

SRM 63195/HIED 76595 – ST:NCAA Compliance & Administration

Fall 2014

Instructor: Randle Richmond, Associate Athletic Director for Student-Athlete Services
Katie Schilling, Compliance Coordinator

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Office Location: MACC Administration Office- Rm 191

Office Hours: M-F; 8am-5pm

Email: rrichmo2@kent.edu
kschill2@kent.edu

Mondays, 7:20pm-10pm

Location
CRN XXXXX

Course Description

This course introduces students to basic NCAA compliance principles and the NCAA rules that affect the administration of a college athletic department. This course offers an understanding of the structure and function of a Division I compliance operation and explores compliance at the Divisions II & III level. The governing principles of institutional control and ethical conduct will be explored from a compliance perspective.

Course Objectives

As a result of this course, students will:

1. Gain an understanding of the history, purpose, fundamental policies and administrative organization of the NCAA
2. Learn to apply NCAA rules and regulations to compliance-related scenarios
3. Learn the basic principles of institutional control for an intercollegiate athletics program and the basic components and applications of an institutional compliance program
4. Gain an understanding of the relationship between the NCAA and member institutions
5. Gain an understanding of the NCAA legislative process
6. Gain an understanding of "right vs. right" ethical dilemmas; learn how to make tough choices through energetic self reflection and an understanding of complex issues
7. Gain a basic understanding of how to read and interpret NCAA bylaws

Learning Outcomes

1. Demonstrate knowledge and understanding of how the NCAA governance structure is composed.
2. Demonstrate an understanding of multi-constituent outcomes in NCAA compliance scenarios.
3. Demonstrate competence in interpretive reviews.
4. Demonstrate knowledge of NCAA manual structure and function.
5. Demonstrate knowledge and ability to make administratively sound decisions related to NCAA compliance.

Required Text

NCAA 2014-2015 Division I Manual: Constitution, operating bylaws, administrative bylaws.

Attendance

Class attendance is **mandatory**. Students are only excused from class if they present documentation from a legitimate source **prior** to the absence. Unexcused absences, tardiness, or disturbances to the classroom setting will not be tolerated and will result in lowering of the final course grade.

Evaluation

Attendance/Group Discussion	= 50 points
Learning Activities	= 150 points
Interview Report	= 50 points
Final Presentation	= 50 points
Final Exam	= 50 points
Total:	250 points

Grading Scale

250-225	= A
224-200	= B
199-175	= C

Assignments

Learning Activity's 1-14: There will be a series of learning activities posted on blackboard based on that weeks lecture. Students are expected to post an original response to each activity posted. Grading for this assignment will be influenced by the following: understanding and analysis of the bylaws, understanding of course materials.

Attendance/Group Discussion- To be discussed in class.

Tests- There will be one test in this class – midterm and final exam. Test questions will come from assigned readings, class discussions, and guest speakers.

Paper/Presentation - In groups, students will interview a compliance staff member from any Division of an NCAA compliance program, write a three-page paper and present an oral presentation on their findings. The goal of the project is for the student to gain additional information about day to day compliance duties and the profession as a whole. Additional information and criteria will be distributed in class at a later date.

Final Exam- Test questions will come from assigned readings, class discussions, and guest speakers.

Doctoral Student Assignment

Doctoral students in the course will be required to complete an extra assignment. For this assignment, the doctoral student will be required to choose an NCAA bylaw to present/teach to the class. This will occur toward the end of the semester to allow for the doctoral student to research and gather relevant material that will engage the students and provide information that is critical to the compliance profession. A rubric will be provided for this assignment during the second week of class. This assignment will be worth an additional 50 points, which will raise the doctoral student total points to 300.

Exam/Assignment Protocol

If you are absent for an exam, proper documentation must be presented to the instructor to guarantee a make-up exam date and time. The instructor reserves the right to present a make-up exam in another format. Make-up exams must be completed **within one week of the originally scheduled exam. Late assignments will not be accepted.**

Course Registration

It is the student's responsibility to ensure proper enrollment in classes. University policy requires students to be registered in order to attend classes. Anyone who is not officially enrolled by the second week of classes (or registration deadline for summer classes) is not eligible for course credit or a grade in the class. Students may not enroll in a class after the registration period unless there is documented proof of University error. For dates to **drop** and **withdraw** from classes, please check the Registrar's website: <http://www.registrars.kent.edu/home/>.

Student Accessibility

"University policy 3342-3-01.3 requires that students with disabilities be provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact the instructor at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through Student Accessibility Services (contact 330-672-3391 or visit <http://www.kent.edu/sas> for more information on registration procedures)."

Academic Integrity

"Students enrolled in the university, at all its campuses, are to perform their academic work according to standards set by faculty members, departments, schools and colleges of the university; and cheating and plagiarism constitute fraudulent misrepresentation for which no credit can be given and for which appropriate sanctions are warranted and will be applied."

Kent State University policy and procedures for student cheating and plagiarism will be followed, including notification of the Office of Student Conduct. Plagiarism essentially is the use of someone else's work, either in part or in total, as your own. The use of appropriate citations is important in any written work that you submit. Submitting the same paper in two courses is considered to be cheating.

For definitions of "cheating" and "plagiarism" and examples of offending practices, please read Administrative policy 3 -01.8 regarding student cheating and plagiarism at http://www.kent.edu/policyreg/policydetails.cfm?customel_datapageid_1976529=2037779.

AUGUSTINE, SUSAN

From: KRETOVICS, MARK
Sent: Friday, August 15, 2014 4:27 PM
To: AUGUSTINE, SUSAN
Subject: Re: Updated Syllabus for NCAA Compliance Course

Importance: High

Susan,

Yes, I have spoken to Dr. Lyberger and I am fine with cross listing this class.

Thanks,

Mark Kretovics, PhD
Interim Director,
School of Foundations, Leadership, and Administration
College of Education, Health, and Human Services
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Kent, OH 44242
330.672.0642

From: <AUGUSTINE>, SUSAN <saugusti@kent.edu>
Date: Thursday, August 14, 2014 at 5:05 PM
To: Mark Kretovics <mkretov1@kent.edu>
Cc: "LYBERGER, MARK" <mlyberge@kent.edu>
Subject: FW: Updated Syllabus for NCAA Compliance Course

Mark,
I am just confirming your support for the attached (HIED 76595) doctoral-level special topic course that will be co-scheduled with the master's level Sport and Recreation Management (SRM 63195) section. The attached syllabus will be presented to the FLA SCC for approval and to the EHHS CCC as an information item. It is intended that this course be offered this fall semester (2015).

A simple reply to this email is sufficient.

Thank you,
-Susan

Susan Augustine
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Kent State University
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FAX: 330-672-3549
saugusti@kent.edu

From: LYBERGER, MARK
Sent: Thursday, August 14, 2014 4:39 PM
To: AUGUSTINE, SUSAN
Subject: FW: Updated Syllabus for NCAA Compliance Course
Importance: High

Susan

The updated syllabus for the Special Topics. I spoke with Mark K. yesterday and he was supportive of what we discussed. Please let me know what you need me to do or if you want me to stop by tomorrow. Thank you.

Mark