



COLLEGE AND GRADUATE SCHOOL OF
EDUCATION, HEALTH, AND HUMAN SERVICES

Office of the Associate Dean for Student Services and Undergraduate Education

Undergraduate Council Minutes

Meeting Minutes
January 19, 2007

Opening:

J. Arhar opened the meeting at 10:00 a.m. in Room 304 White Hall. She introduced Deborah Burnsworth, Administrative Secretary in the Office of Student Services and council members introduced themselves. J. Arhar advised the council should expect emails with agenda in advance of upcoming meetings and other materials if available.

Present:

Joanne Arhar, Lisa Audet, Carol Bersani, Natalie Caine-Bish, Dale Curry, Lettie Gonzalez, Averil McClelland, Anne Morrison, Alexa Sandman and Charity Snyder. Also present was guest: Debbie Barker and Recorder Deborah Burnsworth.

A. Items of Business

Minutes

A motion to accept the December 15, 2006 meeting minutes as submitted was made by A. McClelland, seconded by A. Sandmann, and unanimously approved.

VOTE: LER status for NUTR 23511, Nutrition related to Health

The recommendations made at the last meeting were reviewed. J. Arhar had received the CCP however it was not distributed. A. Morrison recommended to approve the proposal, A. Sandmann seconded same; the proposal was approved with seven 'yes' votes and zero 'no' votes. The proposal will go before URCC and then to EPC for their approval; N. Caine-Bish was asked to attend.

Freshman Forgiveness Policy (Debbie Barber)

D. Barber gave background history and reviewed the present policy (which was instituted 1981). The parameters of this policy have changed five times to date. She stated the new Banner program cannot accommodate the current policy. There are three options: 1) Banner will look at the last attempt, and take that grade; 2) it could take highest grade; 3)

or it can count the first grade to meet the standard. Option 2 is being recommended. This option will allow students to repeat a 10000 or 20000 level course and the highest grade only will be calculated into the GPA. Most institutions do not have freshmen forgiveness policy, however MACC and Ohio institutions all do; most take the last grade but some take highest. The Provost's office provided the new policy which was distributed. There was discussion that this policy could be abused but doubted if it would be. It is felt this a good policy for students. The plan is for this to take effect January, 2008. If a student has taken freshman forgiveness under a prior catalog it will 'freeze' it, and will not recalculate. This new policy will not be dependent on the catalog year. A handout with the current catalog statement on recalculation was distributed. J. Arhar commented this will probably be automatically in freshman forgiveness if they re-register for a class. The University is not obligated to offer courses so the student can repeat a class, and a substitution course can work. There is no built in limit on how many times classes can be re-taken but the belief is that this will be self-regulating. D. Barber requested feedback as to how the faculty likes the policy. A. Sandmann will be voting at the next EPC meeting.

Inclusion Exclusion of Grades below C Calculation of the Content GPA (Charity Snyder)

C. Snyder described the inconsistency between how the major GPA is calculated by three schools and three departments. The three schools include all attempts at a course in calculating GPA whereas the three departments use only the highest grade. She stated that she felt we should be consistent as a college in this policy. A. McClelland believes this policy should match the university's policy for freshman forgiveness. C. Bersani suggested Trish Koontz and Penny Griffith be invited to advise of their concerns as she is unable to speak for them. Data is not available as to how this effects the students overall. It was agreed to continue the dialogue at the next meeting when Trish and Penny can be in attendance.

Changes to the Writing Intensive Course Requirements (Lettie Gonzales)

L. Gonzalez reviewed the changes noted in the Summary and Recommendations which were distributed. She asked the council to take this to their curriculum committees, to make sure they have WIC courses in place. She asked for feedback via email before the February 9 meeting

Statement on Academic Integrity (Joanne Arhar)

The undergrad task force had been looking at the COE handbook and looking at things that would need revised as well as what kind of statement to include regarding academic integrity. The draft had been created by Natasha Levinson and was distributed and reviewed. A. Sandmann offered to revise the statement (for grammatical issues) and will email it to J. Arhar. J. Arhar asked the council to look at it and take it to curriculum committee, for their feedback.

Time to Degree Information

J. Arhar distributed a handout with information from the Board of Regents regarding the length of time in completing a bachelor's program. She asked you share this info with their faculty.

Additional Agenda Items:

J. Arhar gave a verbal report on the first probation and dismissal statistics for our new college. There are different levels of probation, 2.0 and 2.75, for other and teaching, respectively. For Kent campus only students, calculated probation for teacher's education, except p.e. included regional campuses were: for 2.0 probation, 78 students or 2.8% of the whole college; 16 were on continuous probation, or probation for a second semester. For probation at 2.75 level, with all campuses, 169 were on probation, 4.65% of the college. In the old education college, one year ago, there were 222 on probation, so there has been a significant decrease. Continued probation at 2.75, 10 students, last year there were 16. For those not permitted to continue in the program, there were 24 on all campuses, 49 last year. Dismissals, Kent had only 41 of 2908 students: 16 appealed, 1 reinstated, 1 dismissal was rescinded. OSS is trying to develop a program to require students to meet with their advisor. It was requested this information to be given to the advisors in each school.

Next meeting: February 16, 2007, 10-12 Room 304 White Hall

The meeting adjourned at 12:00 p.m.

Minutes submitted by:

Deborah Burnsworth for Joanne Arhar