TITLE: Peer Educator

ROLE: Peer Educators are students of any major who provide information, promote discussion and reflection, and strive to educate by engaging students in the learning process. Peer Educators are dedicated student leaders who combine their specialized training in health education & wellness with a desire to make a difference on campus. They work toward the goal of helping students develop the tools needed for making informed choices, achieving, and maintaining a healthy lifestyle. There is an opportunity for merit-based raise with an annual review for peer educators.

PAY RATE: $9.75

REQUIREMENTS:
- Must possess strong customer service skills
- Strong verbal and written communication skills
- Ability to approach students and create a welcoming environment for all
- Become certified in Professional CPR/AED, Mental Health First Aid, and other trainings as assigned.
- Must obtain BCI and/or FBI background check within 30 days of beginning employment
- Ability to work a flexible schedule, including non-traditional work hours
- Health Education & Promotion, Public Health, or similar major preferred
- Must have a cumulative GPA of 2.25 to apply
- Must not be on semester warning or probation

RESPONSIBILITIES:
Peer Educators present on a variety of requested health-related topics to varying audiences including, but not limited to student groups, residence halls, and academic classes. They also provide scheduled programming through the Kent State Office of Well-being on a variety of wellness-related topics for the campus community. Programming provided includes education, resources, and activities.

The purpose of Peer Educators is to facilitate student learning and reflection on relevant health issues; encourage and assist students in making healthy lifestyle choices; serve as an information & resource referral through educational sessions. Peer Educators are hired for the academic year. Responsibilities include, but are not limited to the following:

Professionalism/Work Ethic:
- Attend all mandatory Departmental and area trainings/meetings
- Take active role in Department special events and promotional activities
- Adhere to the dress code of the Department and/or area
- Taking initiative to stay busy at all times by finding tasks to complete; may be unsupervised for short periods of time

Critical Thinking/Problem Solving:
- Research and update existing program information and logistics
- Describe the interconnectedness of well-being and health behaviors
- Identify how various common behaviors and college health topics positively or negatively affect their well-being at the intrapersonal, interpersonal and community levels
- Assist in and contribute to program development and assessment of specific topic areas
- Assist and contribute to education program delivery in a variety of campus venues including:
  - Programs By Request “PBR”
  - Well-on-the-go “WellGo”
  - Small group facilitation
  - Conference Presentations

Leadership:
- Recognize the strengths of self and others to reach common goals
- Identify and access well-being resources on campus and within the community
- Facilitate health education programs
- Plan health education activities and programs
- Create programs/campaigns that are delivered in a variety of campus venues including, but not limited to:
  - Well-being Huts
Digital Technology:
- Develop an understanding of all area-specific technology
- Utilize the Google Site to access necessary documents

Verbal/Written Communication:
- Engage in respectful, professional communication with all coworkers, students, and professional staff
- Distribute, collect, and compile evaluation of events / programs
- Serve as a liaison to specific community populations
- Communicate weekly with Coordinator via email, text, and/or phone
- Assist with implementation of marketing plan

Teamwork/Collaboration:
- Work collaboratively with all areas to work towards Department’s mission
- Co-facilitate/lead programs with the Kent State of Well-being
- Collect and prepare supplies for events, programs, and services
- Assist with set-up & clean-up of events, programs, and/or services

Career Management:
- Participate in semesterly evaluations to measure professional development and work competencies

Global/Intercultural Fluency:
- Contribute positively to an inclusive environment

APPEARANCE AND DRESS: Staff will be clean and neatly attired while on duty. A staff shirt, close-toed athletic shoes, and nametag will be worn at all times.

SUPERVISOR: Peer Educators immediate report is the Coordinator, Student Health & Well-being in the Kent State of Well-being.

HOURS: Assigned work hours are based on availability and need. Peer Educators are expected to keep regularly scheduled office hours in the Student Recreation and Wellness Center (2 hour/week minimum) beginning in August 2022. The time commitment is generally 6-8 hours per week. Hours are set each semester and during break periods by the Coordinator, Student Health & Well-being in the Kent State of Well-being Office. Peer Educators must be available to attend weekly Friday afternoon staff meetings/trainings from 1:30 – 3:30 p.m. beginning in August 2022 as well as a Staff Retreat on Saturday, August 20, 2022.

If hired:
- Staff Retreat for the 2022-2023 staff will be held on Saturday, August 20, 2022. Participation is required for all 2022-2023 staff, including new staff and current staff who are returning.
- New Staff training/staff meetings will begin on Friday, August 26, 1:30-3:30pm
- All candidates are notified on or before August 1st.

Questions?
Contact the Kent State of Well-being at the Student Recreation and Wellness Center at 1550 Ted Boyd Dr. Kent, Ohio 44242 or KSoW@kent.edu

How to apply: Interested candidates may apply through Handshake or send resume and cover letter to sbaker70@kent.edu