

Transmittal Memo

January 6, 2010

Title: Physical Education Basic (PEB)

Subject Specification: Establish or increase course fees for the following PEB courses, effective Fall 2010:

Establish Course Fees

PEB 10095 Special Topics: Beginning Rock Climbing--Course Fee \$35
PEB 10095 Special Topics: Beginning Spinning--Course Fee \$35
PEB 10095 Special Topics: Intermediate Ice Skating--Course Fee \$35
PEB 10095 Special Topics: Introduction to Kayaking-- Course Fee \$35
PEB 10095 Special Topics: Sand Volleyball--Course Fee \$20
PEB 12204 Beginning Broomball--Course Fee \$35

Recreational Services and the Ice Arena are Auxiliary Departments and receive no funding from the University. These fees allow the facilities to maintain their current operating procedures and to offer effective instruction for students. This fee will not be substantial enough to have an impact on the students taking these classes. All of the above courses will be delivered at either the Student Wellness and Recreation Center (SWRC) or Ice Arena.

Currently students who wish to participate in Spinning Classes, Rock Climbing Activities, or Kayaking Events at the SWRC must pay an additional fee. These activities are not provided free of charge to the students; only access to certain areas and activities are included in a student's tuition and fees. Students who participate in a PEB course will pay a lower usage fee than paying the current required fees. For example:

Spinning Class (approximately 45 min.)-- single entry use is \$3; a 12-punch card is \$30.

Rock Wall Climbing--must be certified to climb (\$15) and charge for equipment use each time; shoes -- \$2 each use, 10-punch for \$15.

Kayak Rental--One day rental \$12/\$14; Week Rental \$36/\$40

Broomball is currently being offered as a Special Topics course and the \$35 Course Fee was approved last year. See Appendix A

Increase Course Fees

PEB 10304 Bowling--Increase Course Fee from \$25 to \$35

Expenditures to run the facilities have continued to increase. This fee increase allows the facilities to maintain their current operating procedures and to continue offering effective instruction for students.

Impact on Students: The increase in fees will not be substantial enough to have an impact on the students wishing to enroll in these courses.

Impact on Other Courses: The increase in fees will not have an impact on other courses. The consequences of not making these changes will result in cancellation of these course offerings.

TLC Curriculum Committee Approved: Jan. 11, 2010.

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: TLC

Course Subject and Number: PEB 10095

Effective: Fall 2010

Course Title: Sand Volleyball Credit Hours: 1

Current Fee: \$ /credit hour OR Proposed Fee: \$ /credit hour OR
\$ 0.00/semester \$ 20.00/semester

Percentage Change: % [X] increase [] decrease

Please check the following rationales that apply to the above fee change:

- The fee will cover the cost of materials that become the personal property of students or that are consumed by students.
The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities.
[X] The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature.
The fee will cover the cost of materials that, if purchased directly by the program in bulk, can be made available to students at significantly lower costs; e.g., art supplies.
The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies.
[X] The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

Briefly state any additional rationale: (attach memo, if necessary)

Justification: Recreational Services is an Auxiliary Dept. This fee will cover use of SRWC sand volleyball courts, equipment, and classroom space as needed.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)
\$2,050 for two sections offered Annually

REQUIRED ENDORSEMENTS

[Signature] 1, 12, 10
Department Chair / School Director / Campus Dean

[Signature] 1, 24, 10
College Dean

Executive Dean of Regional Campuses / Dean of Graduate Studies

Senior Vice President for Academic Affairs and Provost

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: TLC

Course Subject and Number: PEB 10304

Effective: Fall 2010

Course Title: Bowling Credit Hours: 1

Current Fee: \$ /credit hour OR Proposed Fee: \$ /credit hour OR
\$ 25.00/semester \$ 35.00/semester

Percentage Change: 40% [X] increase [] decrease

Please check the following rationales that apply to the above fee change:

- [] The fee will cover the cost of materials that become the personal property of students or that are consumed by students.
[] The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities.
[X] The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature.
[] The fee will cover the cost of materials that, if purchased directly by the program in bulk, can be made available to students at significantly lower costs; e.g., art supplies.
[] The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies.
[X] The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

