



Undergraduate Council Minutes

Meeting Minutes
October 19, 2007

Present:

Joanne Arhar, Natalie Caine-Bish, Alicia Crowe, Dale Curry, Lettie Gonzalez, Andrew Lepp, Averil McClelland, Erin Redle, Alexa Sandmann, Amy Thompson and Charity Snyder. Also attending were guests: Steve Toepfer (representing David Dees), Mary Dellman-Jenkins, Lisa Froning, Barbara Scheule and Recorder, Deborah Burnsworth.

Opening:

J. Arhar opened the meeting at 10:05 a.m. in Room 308D White Hall. She welcomed all and introductions were made.

Items of Business:

Minutes, September 21, 2007

The minutes of the September 21, 2007 meeting were distributed and reviewed. These were approved as written.

FCS

Proposal for revisions to the Bachelor of Science Degree, Human Development and Family Studies, Gerontology concentration was presented (Mary Dellman-Jenkins) as follows:

- 1) Revision of Section II Liberal Education Requirements (Basic Sciences): a) Remove CHEM 10050 Fundamentals of Chemistry, b) Remove CHEM 10052 Introduction to Organic Chemistry, c) Add NUTR 23511 Science of Human Nutrition
- 2) Create Section III English Requirement: Add ENG 20002 Introduction to Technical Writing
- 3) Revision of Section V Gerontology Requirements: a) Remove GERO 44092 Practicum in Gerontology, b) Remove HDFS 14027 Intro. to Human Development and Family Studies, c) Remove HDFS 24011 Interpersonal Relationships and Families, d) Remove NUTR 23511 Nutrition Related to Health, e) Remove NUTR 43521 Food: Dietary Modification, f) Add BSCI 40020 Biology of Aging, g) Add HDFS 34031 Cultural Diversity, h) Add HDFS 44031 Intergenerational Family Caregiving, i) Add SOC 42879 Aging in Society
- 4) Revision of Section VI Interdisciplinary Requirements: a) Remove ACCT 23020 Introduction to Financial Accounting, b) Remove M&IS 24162 Principles of Management, c) Remove M&IS 34180 Human Resource Management, d) Remove NURS 31095 Special Topics: Health Care Policy and Delivery Systems, e) Add HDFS 24011 Interpersonal Relationships and Families, f) Add MKTG 25010 Marketing, g) Add NUTR 43521 Food: Dietary Modification, h) Add SOC 42563 Sociology of Health and Health Care
- 5) Revision of Interdisciplinary Electives in Section VI: a) Increase required credits to twelve (12), b) Remove ARCH 45640 Environments for Older Adults, c) Remove EDPF 42150 Educational Dimensions of Leisure, Retirement and Aging, d) Remove HDFS 34031 Cultural Diversity, e) Remove HDFS 41093 Workshop in Human Development and Family Studies, f) Add GERO 41095 Special Topics in Gerontology, g) Add HDFS 44032 Non-Profit Fundraising/Grant writing, h) Add IHS 44010 Research Design and Statistical Methods in

the Health Profession, i) Add JMC 28001 Principles of Public Relations, j) Add PSYC 21621 Quantitative Methods in Psychology, k) Add PSYC 30656 Psychology of Aging

- 6) Delete VII Additional Requirements: a) Remove BSCI 40020 Biology of Aging, b) Remove SOC 32210 Researching Society, c) Remove SOC 42870 Interdisciplinary Seminar in Social Gerontology
- 7) Add VII Practicum Requirements section: a) Add HDFS 44019 Intergenerational Experience, b) Add HDFS 44092 Practicum in Gerontology, c) Add PEP 40612 practicum in Research Fitness Programs for the Elderly
- 8) Revision of Section IX Nursing Home Administration Option: a) Remove NURS 41095 Special Topics: Long Term Care Administration, b) Add ACCT 23020 Introduction to Financial Accounting, c) Add ECON 42086 Economics of Health Care, d) Add GERO 41095 Special Topics: Long Term Care Administration, e) Add M&IS 24163 Principles of Management, f) Add M&IS 34180 Human Resource Management, g) Add MKTG 25010 Marketing, h) Twenty (20) hours of GERO 44092 Practicum in Gerontology required, taken in two consecutive terms., i) Add Nursing Home Administration Option electives: ECON 42086 Economics of Health Care and M&IS 34165 Dynamics of Leadership

It was suggested to move the science up to basic science. M. Dellman-Jenkins stated she would mark the catalogue copy as such and give it to J. Arhar. 9 hours basic science; 28 hours.

It was moved by A. McClelland, seconded by A. Thompson to waive the second reading and passed unanimously. A. Sandmann moved to accept the proposal, A. McClelland seconded the motion; the vote passed unanimously.

