

**KENT STATE UNIVERSITY
BOARD OF TRUSTEES
March 2, 2017
Rockwell Hall, Library**

Board Members Present

Virginia Addicott
Stephen Colecchi
Margot James Copeland
Ralph Della Ratta
Carly Evans
Robin Kilbride
Jennifer King
Stephen Perry
Lawrence Pollock, Chair
Shawn Riley
Michael Solomon

KSU President's Cabinet Present

Beverly Warren, President
Todd Diacon
Alfreda Brown
Karen Clarke
Paul DiCorleto
Nick Gattozzi
Shay Little
Ed Mahon
Joel Nielsen
Mark Polatajko
Charlene Reed, University Secretary
Nathan Ritchey
Steve Sokany
Willis Walker

CALL TO ORDER AND ROLL CALL

Board Chair Larry Pollock called the meeting to order at 7:30 a.m. in the Rhodes Conference Room of Rockwell Hall. Board Secretary Margot Copeland called the roll, and a quorum was present.

PROOF OF NOTICE

Chair Pollock stated that public notification was given pursuant to state law and university policy.

EXECUTIVE SESSION

In accordance with Chapter 121.22, section G of the Ohio Revised Code, Chair Pollock announced that the Board had a need to meet in Executive Session for the purpose of (i) considering the employment and compensation of a public employee or official [121.22(G) (1)].

Trustee Virginia Addicott moved, seconded by Trustee Stephen Colecchi, that the Board retire into Executive Session. Board Secretary Copeland took a roll call vote of the membership. By virtue of a unanimous roll call vote, the Board adjourned into Executive Session. The session concluded at 8:15 a.m., and was followed by meetings of the Committee of the Whole and the standing committees.

APPROVAL OF THE AGENDA

The Board reconvened for the business portion of the meeting at 11:30 a.m. in the Fashion Library of Rockwell Hall. Chair Pollock added one agenda item pertaining to the proposed university employee separation program that would be brought forward by the Finance and Administration Committee. Then, Chair Pollock requested other additions or corrections to the morning's agenda.

Hearing no other corrections or additions, the agenda was adopted by general consent.

DISPOSITION OF MINUTES

Chair Pollock requested additions, corrections, or changes to the minutes of the December 2, 2016 Board of Trustees meeting. Hearing none, the minutes were approved by general consent.

REPORT OF THE CHAIR

Chair Pollock began his remarks by thanking everyone for joining the meeting. On behalf of the Board of Trustees, Chair Pollock thanked J.R. Campbell, director of the Shannon Rodgers and Jerry Silverman School of Fashion Design and Merchandising, and the students, faculty and staff of the Fashion School, for hosting the day's meeting. Chair Pollock stated that the Board appreciated opportunities to spend time on campus, and to see the outstanding students and faculty in action in classrooms, studios and labs. He reported the Board had the opportunity to meet several students, faculty and administrators from the Fashion School at an optional social dinner the night before the Board meeting. He explained that at the dinner students shared highlights of their study away experiences, which spanned the globe – from New York, to Florence, to Paris, to Hong Kong and South Korea. He mentioned that it was clear from the stories shared that these experiences are not only life changing for students personally, but that they are providing students with a creative worldview and a compelling competitive professional edge. He noted that the Fashion School at Kent State is ranked third in the nation and is global in its reach.

Furthermore, Chair Pollock added, every Fashion School student must complete an internship and there is a new requirement that every student must have a global experience to graduate. He noted that Fashion School students regularly win top awards in the industry. He continued that more than 90 percent of Fashion School graduates find employment in the field in less than a year. Additionally, more than 3,000 Kent State alumni are working for the world's most recognized brands. Next, Chair Pollock stated the trustees looked forward to touring the school and spending some time with students and faculty in the TechStyleLAB and studios later that afternoon. He highlighted that the faculty and staff of the Fashion School clearly take a students-first approach to their work, which allows students to flourish and pursue their passion. Chair Pollock then noted that the trustees were pleased that the agenda included many "students first" initiatives including significant curricular and policy changes, and improvements in living and learning environments.

