



Undergraduate Council Minutes

Meeting Minutes
April 27, 2007

Present:

Joanne Arhar, Lisa Audet, Natalie Caine-Bish, Dale Curry, Lettie Gonzalez, William Kist, Averil McClelland, Alexa Sandmann, and Charity Snyder. Also attending were guests: Mary Ann Devine, Penny Griffith, and Recorder Deborah Burnsworth.

Opening:

J. Arhar opened the meeting at 10:05 a.m. in Room 305 White Hall.

A. Items of Business

Minutes

A motion to accept the March 16, 2007 meeting minutes as written was made by A. McClelland, seconded by L. Audet and unanimously approved.

Program Revision for Intervention Specialist Deaf Education (Grades K-12) INSP DFED (SPED) (Penny Griffith)

P. Griffith presented the program revision to abandon course SPED 43319 Instructional Approaches and Placements for Deaf Students (3 credits). There are classes in place which already cover this material. A. Sandmann moved to waive the readings at two meetings, which was seconded by A. McClelland. L. Audet moved the program revision be accepted, L. Gonzalez seconded; the motion passed unanimously.

Establish Two New Courses in Recreation, Park and Tourism Management (RPTM) (Mary Ann Devine)

Proposals to establish the following courses: 1) Introduction to Community Inclusion of Individuals with Disabilities RTPM 26001, and 2) Principles and Methods of Community Inclusion (RPTM 46001) were reviewed. These proposals are for establishing two elective courses focused on people with disabilities. L. Gonzalez moved the proposal be accepted, A. McClelland seconded the motion; the proposal was passed unanimously.

Revise Integrated Social Studies Program Code (INSS AAA) (Alicia Crowe)

A. Crowe presented a proposal to alter the options that Integrated Social Studies majors with AAA (History emphasis) to allow more options for one requirement. This would change the requirements for the middle childhood license (4th-9th) to include Ohio History and would change the requirement from Ohio History for 3 hours to being choose one, three hour, upper-division US History course from a set menu. A. Sandmann moved to waive the readings at two meetings, which was seconded by A. McClelland and unanimously approved.

A. McClelland moved the program revision be accepted, A. Sandmann seconded; the motion passed unanimously.

Major GPA (J. Arhar)

J. Arhar stated that most all faculty have returned the lists sent out from her office listing the courses that are calculated into the major GPA. C. Snyder said the OSS office will review KAPS reports this summer and ask B.J. (Registrar) to come over to review and assure they are in alignment and compare to the requirement sheet. Laura Harper will be doing some data analysis on the spring grads to see how to handle this. Therefore there will be no vote this academic year but the UG Council will vote on policy in the fall.

Statement of Academic Integrity (J. Arhar)

The updated proposed EHHS Statement on Academic Integrity was distributed for review. This version was incomplete and A. Sandmann will send the most recent to J. Arhar for distribution through email.

J. Arhar reported that she had taken the complete version to Leadership Team as well as Graduate Council and both had serious concerns. SELS faculty also voted down use of this statement, explaining there is already a similar statement in the handbook, note C. Honor Code in the EHHS handbook.

It was agreed a statement of responsible use of technology in educational settings would be added as well as a statement in the beginning for use. J. Arhar will take the updated version to the next CAC meeting.

Recommendations for placement and use were, 1) EHHS website; 2) statement could be emailed to faculty advising them it is available for use in whole or in part in the syllabi; 3) incorporate into the orientation packet.

Changes to Requirement Sheets (J. Arhar)

The council was asked to advise their faculty changes will not be made to requirement sheets unless faculty does the needed work for curriculum changes. Although substitution forms may be necessary at times if a curriculum change truly needs made the faculty is asked to do so.

Terms of Undergraduate Council Membership (J. Arhar)

This past year was the first full year as the new College and as one of the issues to be worked out was the term for UGC membership. After discussion, A. McClelland proposed the term will be three years, with two representatives from each school at any given time, beginning Fall 2007. The motion was seconded by L. Gonzalez and passed unanimously.

Adjournment

There being no other business the meeting was adjourned at 11:15 a.m.

Minutes submitted by:

Deborah Burnsworth for Joanne Arhar