KENT STATE
U N I V E R S I T Y

COLLEGE OF EDUCATION, HEALTH, AND HUMAN SERVICES
TECHNOLOGY ADVISORY COUNCIL
November 30, 2018, WH 308, 10:00 am

MEMBERS ATTENDING:

FLA	HS	LDES	TLC
Ning Kuang Chuang	Angie Ha		
	James "Derek" Kingsley		

Co-Chairs: Julee Henry and Matt Starcher; Tom Stafford, Staff; Michael Cockrill, Undergraduate Student; Wymer, Luci, Recorder

MEMBERS ABSENT:

FLA	HS	LDES	TLC
		Brian Barber	Chia-Ling Kuo
Anthony Hamilton		Pena Bedesem	Davison Mupinga

EHHS Absents: Annette Kratcoski, Administration;
GUESTS: None

AGENDA ITEM	DISCUSSION	ACTION TAKEN
CALL TO ORDER		
Approval of Oct. Minutes	No corrections heard.	Motion to approve by Derek Kingsley and seconded by Ning Kuang Chuang. Motion passed unanimously
TECHNOLOGY UPDATES		
Julee Henry:	- The IRC had a great response to the reading with the Dean event being held at the Scholastic Book Fair. There are 45 adults and 28 children registered to attend. - The UCT meeting was cancelled this month. They are doing searches for three (3) different positions currently. - Julee has been working with Alicia Crowe testing a new webcam called Meeting Owl. This works with WebEx. The idea is to use this multi-user webcam for open meetings with newly admitted students and the faculty from their program. Julee asked for any feedback from faculty regarding their use of Zoom. Alicia requested Zoom, but Julee was hesitant because it's not a University supported tool. - EdTPA is over for fall and it went well. All equipment was returned, inventoried, and being tested for the spring semester. The cameras are getting older and will need to be replaced soon. She is currently researching new cameras to find a good fit.	
Matt Starcher:	- As of Nov 26th, Jabber is no longer being used as the university chat program. It will now be Microsoft TEAMS. There was discussion on how this will be used. There are training modules on Lynda.com. - The copier initiative meeting was held on Wednesday and it went very well. There were several issues that arose, but these are being resolved. The expected deployment date is late January. They will	

	take what was discussed in the meeting and they will get back to Matt with solutions.	
Tom Stafford:	No updates	
OPEN ISSUES		
Review technology request form	New form for Classroom Technology Requests. This will be posted on: IRC, IS website and EHHS quick links	Finalized and approved.
Draft email to faculty regarding TAC purpose and classroom technology request procedures	The initial draft is: Dear EHHS Faculty: The Technology Advisory Council (TAC) would like to share our vision and mission, and how this aligns with your needs. As a group, the TAC evaluates current technology both inside and out of the classroom. In addition, the council evaluates new technology to determine if it would be a good fit for one or several of our EHHS classes. For this reason, we ask that any new classroom technology requests go through the form linked below. This does not include departmental purchases and/or computer needs. More specifically, the TAC purchase are directly related to our undergraduate students' technology needs. Thank you for your time. Technology Advisory Council The mission and vision statements will be linked to this email.	To be sent after the winter break.
Reclamation of technology purchased through a grant	Julee has confirmed that there is no policy specific to this. It is thought that this falls under the equipment return policy that already exists at the university level.	Luci to send Matt and Julee what is sent to the SEED recipients.
MEMBER CONCERNS/NEW BUSINESS		
	One Note Training was suggested. Possible One Drive training. The IRC GA's will work on this. IRC is starting an online store for people to pay for background checks with a credit card.	
ADJOURNMENT		
	Derek Kingsley motioned to adjourn Tom Stafford seconded the motion. Motion passed unanimously	

The meeting was adjourned at 11:00 am
Next meeting: February 1, 2019

Respectfully submitted
Luci Wymer, Recorder