Chair Pollock added there were two agenda items that were discussed during the morning's Committee of the Whole session pertaining to the selection of vendors for university dining and exclusive cold beverage pouring rights. He underscored that Kent State was working to create a movement around health and that the cold beverage and dining partnerships would advance those efforts. Chair Pollock stated that the university's first move toward a healthier campus was to become a smoke-free, tobacco-free university and then to launch the Kent State of Wellness initiative. He added that with the selection of dining and cold beverage vendors, the university was taking another critical step, ensuring that members of the university community had healthy options for dining and beverages. He continued that the relationships proposed by the Finance and Administration Committee not only supported the Healthy Campus initiative, but that for the first time beverage and dining options would be approached system-wide, meaning that all Kent State campuses would offer students, faculty, staff and visitors a consistent quality of service and healthy options.

Finally, Chair Pollock turned the floor over to Trustee Michael Solomon, who was the Board's representative to the Kent State University Foundation Board of Directors. Chair Pollock and Trustee Solomon attended the Foundation Board's winter meeting, which was very positive and reflected the deep commitment of the volunteer leadership to the comprehensive campaign and to the "Students First" priority.

Trustee Michael Solomon reported that the Foundation Board was focused on the upcoming campaign. He highlighted the particular support of Foundation Board member Larry Armstrong and his wife Sandy, who are serving as Campaign Co-Chairs for the university's comprehensive campaign. He noted that there was enthusiasm rethinking the university's approach to fundraising focused on cooperation, efficiency and effectiveness. The Foundation Board and Board of Trustees are committed to better communication and engagement to make the campaign a success. Trustee Solomon also commended Steve Sokany, vice president for institutional advancement, and the team he was building, on the job they are doing to help the university reach its goals.

Chair Pollock thanked Trustee Solomon for his leadership and his service. With that, Chair Pollock concluded his report and called on President Beverly Warren for her report.

REPORT OF THE PRESIDENT

President Warren proceeded with a discussion of a Distinctive Kent State focused on a culture of research and innovation. Laying the foundation for the conversation, she summarized the complex Carnegie Classification of Institutions of Higher Education system and its implications for Kent State. Kent State fits well within the category of the Doctoral university and is one of 335 such institutions nationally, based on the number of doctoral degree programs it offers and the number of total doctorates granted annually. She further explained that doctoral universities are categorized as Moderate, Higher or Highest Research based on total research expenditures, the number of research doctorates awarded, and the number of tenure-track research-focused faculty. Kent State is among 107 universities in the Higher Research category.

President Warren explained that a university's research classification affects its ability to attract top faculty. Faculty want to come to a place that is vibrant and has a research focus where there is a community of learning advancing new ideas and discoveries. This type of community also pulls researchers together in teams, just as Kent State is doing to build research centers of distinction, she said. Top research faculty often are excellent teachers, bringing the classroom alive with their own research experiences and national conversations around grand problems. Outstanding students – at both the undergraduate and graduate levels – are attracted to outstanding faculty, particularly graduate students who often select a university because of a faculty member's expertise and reputation in their field of interest. Engaged and successful faculty are highly sought after to contribute to national conversations and dialogue, which also lifts the profile of a university. President Warren added that being a top research university impacts an institution's rankings in publications like the *U.S. News and World Report* and others.

She cited just a few of the many outstanding faculty researchers at Kent State: Dr. C. Owen Lovejoy, distinguished professor of human evolutionary studies, a world-renowned anthropologist known in part for his work on reconstructing Lucy, a near-complete fossil of a human ancestor that walked upright more than three million years ago, and Kent State's only member of the prestigious National Academy of Sciences; Dr. Katherine Rawson, professor of psychological sciences, who was one of 100 researchers to receive a Presidential Early Career Award for Scientists and Engineers from the National Science and Technology Council; Dr. Jihyun Kim, associate professor in the Fashion School, who is one of the world's top researchers in fashion marketing based on an analysis of contributions to the field published in the *Clothing and Textiles Research Journal*; and Dr. Phil Rumrill, professor and coordinator of the Rehabilitation Counseling program in the School of Lifespan Development and Educational Sciences, who received the 2016 Best Paper Award from the American Counseling Association and is a top funded faculty member in the area of traumatic brain injuries.

