

TUSCARAWAS

FORMS DUE: FALL SEMESTER – AUGUST 1 SPRING SEMESTER – DECEMBER 1
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DESCRIPTION

The Honors Program permits students to convert a non-Honors course into an Honors section. This option provides students with an enriched educational experience through a course in the major or other field of interest. Converted sections may be any number of credit hours and at any non-developmental level (10000-40000) but must be standard-letter-graded. *Return to Kim Sweitzer, Special Assistant, Assistant Dean's Office, Founders Hall, Room A104 c/o Dr. Lovejoy Das, Honors Program Coordinator, Kent State Tuscarawas.*

STUDENT RESPONSIBILITIES

1. Discuss the Honors Section option during regular Honors academic advising prior to submitting a contract.
2. Discuss the Honors Section option with the instructor of the course.
3. Complete both sides of this form with a detailed description of projects, assignments, readings and/or activities that will increase the depth of your understanding of the course material and result in a unique experience for you.
4. Obtain written permission from the instructor who will teach the Honors section and supervise your work.
5. Meet with the instructor outside of scheduled class time to discuss the progress of your work.

INSTRUCTOR RESPONSIBILITIES

1. Ensure the Honors section relates to the work done in the non-Honors section (but is not merely an extension of a regular course assignment) and reflects an investment of 45 hours of work.
2. Prepare a separate syllabus for the Honors section.
3. Meet with the student outside of scheduled class time to review their work and discuss progress.
4. Report a standard letter grade for the student.

CONTRACT INFORMATION

SEMESTER (FALL OR SPRING) _____ YEAR _____

COURSE PREFIX (I.E. ACCT) _____ COURSE NUMBER (I.E. 11000) _____

COURSE TITLE _____

STUDENT INFORMATION

STUDENT NAME _____

KENT STATE BANNER ID _____ KENT STATE EMAIL _____

STUDENT SIGNATURE _____

INSTRUCTOR INFORMATION

INSTRUCTOR NAME _____ DEPARTMENT _____

INSTRUCTOR SIGNATURE _____ KENT STATE EMAIL _____

PROJECT APPROVAL

HONORS PROGRAM COORDINATOR _____ DATE _____

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PROJECT INFORMATION

This information must be completed in order for a section to be approved. Details should be as specific as possible.

EXPLANATION OF ASSIGNMENTS (Describe the projects, assignments, and/or activities to be completed beyond what appears on the non-Honors syllabus.)

ADDITIONAL READINGS (Identify any additional readings you may be required to do. This list may be tentative.)

CONTRIBUTION TO GOALS (Discuss how these activities enhance the regular course requirements in a way that will contribute to your personal and career goals.)

MEETING SCHEDULE (A signature characteristic of Honors work is regular contact with faculty. Identify the meeting schedule agreed upon and any deadlines established for completing projects. These times may be tentative and adjusted at the discretion of the instructor.)

PROJECT OUTCOMES (This is a graded section. How will you be evaluated at the end of the semester? What is/are the measurable outcome(s) of your work in this section?)