

COLLEGE AND GRADUATE SCHOOL OF  
EDUCATION, HEALTH, AND HUMAN SERVICES

Office of the Associate Dean  
Vacca Office of Student Services

**Undergraduate Council Minutes**  
December 12, 2008

**Members Present:** Joanne Arhar, Chair, Dianne Kerr, Natalie Caine-Bish, Swathi Rivichandran, Natasha Levinson, Averil McClelland, Andy Lepp, Alicia Crowe, Marty Lash for Alexa Sandmann, Mark Krumm, Charity Snyder.

**Members Absent:** Lettie Gonzalez, David Dees

**Guests:** Walter Gershon, John Yesso, Maureen Blankemeyer, Melody Tankersley, Mark Lyberger, Mary Ann Devine, Clis Stauffer, Evelyn Goldsmith, Lisa Froning

The meeting of Undergraduate Council on Friday, November 12, 2008, was called to order by Associate Dean Joanne Arhar at 10 AM in room 308D White Hall. The Minutes of the Nov 21, 2008 meeting were approved on motion of Averil McClelland, seconded by Natalie Caine-Bish, and unanimously approved.

**URCC SUBSTITUTE**

Dr. Arhar shared with the council that Lettie Gonzalez currently attends URCC as a representative from EHHS Undergraduate Council but will be on sabbatical this spring. She asked if another member of the council would be willing to serve in Lettie's place. Natalie Caine-Bish volunteered to serve this spring.

**UPDATE ON COLLEGE OF PUBLIC HEALTH**

Evelyn Goldsmith, Interim Dean of Graduate Studies, updated the council on the status of a proposed Undergraduate Public Health Degree. She shared that the university cannot have an independent college and also be part of a consortium. – which the university currently is. She shared that there is a need for a Bachelor's degree in Public Health because many employees in public health fields have degrees in other related areas. A proposed alternative is being developed (draft requirement sheet was distributed) and the council was asked for input. Suggestions from the council included adding course in sanitation, food safety and possibly international public health courses.

**CURRICULAR PROPOSALS**

**SPA**

Harriett Bynum, East Liverpool Campus presented a proposal for course revisions to the Associate of Applied Science in Occupational Therapy Assistant Technology. A motion to accept the proposal was made by Andy Lepp and seconded by Natalie Caine-Bish. All voted in favor.

John Yesso, Ashtabula Campus presented course revisions to both the AAS Degree in Respiratory Therapy Technology and the AAS Degree in Physical Therapy Technology. The goal of both proposals was to bring programs in line with current Biology guidelines.

The waiver of the two-meeting rule for the Respiratory Therapy Technology Program was made by Averil McClelland and seconded by Natalie Caine-Bish; all voted in favor. The motion to change the Respiratory Therapy Technology program was made by Andy Lepp and seconded by Swathi Rivichandran, all voted in favor.

The waiver of the two-meeting rule for the Physical Therapy Technology program was made by Alicia Crowe and seconded by Swathi Rivichandran. The motion to change the Physical Therapy Technology Program was made by Andy Lepp and seconded by Dianne Kerr, all voted in favor.

### **MDIN**

Melody Tankersley, SPED, presented a proposal for program changes to the Intervention Specialist Moderate/Intensive Program (MDIN) including course and prerequisite revisions. The waiver of the two-meeting rule for the INSP proposal was made by Averil McClelland and seconded by Dianne Kerr; all voted in favor. The motion to approve changes to the MDIN program was made by Dianne Kerr and seconded by Averil McClelland; all voted in favor.

### **MLMD**

Melody Tankersley, SPED, presented a proposal for program changes to the Intervention Specialist Mild/Moderate Program (MLMD) including course and prerequisite revisions. The waiver of the two-meeting rule for the INSP proposal was made by Marty Lash and seconded by Averil McClelland; all voted in favor. The motion to approve changes to the MLMD program was made by Dianne Kerr and seconded by Averil McClelland; all voted in favor.