President Warren noted that Kent State is developing five Research Centers of Distinction to harness the innovation and creativity of faculty in the areas of brain health, advanced materials, environmental science and design, healthy communities, and global understanding. She added that pending approval by the Board, the proposed School of Peace and Conflict Studies will help Kent State advance as a global leader and convener in the area of peaceful resolution of conflict.

Vice President Paul DiCorleto has been a difference maker in reimagining a culture of research and innovation, Dr. Warren continued. The comprehensive vision for the Division of Research and Sponsored Programs aspires to develop the resources, facilities and services needed for university faculty, staff and students to conduct ground-breaking, globally relevant research and scholarship. She thanked the Board for its support of investing in a physical infrastructure that assists Kent State in attracting top talent.

Next, President Warren outlined six strategic components of the university's path forward. First is the university's goal of doubling its research funding by 2021. Second, Kent State seeks to reach the mark of 65 percent of the full-time faculty as tenure-track. Research most often is conducted by tenure-track faculty members who are significant contributors to a culture of research and innovation and research productivity, she explained. Kent State currently stands at

about 60-percent tenure-track faculty, compared an average of 70 percent for peer institutions. Third, Kent State must grow the number of endowed chairs and professorships. The Kent State system's current 13 endowed chairs and professorships is far below the number at most research universities, she said, adding that changes in minimum funding levels for endowed chairs, endowed professorships, and distinguished endowed chairs approved by the Board last year was a move in the right direction that should enable the university to increase these positions. Fifth, another investment that will jumpstart the increase in research-active faculty is \$4 million in Strategic Roadmap funding to support the hiring of 10 to 12 senior-level funded faculty. Sixth, the university needs to support faculty with mechanisms to develop and submit nominations for national awards and recognitions such as the National Science Foundation Career Awards, McArthur Fellows, and Fulbright Scholars. Similar mechanisms must be put into place to help students apply and be nominated for prestigious opportunities including Rhodes, Fulbright, Mitchell, Marshall and Truman scholarships, she said.

President Warren concluded her remarks stating her belief that Kent State needs to capitalize on its momentum and be strategic about its research agenda. A robust research agenda certainly is a "students first" initiative as research opportunities can be incredibly transformational for students and faculty alike. Kent State faculty are and should continue to be at the forefront of innovation and of national conversations regarding major challenges facing the world, she said.

Before concluding her remarks, President Warren congratulated the Kent State women's basketball team for earning first place in the Mid-American Conference East division.

With that, President Warren concluded her report.

PERSONNEL ACTIONS

Chair Pollock thanked President Warren for her report and asked her to present the personnel actions. President Warren called on Dr. Todd Diacon, senior vice president for academic affairs and provost, to present the academic personnel actions, and called on Dr. Mark Polatajko, senior vice president for finance and administration, to present the non-academic personnel actions.

ACADEMIC PERSONNEL

Provost Diacon called attention to the appointment of Dr. James C. Hannon as Dean of the College of Education, Health, and Human Services and as a full professor with tenure in the School of Teaching, Learning, and Curriculum Studies effective July 1, 2017. He explained that Dr. Hannon brings with him outstanding scholarly and administrative experiences and is a Fellow in the National Academy of Kinesiology. Provost Diacon explained that all other academic personnel actions were primarily routine in nature.

NON-ACADEMIC PERSONNEL

Senior Vice President Polatajko reported that all non-academic actions considered at the meeting were routine in nature.

ACTION: There were no objections to placing personnel actions on the consent agenda.

COMMITTEE REPORTS

Chair Pollock then moved to the committee reports and noted that committee recommendations would be placed on the Consent Agenda and acted upon in one motion, unless any trustee wished to remove an item for further discussion. Chair Pollock then called on Committee Chair Ralph Della Ratta to present the report of the External Relations and Development Committee.

EXTERNAL RELATIONS AND DEVELOPMENT COMMITTEE

Trustee Della Ratta reported that the External Relations and Development Committee met to consider several informational items and one item that was recommended for inclusion on the consent agenda.

Trustee Della Ratta announced that the committee recommended Board approval of the naming of the Marovitz Special Collections and Archives Gallery. The gallery would create a museum-quality exhibit space on the first floor of the University Library to display rare and unique materials to a wider audience.

