Inactivation of the Educational Administration-K-12 Leadership Major within the Master of Arts Degree	Approval to inactivate the Educational Administration-K-12 Leadership Major within the Master of Arts degree due to limited interest and enrollment.
Consolidation of the Crafts and Fine Arts Majors into the Studio Art Major within the Master of Fine Arts Degree	Approval to consolidate the Crafts and Fine Arts majors into one major – the Studio Art major – with multiple concentrations, providing graduate students with greater cross-disciplinary opportunities.
Information Items	Summary
Retention and Enrollment Update	Overview of current statistics for Fall 2017 recruitment, enrollment and admissions by Senior Associate Vice President David Garcia.
Regional Campus Presentation – Kent State University Columbiana County	Interim Dean David Dees provided an overview and highlights from Kent State University at East Liverpool and Salem campuses.

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Audit and Compliance Committee – 9:15-10:15 am	
Discussion Items	Summary
Plante & Moran FY 2017 Audit Plan	Representatives of Plante & Moran, the university's external auditors, presented the proposed plan for the fiscal year 2017 audit.
Office of Internal Audit FY 2017 Second Quarter Internal Audit Plan Review	Routine
Kent State University's Cyber Security Presentation	As requested by the committee, this annual presentation on cyber security was given by Vice President Ed Mahon. Included key initiatives and strategies through 2018.
Information Item	Summary
Financial Impact Risk Assessment Report	Written report from Senior Vice President Mark Polatajko provided updates on actions taken in the Business and Finance division since the university's most recent risk assessment.
Finance and Administration Committee – 10:15-11:15 am	
Action Items	Summary
Non-Academic Personnel Actions	Routine
Approval of Tuition and Fees (college of Podiatric Medicine) 2017-2018 Academic Year	Approval of 4.5% in CPM tuition and fees to support academic operations and capital needs; CPM receives no state support and is exempt from the State fee cap. Approval needed now as CPM's academic calendar begins in May.
Approval of Room and Board Rates, Effective Fall 2017	Approval of 1.83% blended increase for both room and board for 2017-18 year, which will support increased costs and ongoing capital needs. This is the lowest rate increase proposed in five years, due in part to the impact of bond refinancing completed under KSU efficiency and effectiveness initiatives.
Approval of Rockwell Hall Electric Chiller and Air Handler Unit Improvements	Approval of \$1.5-million project to replace failing chiller and air handling unit in Rockwell Hall; to be funded with state capital improvement funds.
Approval of Athletic Field Surface Replacement for Field Hockey and Dix Stadium	Approval of replacement of artificial turf at Murphy-Mellis Field (serving women's field hockey and soon, women's lacrosse) and Dix Stadium (serving football and women's soccer), at a cost of \$2.55 million. Required for player safety as both fields, installed respectively in 2005 and 2008, have reached the end of their useful life. Funding from available foundation funding and pledges, with balance to be repaid by Athletics in annual installments.
Approval of Solar Turbine Preventive Maintenance Contract	Approval of sole source contract, at a rate of \$42,000 monthly, for continuing the master service contract on two gas-fired turbines at the Summit Street Power Plant. Agreement covers all labor and materials associated with preventive and emergency service for the equipment and locks in the cost for the required turbine re-build. This is a highly specialized service including 24/7 monitoring.
Approval of Contract for Services Associated with Electric Demand and Market Response Programs	Approval of Cpower as the contractor managing the university's electric demand and market response programs. Associated management fees to be deducted from energy savings revenues achieved, making this a net revenue producer depending upon energy demand. Selection made through a competitive RFP process.

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Approval of Vendor Selection for University Dining Services	Authorization for Senior Vice President Mark Polatajko to negotiate with Aramark for the operation and management of University Dining Services on all campuses for eight years, commencing June 1, 2017, plus one optional two-year renewal.
Approval of Vendor Selection for Exclusive Cold Beverage Pouring Rights	Authorization for Senior Vice President Mark Polatajko to negotiate with PepsiCo as the university's exclusive cold beverage pouring rights strategic partner on all campuses for a six-year period, plus two optional two-year renewals.
Approval of Vendor Selection to Provide Information Technology Helpdesk Services to Kent State University	Approved the selection of Blackboard Inc. to provide 24/7 information technology helpdesk services, at a cost of \$496,000 for one year, with the option to renew for two years. Selection is occurring after a joint RFP was issued with Cuyahoga Community College, resulting in annual savings of \$50,000 from costs of the current agreement.
Authorization of Paid Parental Leave for Staff Who Are Not in a Recognized Bargaining Unit	Board authorization of the implementation of paid parental leave for staff who are not in a recognized bargaining unit, effective January 1, 2017.
Approval of University Employee Separation Plan (UESP)	Approval of a one-time voluntary separation plan for eligible full-time staff (non-faculty) who have 15 years or more of service to Kent State University or are eligible to retire. In keeping with its commitment to consultation with deans and faculty, the university will continue its deliberative process and make a recommendation on a faculty plan in the near future.
Information Items	Summary
Report of Investment Committee	Routine
Administrative Policy Updates	<ul style="list-style-type: none"> Establishment of Administrative Policy 3342-7-12.1 Regarding Purchasing of Goods and/or Services Revision of Administrative Policy 3342-5-12.3 Regarding Acquisition, Inventory Control, and Sales or Other Disposal of Capital Assets Revision of Administrative Policy 3342-7-02.15 Regarding Provision of Cellular Devices to University Employees
Report of Purchasing Activity Greater than \$500,000	Routine
Report of Expenditures	Routine
Report on Capital Projects	Routine
External Relations and Development Committee – 10:15-11:15 am	
Action Items	Summary
Naming of the Marovitz Special Collections and Archives Gallery	Consistent with university naming policy, naming of the Special Collections and Archives Gallery of University Libraries in recognition of a \$100,000 gift from donors Sanford and Eleonora Marovitz.
Discussion Item	Summary
Constituent Engagement and Communications	The session focused on planning to increase Kent State engagement with key stakeholders, presented by Senior Vice President Karen Clarke, Vice President Steve Sokany and Executive Director Nick Gattozzi.

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Information Items	Summary
Campaign Planning and Fundraising Updates	Among progress reported in planning for the university's next comprehensive campaign, Vice President Steve Sokany announced that benefactors Larry and Sandy Armstrong have agreed to serve as national campaign chairs. It also was reported that fundraising year-to-date is \$4 million ahead of this time last year and on track to the annual goal of \$38 million.
Report on Namings Under \$100,000 Approved by the University President	Informational report on namings approved by President Warren, consistent with university naming policy: Jane E. Keckler Conference Room on the first floor of the Learning Resource Center at Kent State University at Stark; and the Anne Andrews Ph.D. '71 Chemistry Office in the Integrated Sciences Building.
State and Federal Relations Report	Executive Director Nick Gattozzi provided an update on state relations, including the Governor's FY 2018-19 budget recommendations. He noted that President Beverly Warren next week will testify before the House Higher Education Subcommittee regarding the higher education budget proposals.