Ph.D. Plan of Study
Higher Education Administration
Kent State University

Student Name: ________________________________________________________________

ID#: ________________________________________________________________________

Address: ____________________________________________________________________

KSU Email: _________________________________________________________________

Telephone (Preferred Contact Number): _________________________________________

Semester/Year of Admission: _________________________________________________

ADVISORY COMMITTEE

Major Advisor: _______________________________________________________________

Second HIED Member: _________________________________________________________

Other members (if applicable): _________________________________________________

Minor, Cognate, or Concentration Advisor (if applicable): _________________________

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Advisory/ Coursework Phase
(Recommended max 4 years to complete)

- Coursework
- Comprehensive Examination

Candidacy Phase
(Recommended max 5 years to complete)

- Proposal Defense
- Dissertation Defense
- Final Copy, Filing, Commencement

Maximum 10 years total to complete
<table>
<thead>
<tr>
<th>Coursework</th>
<th>Required Credits</th>
<th>Term Planned</th>
<th>Term Completed</th>
<th>Grade</th>
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<tbody>
<tr>
<td><strong>REQUIRED COURSES (21-30 credits)</strong></td>
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<tr>
<td>College Student Development: Theory to Practice (HIED 76653)*</td>
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<tr>
<td>Leadership in Educational Organizations (HIED 76657)*</td>
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<tr>
<td>Administration of Multiculturalism and Diversity (HIED 76671)*</td>
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<tr>
<td>Higher Education Curriculum (HIED 76656)</td>
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<tr>
<td>Politics &amp; Power (HIED 76662)</td>
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<td>Business Administration in Higher Education (HIED 76667)</td>
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<td>Internationalization of Higher Education (HIED 76670)</td>
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<tr>
<td>Advanced Educational Leadership (HIED 86558)</td>
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<tr>
<td>Research in HIED (HIED 76598) (available summer only)</td>
<td>3</td>
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<tr>
<td>Dissertation Preparation Seminar (HIED 80080)**</td>
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<tr>
<td><strong>RESEARCH COURSES (15 credits)</strong> (See p. 3 for electives)</td>
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<tr>
<td>Statistics I for Educational Services (RMS 75510)</td>
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<tr>
<td>Quantitative Research Design &amp; Analysis (RMS 85515)</td>
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<td>Qualitative Research Design (RMS 85516)</td>
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<tr>
<td>Research Elective</td>
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<td>Research Elective</td>
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<tr>
<td><strong>ELECTIVE COURSES (18 credits)</strong> (See p. 3 for electives)</td>
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<td>Elective 1:</td>
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<td>Elective 5:</td>
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<td>Elective 6:</td>
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<tr>
<td><strong>Total Coursework Credits</strong></td>
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| DISCUSSION CREDITS                                                       |                  |              |                |       |
| Dissertation I (HIED 80199)                                              |                  |              |                |       |
| Dissertation II (HIED 80299)***                                          |                  |              |                |       |
| **Total Credits**                                                        | 84-93 (Minimum)   |              |                |       |

Courses used to complete requirements must be taken at the 70000 or 80000 level. Courses taken as part of a Master’s degree program do not need to be repeated; students will be permitted to substitute a doctoral-level elective course for each.

*These courses are waivable prerequisites; if the student completed comparable coursework prior to admission to the PhD program (e.g., completed as part of a master’s
degree), these credit hours will be waived and do not need to be replaced. If a comparable course was not taken at Kent State, the student will need to provide a syllabus for the course to their Advisory Committee to discuss the possibility of waiving. If a student has not previously completed comparable coursework, these courses will need to be completed as part of the PhD curriculum.

**Dissertation Preparation Seminar (HIED 80080) is not required prior to Comprehensive Exams.**

***Dissertation II (HIED 80299) is 15 additional credits per semester if needed.**

**OTHER APPROVED ELECTIVE COURSES (18 credit hours)**

Six (6) HIED courses are to be determined by the Advisory Committee:

- CES 78182: Career Counseling
- HIED 76492: Internship in Higher Education Administration
- HIED 76594: Internship in College Teaching
- HIED 76595: Special Topics in Educational Administration
- HIED 76596: Individual Investigation in Higher Educational Administration
- HIED 76652: Law & Higher Education
- HIED 76654: Students and the College Environment
- HIED 76658: Community College
- HIED 76660: Faculty Roles & Responsibilities
- HIED 76663: Status of Women in Higher Education
- HIED 76664: Service Learning in Higher Education
- HIED 76665: Technology, Systems, & Data in Higher Education
- HIED 76672: International Students & American Colleges
- HIED 76674: Comparative Higher Education Administration
- HIED 76675: Design and Delivery of Education Abroad Programs
- HIED 76676: Intercultural Communication for International Educators
- HIED 76677: Workforce, Economic, & Community Development in Community Colleges
- HIED 76678: Issues and Trends in Community Colleges
- HIED 76679: Career Advising: Theory & Practice
- HIED 76681: Administration of Advising Services
- HIED 76733: Interpersonal & Group Dynamics
- HIED 76745: Equity, Justice, & U.S. Higher Education
- HIED 76749: Assessment & Evaluation in Higher Education
- HIED 76771: Planning and Implementing Study Abroad while Abroad
- HIED 86559: Advanced Student & Adult Development
- RMS 78806: Higher Education Data & Institutional Research

**RESEARCH ELECTIVES (MINIMUM of 6 credit hours)**

- RMS 78710: Introduction to Measurement
- RMS 78711: Modern Test Theory: Item Response Theory
- RMS 78713: Multivariate Analysis in Educational Research
- RMS 78714: Factor Analysis in Educational Research
- RMS 78716: Statistics II: Anova & Nonparametric Tests
- RMS 78728: Multiple Regression
- RMS 78735: Structural Equation Modeling
- RMS 78745: Hierarchical Linear Modeling
RMS 78898: Comparative Research Design
RMS 85517: Advanced Quantitative Research in Educational Services
RMS 85518: Advanced Qualitative Research in Educational Services
RMS 85520: Mixed Methods Research
RMS 85540: Grounded Theory & Phenomenological Research
RMS 85550: Ethnography & Case Study Research
RMS 85560: Critical Social Research

Elective Courses not listed above must be approved by the Advisory Committee. Research in HIED (HIED 76598) and Assessment & Evaluation (HIED 76749) may not be used as Research Electives.

COMPREHENSIVE EXAMINATIONS

Anticipated Semester/Year of Comprehensive Exams _____/_____

MINOR, COGNATE, or CONCENTRATION (optional)
Minor (15 additional credit hours), cognate (10 additional hours), concentration (13-15 additional hours)

Name of Minor, Cognate, or Concentration:

<table>
<thead>
<tr>
<th>Course Name and Number</th>
<th>Required Credits</th>
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Note: Completing a minor requires an additional comprehensive examination.
TENTATIVE FULFILLMENT DATES

Step 1. Planned semester to complete coursework: _________________

Planned semester to complete internship experience (if applicable): _________________

Step 2. Planned semester to complete comprehensive exams: _________________

Step 3. Planned semester to defend dissertation proposal: _________________

Step 4. Planned semester to defend dissertation: _________________

Step 5. Anticipated graduation semester: _________________

To obtain approval and signatures on this plan of study, the student must initiate the Doctoral Plan of Study/Advisor Phase form (available on the EHHS Graduate Student Services forms webpage: https://www.kent.edu/ehhs/ogs/forms), uploading this completed form as an attachment.