



University Council on Technology
3/14/97 Minutes
3:00 p.m. to 5:00.p.m.
319 Kent Student Center
Kent Campus

Present: Catherine Bakes, Johnnie Baker, Ali Bliss, James Boyd, Dave Cannon, Helen Carpenter, Raymond Craig, Rosemary Du Mont, Karen Brown for Peggy Doheny, Alan Evans, Paul Farrell (Chair), Barbara Hanniford, Alice Iden, John Kerstetter, Pat Daughtery for Terry Kuhn, Pamela Mitchell, Bruce Petryshak, Pam Ramey, Roberta Sikula and Jim Barrett for Roberta Sikula and Denise Zelko

Absent: David Baumgartner, Lowell Croskey, Larry Jones, Dewitt Latimer (Secretary), Pam Ramey, Darrell Turnidge

- I. **Dr. Paul Farrell (Chair)**, welcomed everyone and called the meeting to order at 3:15 p.m..
- II. Minutes:

The minutes of the January 31, 1997 meeting were read. Amendments were made stating that Denise Zelko was in attendance at the last meeting and that John Kertstetter's Ad hoc classroom committee be revised to read proposed. The minutes were approved with these amendments.

Past Council minutes and agendas can be found at <http://www.kent.edu/UCT>

Point of Ourder:

Greg Seibert stated that according to Roberts Rules ex-officio members should be voting members. Greg asked should our ex-officio members be consultants and observers or should we follow Robert's Rules. The ex-officio members of the UCT have made motions and voted. After some discussion **Paul Farrell** suggested tabling this issue until the next meeting. This will be discussed with the interim Vice President for Business, Provost and Faculty Senate to check what the assumption was at the beginning of the committee and what the practice is on other university committees. **John Kerkstetter** made a motion to table this and to check with other committees to see what they do. This was seconded and passed unanimously.

- III. Reports from chairs of committees.
 - a. Dial-up committee:

Bruce Petryshak reported that letter requesting members had been issued. Bruce gave the status update changing the suggested membership list from

4 nominated by administrative directors to 4 nominated by the Vice President of Business and Finance. Chairs of the existing standing committees, ex-officio. **Paul Farrell** stated that this did not change the composition but was necessary since there was no official committee consisting of the administrative directors. **Bruce Petryshak** made a motion to make this amendment. It was voted on and passed by all.

b. Networking Committee:

Greg Seibert reported that it was voted on at the last meeting to establish an ad-hoc committee on networking. He is working on contacting suggested membership. A membership should be selected by the next meeting and he should have it fully established. Since distributed with the package at the last meeting, a vote was passed to adopt the change.

c. Classroom Technology:

John Kerkstetter contacted Catherine Bakes she will contact Regional Campuses, Faculty Senate, Arts and Sciences and the School of Technology. **John Kerkstetter** contacted Facilities Planning and Operation, Undergraduate Student Senate, Student Senate and Telephone and Media Services. It is ready to go. John was requested to submit a copy of the charge and membership for attachment to the minutes.

d. Distance Learning:

Rosemary Dumont reported that the committee met and some major concerns were discussed. 1. University roles and copyrighting. 2. Classroom Technology, proposal for OBR focus on Distance Learning and 3. Demonstration system being offered by Simon and Schuster . If faculty is interested they should see Lyle Barton and take advantage of the demo. It is free until the end of the Spring semester. Simon and Schuster will fact to use and evaluate. Contract Services develops this.

e. Training:

Barbara Hanniford reviewed the last meetings discussion. She stated that she met with Paul Farrell and Rosemary Dumont . It was agreed to put a hold on forming this committee until relationship with the charges in the Distant Learning area were changed. There is still a need for basic computer training. It might be appropriate for an ad-hoc committee.

IV. Change of responsibilities in the area of distance/distributed learning and the consequences for UCT subcommittees structure and membership.

Rosemary DuMont stated that by now the deans and directors should have received the restructuring announcement of Distance Learning. Two titles now exist, Learning and Technology Services and Media and New Technologies. There is no longer a Director of Distance Learning. Lyle Barton is the Director of Learning and Technology Services which includes the Office of Distributed Learning —Curriculum Services and the Office of Distributed Learning-contract Services. Lyle is responsible developing courses that will be enhanced using

distributed learning technologies and for all the technology in Moulton Hall as well as managing the building.

Rosemary DuMont stated that her new title is Director for Development and Media and New Technologies, which include both Audio Visual and Teleproductions. She is responsible for setting up training sessions and workshops for faculty and developing grant proposals for teaching and learning to get more money for KSU.