NAMING OF THE MAROVITZ SPECIAL COLLECTIONS AND ARCHIVES GALLERY

Resolution 2017-84

NAMING OF THE MAROVITZ SPECIAL COLLECTIONS AND ARCHIVES GALLERY

WHEREAS, Sanford E. and Eleonora D. Marovitz recognize Kent State University as a leader in higher education and excellence; and

WHEREAS, Mr. and Mrs. Marovitz are devoted to providing students with opportunities for academic success and enhancing Kent State University Libraries and special collections; and

WHEREAS, the Marovitz Special Collections and Archives Gallery will promote, educate and expand awareness of special collections in the University Libraries; and

WHEREAS, their contribution of \$100,000 provides the necessary resources to establish the gallery; now, therefore,

BE IT RESOLVED, that the Board of Trustees, on behalf of Kent State University and the current and future students who will benefit from the facility, expresses its sincere appreciation to Sanford E. and Eleonora D. Marovitz for

their generosity; and

BE IT FURTHER RESOLVED, that the Kent State University Board of Trustees, in accordance with university policy, hereby names Kent State University's Marovitz Special Collections Archives Gallery.

The committee, with support of the University Libraries, the Division of Institutional Advancement, and the President, recommended that this resolution be placed on the consent agenda for approval. The recommendation was consistent with university naming policy and honors Sanford and Eleonora Marovitz.

Trustee Della Ratta noted that the committee heard a presentation on "Constituent Engagement and Communications" from Karen Clarke, senior vice president for strategic communications and external affairs; Vice President Sokany; and Nick Gattozzi, executive director for government and community relations. The team outlined how their areas were working to increase engagement of key stakeholders. He continued that the strategies shared by the team would be incorporated into a national communications plan for Kent State.

Trustee Della Ratta stated that he was delighted to provide updates regarding Campaign Planning and Fundraising year-to-date as presented by Vice President Sokany. Trustee Della Ratta noted that Vice President Sokany highlighted the Institutional Advancement Division's progress in recent months pertaining to people, processes, and performance. Furthermore, Trustee Della Ratta noted that several key positions critical to the fundraising effort had been filled since the first of the year or were nearing completion. Trustee Della Ratta underscored that significant progress also had been made toward goals such as completing a return-on-investment analysis of staff, the integration of advancement and alumni communications, and strengthening partnerships with the Academic Affairs Division. Trustee Della Ratta then drew the Board's attention to the most recent fundraising report presented in the Board materials. Trustee Della Ratta outlined that university fundraising results were \$4 million ahead of this time last year, for a total of \$21.8 million. Additionally, Trustee Della Ratta reported that Vice President Sokany shared his confidence that the university would reach its \$38-million goal for the fiscal year.

Trustee Della Ratta also shared highlights of the progress that had been made in planning for the university's next comprehensive campaign. He highlighted that benefactors Larry and Sandy Armstrong had agreed to serve as the campaign's co-chairs and that recruitment of a national campaign executive committee was nearing completion. He continued that the administration was reviewing some 200 ideas, totaling nearly \$1 billion, that were submitted for consideration as featured fundraising projects in the campaign case statement. He explained that the campaign plan was under development. Trustee Della Ratta also stated that everyone was pleased with the high level of enthusiasm for the campaign among the university's volunteer leadership.

Trustee Della Ratta noted the committee was informed of President Warren's approval, consistent with university naming policy, of the designation of the Jane E. Keckler Conference Room at the Stark Campus and the naming of the Anne Andrews Ph.D. '71 Chemistry Office in the new Integrated Sciences Building.

Finally, he stated the committee heard a presentation from Executive Director Gattozzi regarding state and federal relations where he summarized several key provisions for higher education in Governor Kasich's budget proposals for fiscal years 2018 and 2019, and he described the process that would unfold over the coming months to reach agreement on a new State budget by June 30, 2017. Trustee Della Ratta reported that President Warren would testify before the House Higher Education Subcommittee, on March 7, 2017.

Trustee Della Ratta concluded his report by stating that it was the recommendation of the External Relations and Development Committee that the above-recommended items be included on the consent agenda.

