

Kent State University Board of Trustees
Summary of Board Agenda Items – May 31, 2017

Executive Session – 7:45-9 am	
The following purposes were stated for the executive session: (i) considering the employment and compensation of a public employee or official [121.22(G)(1)]; ((iii) conference with attorney for the public body concerning disputes involving the public body that are the subject of court action [121.22 (G)(3)]; and (iv) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment [121.22 (G)(4)].	
Committee of the Whole – 9:15-10:30 am	
Comprehensive Facilities Master Plan	Update/engagement with SmithGroup representatives regarding the status of the project and feedback from the community regarding priorities for Kent Campus facilities and features that should be preserved, enhanced or transformed. For more and to provide feedback, see http://www.atransformedksu.org/ .
University Dashboard	Overview of Dashboard performance over the past year provided by President Warren, Provost Diacon, Senior Vice President Polatajko and Vice President Paul DiCorleto.
Academic Excellence and Student Success Committee – 10:30-11:30 am	
Action Items	Summary
Personnel Actions	Actions included the awarding of emeritus status for one retired professor—Mr. Paul R. O’Keeffe, Professor, School of Art, retired 9/1/2015; reappointment of Dr. John West as Trustees Research Professor for a five-year term; and retirement of Dr. Paul Gaston as Trustees Professor with emeritus status.
Revision in Name of the College of Applied Engineering, Sustainability and Technology (CAEST) to the College of Aeronautics and Engineering	Name change to more accurately reflect the major programs of study and the college’s vision to advance in certain specialized engineering fields.
Inactivation of Departments in the College of Public Health	Revision of the administrative structure of the College of Public Health, eliminating departments to form a “college of the whole” structure.
Revision in Name of the Counseling and Human Development Center to the Counseling Center	Name change to more accurately reflect the work of the center.
Establishment of the Athletic Training Major within the Master of Science Degree	Establishment of the Athletic Training major at the master’s degree level to meet requirements of the Commission on Accreditation of Athletic Training Education; will result in the inactivation of the program at the undergraduate level.
Inactivation of the Allied Health Management Major within the Associate of Technical Study Degree	Inactivation of a specialized associate-level Allied Health Management major due to lack of enrollment; students will be able to meet their educational goals by customizing the ATS degree.
Inactivation of the Emergency Medical Services Technology Major within the Associate of Technical Study Degree	Inactivation of a specialized associate-level Emergency Medical Services Technology major due to lack of enrollment; students will be able to meet their educational goals by customizing the ATS degree or pursuing an associate degree in nursing or a bachelor’s degree in public health.

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Inactivation of the Industrial Trades Technology Major within the Associate of Technical Study Degree	Inactivation of a specialized associate-level Industrial Trades Technology major due to lack of enrollment; students will be able to meet their educational goals by customizing the ATS degree.
Revision of University Policy 3342-4-05 Regarding Student Housing	Revisions to the student housing policy to update terminology, and remove redundant language.
Information Items	Summary
Administrative Policy Revisions Pertaining to Chapter 4: University Life	<ul style="list-style-type: none"> • 3342-4-02.1 Regarding Regulations for Student Behavior and Administration of Student Conduct • 3342-4-03.3 Regarding Posting Handbills, and Sound Amplification Equipment • 3342-4-05.1 Regarding Room Entry and Search in Campus Residence Halls • 3342-4-06.1 Regarding Sales • 3342-4-10.1 Regarding Use of the Kent Student Center, Risman Plaza, and Student Green • 3342-4-11.2 Regarding the Registration of Student Organizations • 3342-4-11.3 Regarding Participation in Student Activities
Revision of Operational Procedures and Regulations 3342-6-18.101 Regarding Faculty Office Hours	The policy was revised to provide minimum requirements for faculty office hours recognizing variations in time, location and instructional modality of courses. As recommended by Faculty Senate.
Regional Campus Presentation – KSU at Ashtabula	Dean Susan Stocker provided an overview and highlights from Kent State University at Ashtabula.
Retention and Enrollment Update	Status report on Fall 2017 enrollment as well as update on the Summer Advantage program for 2017.
Audit and Compliance Committee – 10:30-11:30 am	
Information Items	Summary
Proposed FY 2018 Internal Audit Plan	Annual review of the Office of Internal Audit's proposed plan for fiscal year 2018. The report briefly describes the planned projects including risk and risk category, risk level, objectives and budgeted hours.
Office of Internal Audit FY 2017 Third Quarter Internal Audit Plan Review	Routine
Presentation of the Office of Internal Audit Team	Presentation introducing the Office of Internal Audit staff members and key elements of what they do; provided by Director of Internal Audit Jo Ann Gustafson.
Finance and Administration Committee – 11:30 am-12:30 pm	
Action Items	Summary
Non-Academic Personnel Actions	Routine; included reappointment of Athletics Director Joel Nielsen.
Approval of Tuition, Effective Fall 2017	Adjustments to graduate tuition, non-Ohio resident surcharges, and special tuition rates effective Fall 2017, which are anticipated to be permissible under the upcoming state budget.
Approval of Special Program, Course and Other Fees, Effective Fall 2017	Revisions to support pass-through costs and other direct expenses related to specific courses and programs. Resources are necessary to protect program quality and proposed changes have been reviewed extensively by executive officers. May be contingent upon state budget language.