Proposal for revision to the Bachelor of Science Degree, Nutrition and Food, Hospitality Management [HSPM] was presented (Barb Scheule). This had been presented at the last meeting, however was missing a CCP. The changes are as follows:

- 1) Revise Liberal Education Requirements
Math LER: Designate MATH 11008 Explorations of Modern Math or MATH 11009 Modeling Algebra as a required MATH LER course. Requiring students to complete a math course will improve students' math skills and provide a better foundation for required business courses (Accounting and Economics) and upper-level HM courses such as HM 43031 Layout and Design of Food Service Operations and HM 33026 Hospitality Cost Control and Analysis. Giving students a choice of one of two courses will accommodate needs of different students.
- 2) Remove General Requirement
Historically, ENG 30063 was listed with the English LER's on the Hospitality Management curriculum. When the new LER changes took effect however, this course was moved to a new category called General Requirement because this course is not an LER and thus should not be listed with a LER category.

To reduce student confusion, this course is being moved to the Hospitality Core Requirements and thus the "General Requirement" category is no longer needed
- 3) Revise Hospitality Management Core Requirements
Add ENG 30063 Business and Professional Writing. Note this course was previously listed under General Requirement. This change should facilitate advising and reduce confusion.
- 4) Change title of HM 13023 to Techniques of Food Production and remove HM 23023. These two course changes were approved by EHHS Undergraduate Council on September 21, 2007.

- 5) Add HM 33050 Professional Practices in Hospitality Management. This new course was approved by EHHS Undergraduate Council on September 21, 2007.
- 6) Revise Hospitality Management Professional Electives
Add HM 23012 Food Study. This course includes lecture and lab components and emphasizes the science behind food preparation and ingredients. This course is being added to the Hospitality Management Professional Electives to provide an additional course focused on food for those students interested in food management and recipe development.
- 7) Increase credit hours for HM 43043 Hospitality Meetings Management to 4 credits. Course revision was approved by EHHS Undergraduate Council on September 21, 2007.
- 8) Make the current 3 credit theory HM 43040 Strategic Lodging Management to 3 credit course composed of 2 credits theory plus 1 credit lab. Course revision was approved by EHHS Undergraduate Council on September 21, 2007.
- 9) Add RPTM 26060 Introduction to Global Tourism
 - This course provides a useful foundation for students who may be managing hospitality properties in popular tourist destination around the world.
 - A letter of the support from RPTM is provided in the Appendix.
- 10) Change credit hours for Hospitality Management, Hospitality Professional Elective Requirements, and General Electives due to the curriculum revisions presented in this proposal.
- 11) Credit hours for Hospitality Management Requirements will be changed to 57-63.
- 12) Credit hours for Hospitality Professional Electives will be changed to 9-12. The Hospitality Management Professional electives enable students to select courses closely related to their professional interests such as lodging, foodservice, meeting planning, etc.
- 13) Credit hours for General Electives will be changed to 4-12.

It was moved by A. Crowe, seconded by A. McClelland to waive the second reading and passed unanimously. E. Redle moved to accept the proposal, A. Lepp seconded the motion; the vote passed unanimously.

EHHS

Proposal for a policy governing admission to advanced study in teacher education programs (J. Arhar). This proposal is to change the requirements for admission to advanced study in teacher education licensure programs:

The current policy: C [2.0] or better in ITEC 19525 Educational Technology and EDPF 29525 educational Psychology (adolescence to young adult majors must have a B [3.0] or better). The proposed policy: C or better in EDPF 29535 Education in a Democratic Society and C or better in one of the following: ITEC 19525 Educational Technology, EDPF 29525 Educational Psychology, or SPED 23000 Introduction to Exceptionalities.

It was moved by N. Caine-Bish, seconded by E. Redle to waive the second reading and passed unanimously. A. Thompson moved to accept the proposal, A. Lepp seconded the motion; the vote passed unanimously.

EFSS

Proposal for the revision to the Education Minor [EDUC] so that it is aligned with changes that have already been made within the various programs leading to a minor in education. Pam Luft has emailed this to EFSS curriculum

committee however the vote is not in. After it is accepted by the committee, J. Arhar stated she would review the proposal with L. Froning and email the proposal to Undergraduate Council for an electronic vote. (This was done and accepted electronically on 10/24/07.) The changes to be reflected are as follows:

- 1) The Ohio Department of Education has developed a reading requirement that states that for Adolescent/Young Adult, Multi-Age and Vocation licenses, students take a minimum of a minimum of three semester hours on the teaching of reading in the content area. We are changing the Education Minor to reflect this requirement. All programs currently have this requirement in place, so the language we are proposing for the minor simply reflects current practice. Thus we are including C&I 47330 Reading and Writing in Adolescence (3 cr) as fulfillment of this requirement. For students in foreign languages and technology education, this course is not required. Rather, the requirement is met through coursework in the major, which this proposal clarifies.
- 2) ADED 42358 Student Teaching (4cr) has already been eliminated from all teacher education programs as part of the change to a 9 credit student teaching course ADED 42357. The deletion of ADED 42358 simply reflects current practice.
- 3) All education programs have a student teaching requirement, but several programs have developed individual courses to meet the needs of their program area. Instead of the prefix department of ADED, this proposal seeks to replace it with XXXX because of the various programs with differing student teaching names/course numbers. This proposal is to clarify what exactly those individual student teaching course names/numbers are that take the place of ADED 42357 (9) Secondary Student Teaching.
 - a. MCLS 40657 Student Teaching (9 cr) (for students in foreign languages SPAN, FR, RUSS, LAT, GER)
 - b. ENG 41009 Student Teaching (9 cr) (for student in TESL)
 - c. ARTE 41557 Art Education: Student Teaching and Practicum (9 cr) (for students in art education ARTE)
 - d. MUS 42357 Student Teaching and Seminar (9 cr) (for students in music education MUED)
 - e. TECH 46031 Student Teaching (9cr) (for students in technology education TECH)
 - f. DAN 47525 Student Teaching (9 cr) (for students in dance education DEDU)
- 4) All education programs have a student teaching seminar requirement, but several programs have developed a course to meet the needs of their program area. This proposal is to clarify what course Art Education (ARTE) majors take to fulfill XXX**49525 Inquiry into Professional Practice (3 cr): ARTE: 42525 Art Education: Inquiry into Professional Practice and Dance Education (DEDU) majors take PEP 49525 Inquiry into Professional Practice in Physical Education.
- 5) Current wording in the Education Minor section of the catalogue indicates that only art education majors need a 2.75 cumulative GPA to be eligible for student teaching, graduation and licensure. We want to add physical education as well to clarify current practice. We also want to add “with no grade lower than a C” which would make it consistent with page 230 of the catalogue.

SPA

Proposal to revise OTAT and PTST programs which was brought to the UGC in September, however was missing a CCP (J. Arhar). The proposal is to remove and add courses within the Associate of Applied Science Degree in Occupational Therapy Assistant Technology Program and will increase the total of course credits from 67 to 68. The proposed changes are as follows:

- 1) Biology Courses: a) Remove BSCI 11001 Anatomy for Physical and Occupational Therapy (5 cr) from the OCAT curriculum; b) Add BSCI 11010 Anatomy and Physiology I (3 cr); c) Add BSCI 11020 Anatomy and Physiology. The addition of these courses is to replace the one currently offered, BSCI 11001, Anatomy for Physical and Occupational Therapy at the East Liverpool and Ashtabula campuses.
- 2) Occupational Therapy Assistant Technology Courses: a) Remove OTAT 120002 Therapeutic Media II (3cr), b) Revise name of OTT 20006 Therapeutic Techniques II – Physical Dysfunction to OCAT Therapeutic Techniques II – Physical Dysfunction I, c) Add new course – OCAT 20006 Therapeutic Techniques IV – Physical Dysfunction II. This course will contain additional material in the area of physical dysfunction to comply with the new Accreditation Council for Occupational Therapy Education (ACOTE) standards.
- 3) Hour Revisions as seen on Program Requirement Sheet: a) Technical Courses: remove OCAT 20002 Therapeutic Media II and add Therapeutic Techniques IV – Physical Dysfunction II, add “I” to OCAT 20000 Therapeutic Techniques II – Physical Dysfunction I, b) Related Courses – revise from 16 hours to 17 to reflect the addition of the new biological sciences courses: Anatomy and Physiology for Allied Health I and II (3 cr each), c) General Studies Elective Courses: add BSCI, COMT, GERO, NUST, PSYC, PTST, SOCI to reflect additional areas of elective courses, and d) Total requirement hours change from 67 to 68 hours.

It was moved by A. Sandmann, seconded by A. McClelland to waive the second reading and passed unanimously. A. McClelland moved to accept the proposal, A. Thompson seconded the motion; the vote passed unanimously.

EHHS

Proposal for a policy governing admission to advanced study in teacher education programs (J. Arhar). This proposal is to change the requirements for admission to advanced study in teacher education licensure programs: Current policy: C [2.0] or better in ITEC 19525 Educational Technology and EDPF 29525 educational Psychology (adolescence to young adult majors must have a B [3.0] or better). The proposed policy: C or better in EDPF 29535 Education in a Democratic Society and C or better in one of the following: ITEC 19525 Educational Technology, EDPF 29525 Educational Psychology, or SPED 23000 Introduction to Exceptionalities.

It was moved by N. Caine-Bish, seconded by E. Redle to waive the second reading and passed unanimously. A. Thompson moved to accept the proposal, A. Lepp seconded the motion; the vote passed unanimously.

Adjournment:

There being no other business the meeting was adjourned at 11:50 A.M.

Minutes submitted by:

Deborah Burnsworth for Joanne Arhar