ACTION: There were no objections to placing the management decision items on the consent agenda.

Chair Pollock then called on Committee Chair Margot Copeland to present the report of the Academic Excellence and Student Success Committee.

ACADEMIC EXCELLENCE AND STUDENT SUCCESS COMMITTEE

Trustee Copeland reported that the Academic Excellence and Student Success Committee met that morning and considered Academic Personnel Actions that were routine in nature. Of note was a request for emeritus status for four faculty members.

Additionally, Trustee Copeland reported that the committee considered 18 management decision items that required Board action.

She then announced that the committee recommended Board approval of the conferral of 2,983 degrees in the fall of 2016.

CONFERRAL OF DEGREES - FALL 2016

Resolution 2017-85

CONFERRAL OF DEGREES FALL 2016

WHEREAS, Section 3341.05 of The Revised Code of Ohio provides that "...On the recommendation of the (KSU) faculty, the (KSU) Board of Trustees may confer such honorary and academic degrees as are customarily conferred by colleges and universities in the United States..."; and

WHEREAS, the Faculties, Deans and Directors of Kent State University's Colleges and Schools recommend that appropriate degrees be conferred on those Kent State students who completed – during the period August 21, 2016, to

December 17, 2016 – the various requirements of the respective programs of study they pursued; and

WHEREAS, the University has recognized completion of said programs of study by awarding diplomas as appropriate at a suitable time, during the period cited, upon such persons listed in the accompanying Summary of Candidates for Degrees; now, therefore,

BE IT RESOLVED that the Kent State University Board of Trustees hereby confirms the conferral of their respective degrees upon those persons who have been officially recorded by the Kent State University Registrar as having completed the requirements during said period August 21, 2016, to December 17, 2016.

ENDORSEMENT OF INITIAL REPORT ON DUPLICATE PROGRAMS

Trustee Copeland then stated the committee recommended the endorsement of the Initial Report on Duplicate Programs for approval by the Board. She explained that Section 3345.35 of the Ohio Revised Code required that boards of trustees of each state institution of higher education review all courses and programs identified as duplicative and evaluate each based on enrollment and student performance. The Ohio Department of Higher Education had also mandated that each board submit a report to the Chancellor regarding these duplicative programs. Furthermore, she explained that following receipt of a report from the Ohio Department of Higher Education identifying duplicative programs across the state, university administration conducted a preliminary review of each program identified as duplicative, paying special attention to the graduates and enrollment trends, student success by job or graduate school placement, job potential, quality of program, distinctiveness in the region and importance of the program to the mission of Kent State University. The Initial Report on Duplicate Programs reviewed by the committee carried the endorsement of the Provost and the President.

Resolution 2017-86

ENDORSEMENT OF INITIAL REPORT ON DUPLICATE PROGRAMS

WHEREAS, Kent State University is committed to advancing student success while keeping true to its mission of providing an accessible education for the citizens of Ohio and beyond; and

WHEREAS, throughout the State of Ohio budget deliberations for fiscal years 2016 and 2017, policymakers and university leaders alike were committed to assisting Ohio students and families in accessing a college education; and

WHEREAS, Section 3345.35 of the Ohio Revised Code requires that boards of trustees of each state institution of higher education evaluate all courses and programs based on enrollment and student performance, including the benefits of

delivering courses through regional collaboration; and

WHEREAS, the Governor's Task Force on Affordability and Efficiency recommended that institutions consider consolidation of programs that are duplicated at other colleges and universities within their geographic area; and

WHEREAS, the Ohio Department of Higher Education identified duplicative programs within each region of the state, with particular attention to co-located campuses; and

WHEREAS, each board of trustees must submit to the Chancellor an initial report on duplicate programs by April 30, 2017; and

WHEREAS, consistent with the requirement, the university administration has conducted reviews of duplicate programs; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby endorses the Initial Report on Duplicate Programs and its submission to the Chancellor of the Ohio Department of Higher Education by the required deadline of April 30, 2017.

Trustee Copeland noted that this item included submission of the report to the Chancellor of the Ohio Department of Higher Education by the required deadline of April 30, 2017.