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Approval of Expenditure Authorization for Fiscal Year 2018	Approval of resolution allowing the university to operate at FY 2016-17 funding levels, beginning July 1, 2017. State of Ohio FY18-19 budget process continues in Columbus and was not concluded in time for Board action on a final budget at this meeting. The FY 2018 budget will be developed and presented for approval at the Board's September meeting.
Approval of Special Surcharge Rates for Non-Ohio Residents	Discounts or waivers from regular tuition rates must be approved by the Board and the Chancellor of ODHE. Kent State has three approved waivers that will expire on June 30, 2017, and will be recommended for extension through June 30, 2019.
Approval of University Employee Separation Plan (UESP) for Faculty	Similar to the UESP approved for staff employees at the Board's March 2, 2017 meeting, an early separation plan was approved for full-time tenure-track and non-tenure track faculty. The exit date for faculty electing the UESP will be May 31, 2018. Savings will be reallocated to tenure-track, research-active faculty positions.
Approval of Renovations to Terrace Hall for the School of Fashion Design and Merchandising	Approval of a \$2.7-million renovation to support classrooms, studios and offices for the Fashion School. Renovations will be made to the vacant second floor of Terrace Hall to accommodate this growing program.
Approval of Funding Realignment for the Science Buildings Renovation and the Integrated Sciences Building	Revisions to the final approved budgets for Science Corridor renovations (Williams, Smith, and Cunningham halls) and construction of the Integrated Sciences Building.
Approval of Additional Funding Request for the Center for the Visual Arts	Approval to amend the maximum project budget by a total of \$1.8 million to reflect the final actual cost of the project.
Approval of Additional Funding Request for Speech Pathology and Audiology Addition and Renovations	Authorization of an additional \$375,000 from the College of Education, Health and Human Services to complete renovations approved by the Board at its Sept. 30, 2016 meeting.
Approval of Water Main Maintenance and Storm Water Management Easements to the City of Independence, Ohio	The City of Independence is creating a waterline loop to a water main located on the College of Podiatric Medicine property. Approval to enter into a perpetual non-exclusive easement agreement for water main maintenance and storm water management across university property.
Approval of Sanitary Sewer Easement to the City of Independence, Ohio	The City of Independence is constructing a new sanitary sewer system near the College of Podiatric Medicine property. Approval to enter into a perpetual non-exclusive easement agreement, with \$15,400 to be provided by the city recognizing the property's value.
Approval of Vendor Selection for Copiers and a Print Management Solution	As part of the institutional response to the Governor's Task Force on Affordability and Efficiency, Kent State led an RFP process issued by the IUC Purchasing Group (IUC-PG) to secure a vendor for the provision of copiers and a print management system for member schools. Following the RFP process, approval of ComDoc/Xerox. Initial term of five years with potential of three additional one-year periods.
Approval of Vendor Selection for an Investment Advisory Service	Following an RFP process, selection of SEI Investments Management Corporation, effective July 1, 2017. Initial term of one year with annual renewals, for a term that will