### **SPED - Deaf Educ Program**

Melody Tankersley, SPED, presented a proposal for program changes to the Deaf Education Program including course changes, prerequisite and co-requisite revision, practicum hours requirement, and minimum grade requirements. This was the second reading of the proposal. The motion to approve changes to the MLMD program was made by Mark Krumm and seconded by Dianne Kerr; all voted in favor contingent upon the following adjustments:

- All NCATE language must be removed from the proposal
- A program Roadmap must be included in the proposal
- The total credit hours change must be noted

### **SPED - Deaf Education/Multiple Disabilities Certificate Program**

Melody Tankersley, SPED, presented a proposal to establish a Deaf Education/Multiple disabilities Certificate Program. The certificate program would offer students an opportunity to gain a professional certificate in addition to their university degree. . The waiver of the two-meeting rule for the proposal was made by Dianne Kerr and seconded by Averil McClelland; all voted in favor. The motion to approve the establishment of the certificate program was made by Averil McClelland and seconded by Mark Krumm; all voted in favor.

### **SPAD**

Mark Lyberger, SELS, presented a proposal for curriculum changes to the SPAD program adding several new courses. The waiver of the two-meeting rule for the proposal was made by Averil McClelland and seconded by Dianne Kerr; all voted in favor. The motion to approve the program changes was made by Averil McClelland and seconded by Mark Krumm; all voted in favor.

- The addition of a program Roadmap

- Making a language adjustment in the course content description in one course

### **PEB**

Mark Lyberger presented a proposal to increase fees several courses specific to the ice arena. The waiver of the two-meeting rule for the proposal was made by Alicia Crowe and seconded by Averil McClelland; all voted in favor. The motion to approve the program changes was made by Dianne Kerr and seconded by Averil McClelland; all voted in favor.

### **RPTM (1)**

Mary Ann Devine presented a proposal for a change in the GPA entrance requirement for RPTM. The consensus of the council was that if the requirement is eliminated, the new entrance requirement will default to the university standard of 2.0. Based on this premise, the council voted to waive the two-meeting rule and approve the proposed change. The waiver of the two-meeting rule for the proposal was made by Andy Lepp and seconded by Mark Krumm; all voted in favor. The motion to approve the program change was made by Averil McClelland and seconded by Marty Lash; all voted in favor.

### **RPTM (2)**

Mary Ann Devine presented a proposal for program changes in prerequisites, course content and course level for RPTM. The council made several suggestions to improve the proposal including:

- Change in the title of the proposal
- More information in the proposal summary
- Completing information missing from one of the Basic Data Sheets

The council requested that the adjustments be made prior to a vote. *Note:* The requested adjustments were made and the council voted electronically during the month of Dec. All voted in favor of the proposed changes.

### **RPTM (3)**

Mary Ann Devine presented a proposal for the designation of Leisure and Culture (36085) as a diversity course in RPTM. The waiver of the two-meeting rule for the proposal was made by Averil McClelland and seconded by Dianne Kerr; all voted in favor. The motion to approve the program change was made by Averil McClelland and seconded by Natalie Caine-Bish; all voted in favor of the proposed change.

### **RPTM (4)**

Mary Ann Devine presented a proposal for the establishment of an RPTM certificate program titled, "Disability Studies and Community Inclusion." The waiver of the two-meeting rule for the proposal was made by Dianne Kerr and seconded by Averil McClelland; all voted in favor. The motion to approve the establishment of the certificate program was made by Natasha Levinson and seconded by Swathi Rivichandran; all voted in favor of the proposal.

### **HDFS**

Maureen Blankemeyer presented a proposal for revisions to the HDFS program including the elimination of courses and changes in prerequisites. The waiver of the two-meeting rule for the proposal was made by Marty Lash and seconded by Averil McClelland; all voted in favor. The motion to approve the

establishment of the certificate program was made by Marty Lash and seconded by Andy Lepp; all voted in favor of the proposal.

### **EHHS**

Joanne Arhar presented a proposal to expand EHHS background check requirements to include students in classes engaging in field experiences, as well as a proposal to include the requirement in catalog descriptions for each of the included courses. The proposed changes to the background check policy had been discussed in earlier Council meeting. The motion to approve the proposal was made by Dianne Kerr and seconded by Averil McClelland; all voted in favor.

The meeting was adjourned at 12:20 PM.

Minutes by Hilda Pettit, EHHS