

Advisory Council on Technology

12/12/97 Minutes

2:30 p.m. to 5:00.p.m.

303 Kent Student Center

Kent Campus

Present: Johnnie Baker, Cathy Bakes, James Boyd, Dave Cannon, Raymond Craig, Lowell Croskey, Rosemary DuMont, Peggy Doheny, Alan Evans, Paul Farrell (Chair), Barbara Hanniford, Alice Iden, John Kerstetter, Terry Kuhn, Bruce Petryshak, Pam Ramey, Illee Rhimes, Greg Seibert, Leslie Nicotera for Roberta Sikula, Darrell Turnidge, Steve Tapp (Secretary) and Denise Zelko

Guests: None

Absent: Ali Bliss, David Baumgartner, Helen Carpenter, Pamela Mitchell,

I. **Dr. Paul Farrell (Chair)**, welcomed everyone and called the meeting to order at 2:38 p.m.

II. **Paul Farrell** asked for discussion, comments and/or approval of the minutes from the 11-21-97 meeting. It was amended that Barbara Hanniford and Greg Seibert were in attendance and Darrell Turnidge, who was not listed as either being in attendance or being absent, was absent.

III. Informational Items

A. Technology for Refresh (Steve Tapp)

Steve Tapp read the Faculty Refresh memo from the Provost and said that it had been decided that the starting point would be to the lower technology or no technology areas that have support staff in place. Steve stated that 75 PC's have been ordered and are on their way. The next step is to identify those who have support staff in place, distribute the computers and work with them. The next step will be to work with those who do not have support staff in place.

When these needs are identified, the council will be given a list of where things stand.

Steve Tapp stated that each faculty member is allocated \$1,500.00 towards a computer. Any cost difference for a different computer or for upgrades will be that department's expense. Alan Evans asked what would be done at the end of the three years for a department that added their department's money to the original \$1,500. Another question raised was to the possession of the computer. Is it the faculty members or the departments. Illee Rhimes stated that is something that has not been decided and needs to be looked into. Paul Farrell stated that the UCT needs to be consulted and Illee Rhimes agreed saying that this group has the most interest and expertise.

Steve Tapp stated that we are not forcing anyone to take a Dell computer, it is just that they had a

price that could not be met by Mac. Each department will have to be met with at a short meeting with the chairs and directors so we know if there are any special needs.

Paul Farrell asked who decides what a faculty member gets, Steve Tapp stated that is why he would like to see a committee formed. Alan Evans volunteered to be on this subcommittee.

#### B. Search for Director of Academic Computing

A draft copy of the Position Announcement for the Director of Academic Computing and Technology was distributed. **Ilee Rhimes** stated that this position would be advertised nationally in January, ads would be placed in journals and newspapers. Ilee stated that someone should be hired this summer as the process takes a considerable amount of time.

#### IV. Old Business

##### A. Committee to review of ACS/NISS

**Ilee Rhimes** asked if anyone had any questions or comments. **Paul Farrell** stated that the subcommittee had the first round review and decided that there is no need to have a facilitator, however they need secretarial support. Paul also stated that the council recommends covering notable recommendations such as intrabuilding wiring, **Cathy Bakes** stated that she felt it was proper to go outside to get expertise advice and questioned if this was acceptable. **Ilee Rhimes** stated that this was acceptable and necessary. **Greg Seibert** stated due to the accelerated schedule we need to get a chair in place.

**Ilee Rhimes** stated that stage one needs to be completed then we need to identify the process for stage two, this needs to be determined because we can't finalize until done. Stage two needs to be finalized and processed. Ilee stated that this process is very important because it engages campus commitment, involvement and promotes importance.

##### B. Timetable/recommendations for Integrated Plan

**Paul Farrell** asked what needs to be done on the integrated plan, Ilee said he has approached someone about being the chair and he should know soon.

**Lowell Croskey** said that we need an advanced schedule to get determination of what we are getting done then we can focus on how to invest the money early on for line items for capital. Lowell also announced that there is a 10 million dollar item request from the OBR to go to the governor for technology and we can compete for some of this money. Approval from the governor is expected in June of 1998.

##### C. Building renovation plans-general issue of remodeling for

Building Renovation Plans. **Paul Farrell** stated that this needs to be delegated to the planning committee and multiple distance learning. He also stated that consideration to the University's plan needs to be brought up by the subcommittee.

##### D. Computer/distance learning classrooms

Same as C.

#### E. Schedule meetings for spring semester

Meetings have been scheduled from 2:30 to 5:00 p.m. on the following Fridays.

January 30, 1998

March 13, 1998

April 24, 1998

#### F. Remote Access Task Force

The task force met to discuss the inventory of the current dial-up resources, remote population and regional campus access and student, faculty, and staff access. Funding is available to provide the current dial-up composed of 184 full function dial-up ports enabling unrestricted access for all faculty, staff and sponsored graduate students at the Kent campus access to the Internet and Kent campus resources. It was recommended that funding for this needs to be identified as on going.

A vote was taken and unanimously passed to make all 184 ports active now with 46 dedicated to e-mail for general PPP access.

### I. New Business

#### A. Creation of Standing Committee on Academic Computing

**Steve Tapp** asked if it was appropriate if it was felt that a standing committee was needed to address academic computing issues, faculty refresh, Kent VM. Steve stated that this would be a researching committee and volunteered to chair this committee if it is found to be appropriate.

**Cathy Bakes** stated that because of the small amount of faculty on the council we need to go outside. It was unanimous that a sub committee be formed including not just people on the council but outside representatives for their expertise and input.

**Barbara Hanniford** suggested the council have a formal charge with specific things to do. **Dave Cannon** said we would like to include some graduate student's recommendations and make an offer to someone.

Steve Tapp will chair this committee and will put together a list to be submitted to Ille Rhimes and Myron Henry to see if this is acceptable.

#### B. Review of Charter of UCT

Spring Semester make sure it reflects what is going on. It should be to the Board of Trustees at some point. The change can be made at the next meeting making if formal.

**Rosemary DuMont** commented that Distance Learning has changed and needs to be looked at.

**Paul Farrell** stated that he would leave that up to Terry Kuhn.

#### C. Election of Chair for UCT

**Paul Farrell** stated that due to his leaving he has to resign as serving chair to the committee. He opened the floor to nominations or volunteers. **Paul Farrell** stated the role of the chair is to make sure they find out what is happening. **John Kerstetter** nominated Ray Craig but Ray stated that he could not do it and declined the nomination. Larry Jones name was brought up but Paul stated that he had verbally resigned to Dewitt Latimer four or five months ago. It was unanimous that Terry Kuhn would be the Interim Chair until Paul gets back.

D. Rotation of members of UTC

**Paul Farrell** drew in lots of one third to see the rotation. The names are as follows:

May 1998

Paul Farrell, Ray Craig, James Boyd, Pam Mitchell, Barbara Hanniford, Denise Zelko and Helen Carpenter

May 1999

Terry Kuhn, Peggy Doheny, John Kerstetter, Johnnie Baker, Dave Baumgartner and Alice Iden

May 2000

Larry Jones, Darrell Turnidge, Alan Evans, Pam Ramey, Roberta Sikula and Lowell Croskey

IV. Adjournment

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 4:43 p.m.

c: Provost Myron Henry

VP Illee Rhimes

President Carol Cartwright