

Kent State University
College and Graduate School of Education, Health, and Human Services
(EHHS) Fall/Spring
Internship and Individual Investigation in Physical Education
Application for Approval

Please complete this form prior to registration, and obtain the approval signature of the professor who is working with you. A copy will be returned to you by the professor upon approval.

Fall Spring Year _____

Student Name: _____

Banner ID# Number: _____

KSU Email Address: _____

Program Area: _____ Department: _____

Credit Hours: _____ Professor: _____

Identify Which Course by Placing an X in the Column to the Right

| | |
|--|--|
| PEP 45092 Internship in Physical Education | |
| PEP 45096 Individual Investigation in PE | |
| PEP 45392 Internship in Mainstreamed PA | |
| PEP45692 Internship in Athletic Coaching | |
| CI 63094 College Teaching | |
| CI 67096 Individual Investigation in C and I | |

Description of your project (goals or objectives – see second page):

Student Signature _____

Faculty Signature _____

| |
|--|
| <p>Note: The following are acceptable, please attach</p> <p>_____ <u>E-mail</u></p> <p>_____ <u>Fax</u></p> <p>_____ <u>Letter</u></p> |
|--|

Date Registered _____

Confirmed by _____

INSTRUCTIONS

A. Description of the Project for an Internship must include the following items:

*This information must be typed on a separate sheet of paper and attached to the Arranged coursework form before approval of the Internship.

1. Site (Including name of program or organization, mailing address, phone number, email address, etc.)
2. Site supervisor (including title, address if different from site, phone number, email address, etc.)
3. Student Involved Hours (Athletic Coaching; **60 hours** per credit hour/ PE; **50 hours** per credit hour)
4. Nature of involvement (a clear and specific description of what the student will do.)
5. A specific statement of the evidence the student will submit to indicate successful completion of the course. **Including a timeline and completion date of the project** is important.

As a minimum, this will include:

- A Daily Log of Time, Activities and Reflections turned in weekly on the Monday following the week being reported
- A Summary Paper (5-8 typed pages) presenting an analysis of and reflections on the internship experience.
- A Summative Evaluation from the agency supervisor. (See attached.)

****The student must submit the completed project/portfolio with all required material for evaluation to the supervising faculty member by the agreed deadline.**

B. A sample Description of the Project for an *Individual Investigation* must include the following items:

*This information must be typed on a separate sheet of paper and attached to the Arranged Coursework form before approval of the Individual Investigation.

1. An individual project, approved by the supervising faculty member and the school director, with clear, specific, well described expectations and procedures.
2. A student is expected to work on the project for 60 student involved hours per 1 hour of credit.
3. The description of the Project for Arranged Coursework must include the following items:
 - a. Site – if applicable
 - b. Site supervisor – if applicable
 - c. Student Involved Hours
 - d. Nature of involvement (a clear and specific description of what the student will do).
 - e. A specific statement of the evidence the student will submit to indicate successful completion of the course including grading procedures, a timeline and completion date for the project.
4. *The student must submit their completed project for evaluation to the supervising faculty.*

C. A sample Description of the *Project for Research* must include the following items:

*This information must be typed on a separate sheet of paper and attached to the Arranged Coursework form before approval of the Research.

1. A research project, approved by the supervising faculty member and the school director, with clear, specific well described expectations and procedures. This includes a detailed culminating report.
2. A student is expected to work on the project for 60 student involved hours per one hour of credit.
3. The Description of the Project for Arranged Coursework must include the following items:
 - a. Site – if applicable
 - b. Site supervisor – if applicable
 - c. Student Involved Hours
 - d. Nature of involvement (a clear and specific description of the student's involvement in the research project).
 - e. A specific statement of the evidence the student will submit to indicate successful completion of the course including grading procedures, a timeline and completion date for the project.
4. **The student must submit their completed project for evaluation to the supervising faculty member.**