Briefly state any additional rationale: (attach memo, if necessary)

Fee Justification: Bowling is being offered at off campus sites and these sites do not receive any funding from the University. This fee will cover the use of bowling balls, shoe rental and the use of the facility. This fee has not increased since the mid 1980's.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)
\$8,000 for eight sections offered Annually

REQUIRED ENDORSEMENTS

Department Chair / School Director / Campus Dean 1/12/10
College Dean 1/26/10
Executive Dean of Regional Campuses / Dean of Graduate Studies
Senior Vice President for Academic Affairs and Provost

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: TLC

Course Subject and Number: PEB 10095

Effective: Fall 2010

Course Title: Beginning Rock Climbing

Credit Hours: 1

Current Fee: \$ /credit hour OR \$ 0.00/semester

Proposed Fee: \$ /credit hour OR \$ 35.00/semester

Percentage Change: % [X] increase [] decrease

Please check the following rationales that apply to the above fee change:

- Checkboxes for rationales: The fee will cover the cost of materials that become the personal property of students or that are consumed by students. The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities. The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature. The fee will cover the cost of materials that, if purchased directly by the program in bulk, can be made available to students at significantly lower costs; e.g., art supplies. The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies. The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

Briefly state any additional rationale: (attach memo, if necessary)

Fee Justification: Recreational Services is an Auxiliary Dept. This fee will cover use of the SRWC climbing wall to include all of the necessary equipment (harnesses, helmets, rope, hardware and shoes). Special fee also includes the Safety & Skills Test (\$15 per semester) and an off-site climbing trip to a location TBD.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new) \$2,050 for two sections offered Annually

REQUIRED ENDORSEMENTS

Signatures and dates for endorsements: Department Chair / School Director / Campus Dean (1/12/10), College Dean (1/26/10), Executive Dean of Regional Campuses / Dean of Graduate Studies (1/1), Senior Vice President for Academic Affairs and Provost (1/1)

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: TLC

Course Subject and Number: PEB 10095

Effective: Fall 2010

Course Title: Beginning Spinning

Credit Hours: 1

Current Fee: \$ /credit hour OR \$ 0.00/semester

Proposed Fee: \$ /credit hour OR \$ 35.00/semester

Percentage Change: % [X] increase [] decrease

Please check the following rationales that apply to the above fee change:

- Checkboxes for rationales: The fee will cover the cost of materials that become the personal property of students... The fee will cover the cost of special activities... The fee will cover the cost of special instructional materials... The fee will cover the cost of materials that, if purchased directly by the program in bulk... The fee will cover the cost of materials for which quality control is important... The fee will cover or partially cover the cost of instruction of an especially costly nature...

Briefly state any additional rationale: (attach memo, if necessary)

Justification: Recreational Services is an Auxiliary Dept. This fee will cover use of SRWC spinning bikes, which are maintenance intensive, audio visual equipment, and classroom space as needed.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)

\$2,800 for four sections offered Annually

REQUIRED ENDORSEMENTS

Signatures and dates for endorsements: Department Chair / School Director / Campus Dean (1/12/10), College Dean (1/24/10), Executive Dean of Regional Campuses / Dean of Graduate Studies (1/1), Senior Vice President for Academic Affairs and Provost (1/1)

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: TLC

Course Subject and Number: PEB 10095

Effective: Fall 2010

Course Title: Intermediate Ice Skating

Credit Hours: 1

Current Fee: \$ /credit hour OR \$ 0.00/semester

Proposed Fee: \$ /credit hour OR \$ 35.00/semester

Percentage Change: % [X] increase [] decrease

Please check the following rationales that apply to the above fee change:

- Checkboxes for rationales: The fee will cover the cost of materials that become the personal property of students or that are consumed by students. The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities. The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature. The fee will cover the cost of materials that, if purchased directly by the program in bulk, can be made available to students at significantly lower costs; e.g., art supplies. The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies. The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

Briefly state any additional rationale: (attach memo, if necessary)

Justification: The Ice Arena is an Auxiliary Dept. that receives no funding from the University. The fee will cover the cost of skate rental as well as the cost of the upkeep to the facility and ice costs.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)

\$800 for one section offered Annually

REQUIRED ENDORSEMENTS

Signatures and dates for endorsements: Department Chair / School Director / Campus Dean (1/12/10), College Dean (1/26/10), Executive Dean of Regional Campuses / Dean of Graduate Studies, Senior Vice President for Academic Affairs and Provost.