Rosemary Dumont will work through this as time goes on and areas will probably cross over. **Bruce Petryshak** asked if faculty members want assistance will they go to Rosemary, she answered yes. Lyle Barton will be responsible for Contract Services, Distance Curriculum and entire courses. **Rosemary DuMont** stated that there is still confusion on who is doing what. They are trying to do more with the same amount of bodies.

Rosemary DuMont said that there is a Computer Boot Camp being offered to the faculty. This will be 5 days of intense training trying different things to see what fits the needs for the next few years and to see what works. The UCT will be a sounding board for this .

Rosemary DuMont stated that there is a weak link in educating students. There is some non-credit student training available through Graphics and Audio Visual. This is being worked on, and hopefully can be enhanced in the next few years especially as the faculty moves to Moulton Hall.

Paul Farrell suggested meeting with Lyle, Barbara Hanniford and John Kerkstetter and 2 or 3 standing committees to perceive how the pieces fit together since there is no longer a Distance Learning committee. **Rosemary Dumont** said that Don Tolliver sent a memo out defining the responsibilities. **Greg Seibert** suggested that Don post the new structure on the Web page, Rosemary said this could not be done yet because it is not clear yet.

V. House Bill 748

Paul Farrell stated that this Bill is for Instructional Equipment the maximum amount that can be requested is 1 million dollars from a pool of 10 million dollars. **Rosamary DuMont** stated that a major proposal for \$800,000.00 for the Video Conferencing System was being prepared to be sent out today under Myron Henry's name. The deadline for this request is Tuesday, March 18, 1997. A second application is currently being worked on asking for a more modest amount .

Pam Mitchell asked if any coordinating was being done before equipment was put into the rooms. **Greg Seibert** stated that monitoring is being done to make sure that we are not spending money on rooms that will have to be torn out when the room is ready for video conferencing. Greg stressed that this is being closely monitored so this does not happen.

Ali Bliss asked about the location of the sites and if the student center was going to be or was being considered for a video conferencing site. **Greg Seibert** said that space at the student center was precious and a prime location now.

However, no decision has been made that says it cannot be done.

VI. Recommendations of the ad-hoc committee on distance learning policy and the subsequent memo on an interim policy.

Tom Jones sent a memo regarding the Interim University Policy on Copyrights. This memo was sent only to the academic areas and not the administrative areas. **Paul Farrell** suggested that everyone read the Distributed Learning Policy Recommendations distributed from Don Tolliver's office.

James Boyd said that the Faculty Senate passed a resolution requesting reversal of the interim policy. It was agreed that the whole issue needed more discussion. **Paul Farrell** passed out a copy of this resolution.

Discussion was had regarding whether the UCT was an appropriate forum to question or express comments on this item. A definition of terms need to be determined stating what belongs to the University and to me. **Barbara Hanniford** stated that this was a difficult and complex issue. She suggested developing a win/win situation.

Ali Bliss stated that committee did not need to deal with this. **Paul Farrell** stated that there was no input from departments, faculty or chairs. Paul said he felt we should have some input.

Ali Bliss made a motion to endorse and support the Faculty Senate Resolution for this copyright revision. **Greg Seibert** expressed concern on the opposite side of the issue. **Paul Farrell** stated that there was not universal support between UCT and the University to support this resolution. Ali Bliss's motion to support the Faculty Senate Resolution for the copyright revision was voted on with one vote being in favor. **Greg Seibert** then made a motion to table this for discussion at the next meeting. This motion was voted on and passed.

VII. Ad-hoc committee on Research Computing

Tabled until the next meeting. **Bruce Petryshak** did want to comment that the mainframe will remain in its current existence. It will be supported until the committee is convened and makes recommendations. It will not go away and nothing will change until decided by the committee. This until the next meeting.

VIII. Update on backbone project

Greg Seibert stated that the project was proceeding as scheduled.

IX. Intrabuilding Wiring task force

Greg Seibert stated that the report will be issued by May 15, 1997 and that they are finishing the surveys and testing cables.

- New Business

- A. Possible Capital Plans

- Paul Farrell** suggested that we get together and brainstorm and e-mail items

- B. Open discussion of relationship between distance/distributed learning, training, and classroom technologies.

Paul Farrell stated that this topic was covered under the informational items.

- Old Business

- A. Ad-hoc committee on Research Computing

Tabled until next meeting because Dewitt Latimer was not present.

- B. Standing committee on Academic Computing

Tabled until next meeting because Dewitt Latimer was not present.

- C. Ad-hoc committee for Networking

- Spring Meeting Schedule

April 25, 1997 3:00 p.m. Room 319 KSC

- Adjournment

A motion to adjourn the meeting was made and seconded. The meeting adjourned at 5:13 p.m.

c: Provost Myron Henry
VP Ilee Rhimes
President Carol Cartwright