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	not exceed six years, is proposed. Change in advisor and approach recommended by the Board's Investment Committee.
Approval of Vendor Selection to Provide Janitorial Chemicals and Supplies	Following an RFP process, selection of Staples Contract & Commercial, Inc., and Dawnchem to provide janitorial chemicals and supplies. The initial term is two years with the potential of three additional one-year periods.
Approval of Vendor Selection to Provide Media Buying Services	Following an RFP process, selection of Harmelin Media for the provision of media services for three years plus an option to renew up to two additional one-year periods. Fee will be charged at 10% of actual annual media expenditures.
Approval of Agreement for Transportation Services for Kent State University, Kent Campus	Agreement with with PARTA for the provision of transportation services on the Kent Campus, beginning July 1, 2017. The agreement is for a 10-year term.
Information Items	Summary
Report of Investment Committee	Routine
Report of Purchasing Activity Greater than \$500,000	Routine
Report of Expenditures	Routine
Report on Capital Projects	Routine
External Relations and Development Committee – 11:30 am-12:30 pm	
Action Items	Summary
Naming of the Keybank Lobby in the Center for Undergraduate Excellence	Consistent with university naming policy, designation of the Center for Undergraduate Excellence WiFi Area as The KeyBank Lobby in recognition of the KeyBank Foundation's \$1-million commitment to support the Dynamic Education and Engagement for Diverse Students (DEEDS) Program.
Naming of the Gawlicki Family Foundation Online M.A. Translation Program	Consistent with university naming policy, designation of The Gawlicki Family Foundation Online M.A. Translation Program. Recognizes the foundation's grant of \$1 million to fund the development of a state-of-the-art distance learning translation studies master's program.
Naming of the Lubrizol Foundation Lobby in the Integrated Sciences Building	Consistent with university naming policy, designation of the Integrated Sciences Building main entrance as The Lubrizol Foundation Lobby in recognition of the foundation's \$25,000 capital grant to support the building's construction and its \$100,000 pledge to support the creation of a scholarship program for Kent State students pursuing a Bachelor of Science in Applied Engineering or Chemistry.
Discussion Item	Summary
State and Federal Legislative Update	Report by Executive Director Nick Gattozzi on status of budget deliberations in Columbus and Washington DC
Information Items	Summary
Campaign Planning and Fundraising Updates	Report on fundraising attainment to date as well as an update from Vice President Steve Sokany regarding planning for the next comprehensive campaign.
Naming Actions Approved by President Warren	<p>The report outlined eight namings approved by President Warren, on behalf of the Board and consistent with university naming policy:</p> <p>Center for Architecture and Environmental Design</p> <ul style="list-style-type: none"> • Camens Architectural Group Studio • Gilbane Construction Management Lab

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	<ul style="list-style-type: none"> • Prusak Study Lounge • Stauffer Studio • Joe Steller BArch 1972 in honor of Professor Osyp Martyniuk” Business Office <p>Center for the Visual Arts</p> <ul style="list-style-type: none"> • Christine Havice Plaza <p>Integrated Sciences Building</p> <ul style="list-style-type: none"> • Dr. Sharad Thakkar, 1985 Polymer Technologies Imaging Room <p>Wick Poetry Center</p> <p>May Prentice House</p> <ul style="list-style-type: none"> • Carol W. Gould Community Room
Board Business Meeting – 1:30-2:45 pm	
Invited Reports (After Reports of the Chair and the President)	Summary
Student Trustees Report	Comments from Trustees Carly Evans and Jennifer King regarding their participation in AGB National Conference on Trusteeship and the IUC Day at the Statehouse.
Faculty Senate Report	Chair Deborah Smith presented a report on behalf of the Faculty Senate.
Foundation Board Report	Chair Gary Brahler presented a report on behalf of the University Foundation Board of Directors.
New Business	Summary
Annual Election of the President	As required by the Kent State University Constitution, annual election of President Bev Warren for the 2017-18 year.
Election of Board Officers 2017-18	As recommended by the Nominating and Governance Committee, election of officers as follows: Larry Pollock, Chair; Ralph Della Ratta, Vice Chair; Margot Copeland, Secretary.
Reappointment of National Trustee	As recommended by the Nominating and Governance Committee, reappointment of Michael Solomon through September 30, 2020.
Endorsement of President’s Medal to Owen Lovejoy	Formal ratification of honor awarded at Commencement to this Distinguished Professor of Human Evolutionary Studies.
Resolution of Appreciation to Paul Gaston	Recognition of retiring Trustee Professor Paul Gaston, who held this designation for 10 years.
Resolution of Appreciation to Jennifer King	Recognition of student trustee whose term expired May 16, 2017.
Resolution of Appreciation to Stephen Colecchi	Recognition of trustee whose term expired May 16, 2017.