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: TLC

Course Subject and Number: PEB 10095

Effective: Fall 2010

Course Title: Introduction to Kayaking

Credit Hours: 1

Current Fee: \$ /credit hour OR \$ 0.00/semester

Proposed Fee: \$ /credit hour OR \$ 35.00/semester

Percentage Change: % [X] increase [] decrease

Please check the following rationales that apply to the above fee change:

- checkboxes for rationales: The fee will cover the cost of materials that become the personal property of students or that are consumed by students. The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities. The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature. The fee will cover the cost of materials that, if purchased directly by the program in bulk, can be made available to students at significantly lower costs; e.g., art supplies. The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies. The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

Briefly state any additional rationale: (attach memo, if necessary)

Fee Justification: Recreational Services is an Auxiliary Dept. This fee will cover use of Recreational Services boats, paddles, PFD's, etc. Transportation to and from Mogadore Reservoir, use of SRWC pool, and classroom space as needed.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)

\$1,300 for two sections offered Annually

REQUIRED ENDORSEMENTS

Signatures and dates for endorsements: Department Chair / School Director / Campus Dean (1/12/10), College Dean (1/26/10), Executive Dean of Regional Campuses / Dean of Graduate Studies, Senior Vice President for Academic Affairs and Provost.

RECOMMENDATION TO CHANGE SPECIAL COURSE FEES

Department/School: TLC

Course Subject and Number: PEB 12204

Effective: Fall 2010

Course Title: Beginning Broomball Credit Hours: 1

Current Fee: \$ /credit hour OR Proposed Fee: \$ /credit hour OR
\$ 0.00/semester \$ 35.00/semester

Percentage Change: % [X] increase [] decrease

Please check the following rationales that apply to the above fee change:

- [] The fee will cover the cost of materials that become the personal property of students or that are consumed by students.
[] The fee will cover the cost of special activities that extend beyond the classroom setting; e.g., field trips or rental of off-campus facilities.
[X] The fee will cover the cost of special instructional materials that must be purchased directly by the academic program because they are not available to the general public; e.g., special examination or testing materials of a confidential nature.
[] The fee will cover the cost of materials that, if purchased directly by the program in bulk, can be made available to students at significantly lower costs; e.g., art supplies.
[] The fee will cover the cost of materials for which quality control is important, and where, if purchased directly by the program, availability and consistent quality can be assured; e.g., photographic supplies.
[X] The fee will cover or partially cover the cost of instruction of an especially costly nature; e.g., some types of music instruction or flight training.

Briefly state any additional rationale: (attach memo, if necessary)

Justification: The Ice Arena is an Auxiliary Dept. that receives no funding from the University. The fee will cover the cost of the helmet, sticks and balls as well as the cost of the upkeep to the facility and ice costs.

Projected Annual Income: (use annual enrollment for past three years or estimate enrollment for new)
\$4,200 for six sections offered Annually

REQUIRED ENDORSEMENTS

Department Chair / School Director / Campus Dean 1/12/10
College Dean 1/26/10
Executive Dean of Regional Campuses / Dean of Graduate Studies
Senior Vice President for Academic Affairs and Provost

Appendix A

**KENT STATE UNIVERSITY
BOARD OF TRUSTEES
SPECIAL COURSE FEES AND OTHER STUDENT FEES**

(All rates are effective Fall semester, 2009 and are per course per semester unless otherwise noted)

- PEB 10095 Special Topics: Beginning Ice Hockey \$35.00
- PEB 10095 Special Topics: Intermediate Ice Hockey \$35.00
- PEB 10095 Special Topics: Broomball \$35.00
- PEB 10304 Bowling \$25.00
- PEB 11325 Advanced Ice Hockey \$35.00
- PEB 11904 Beginning Ice Skating \$35.00
- PEB 12004 Basic Figure Skating \$35.00