ESTABLISHMENT OF UNIVERSITY POLICY 3342-4-16 REGARDING ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY

Next, Trustee Copeland announced that the committee recommended the establishment of University Policy 3342-4-16 Regarding Electronic and Information Technology Accessibility for approval by the Board.

Resolution 2017-87

ESTABLISHMENT OF UNIVERSITY POLICY 3342-4-16 REGARDING ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY

WHEREAS, the Constitution of Kent State University requires the university to maintain a register of policies and procedures (University Policy Register); and

WHEREAS, the University Policy Register currently does not include a policy regarding electronic and information technology accessibility; and

WHEREAS, establishment of this policy will facilitate compliance with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990; and

WHEREAS, establishment of this policy will prioritize electronic and information technology accessibility to all students, prospective students, employees, guests, and visitors with disabilities; and

WHEREAS, electronic and information technologies shall include all information provided through the university's website, online learning and course management systems, and curriculum, institutional, and administrative data systems; and

WHEREAS, the proposed establishment of University Policy 3342-4-16 Regarding Electronic and Information Technology Accessibility has been reviewed and approved by the Office of the Vice President for Student Affairs, the Vice President for Information Services, the Office of the General Counsel, and the President's Cabinet, and carries the endorsement of the President and the Provost; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees approves the establishment of University Policy 3342-4-16 Regarding Electronic and Information Technology Accessibility, effective May 1, 2017.

Trustee Copeland added that this action would facilitate compliance with Section 504 of the Rehabilitation Act and Title II of the Americans with Disabilities Act.

Furthermore, Trustee Copeland stated the committee also recommended 15 curricular actions for approval by the Board. She explained that seven of the curricular actions were revisions in name or administrative structure, to become effective in the upcoming academic year.

REVISION IN NAME OF THE SCHOOL OF LIBRARY AND INFORMATION SCIENCE TO THE SCHOOL OF INFORMATION

Trustee Copeland announced that the committee recommended the revision in the name of the School of Library and Information Science to the School of Information.

Resolution 2017-88

**REVISION IN NAME OF THE SCHOOL OF LIBRARY AND
INFORMATION SCIENCE TO THE SCHOOL OF INFORMATION**

WHEREAS, the College of Communication and Information seeks approval for revision in name of the School of Library and Information Science to the School of Information; and

WHEREAS, the revised name better reflects the expanding scope of the field beyond "librarianship;" and

WHEREAS, the name change to the School of Information will provide new opportunities to expand existing markets for information professionals in the areas of library science, information architecture, knowledge management, health informatics and user experience design, which are hallmarks of the program; and

WHEREAS, the proposed change will not affect the quality of programs offered, the quality of current faculty, accreditation, or the unit's administrative structure and budget; and

WHEREAS, the proposed name revision has been reviewed and approved by the appropriate college faculty and curriculum committees, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision of the name of the School of Library and Information Science to the School of Information, effective July 1, 2017, with program and course offerings effective with the Fall 2017 semester.

REVISION OF ADMINISTRATIVE STRUCTURE OF THE SCHOOL OF DIGITAL SCIENCES

Trustee Copeland announced that the committee recommended the revision of the administrative structure of the School of Digital Sciences to report to the College of Communication and Information.

Resolution 2017-89

**REVISION OF ADMINISTRATIVE STRUCTURE OF THE
SCHOOL OF DIGITAL SCIENCES**

WHEREAS, the Office of the Provost and the College of Communication and Information request the revision of administrative structure of the School of Digital Sciences, moving it from an independent school outside of any college to a dependent school within the College of Communication and Information; and

WHEREAS, integration of the School of Digital Sciences into the College of Communication and Information will provide the opportunity to emphasize and expand the reputation of the college and Kent State as a leader and standard-bearer in the integration of communication, information, and digital technology; and

WHEREAS, the School of Digital Sciences will enhance the College of Communication and Information's pursuit of the interdisciplinary study of digital technologies; and

WHEREAS, the College of Communication and Information will enhance the School of Digital Science's interest in providing context and expertise related to relationships between society, information, communication, technology, and people; and

WHEREAS, the proposed revision in administrative structure of the School of Digital Sciences was reviewed and approved by the appropriate school and college faculty and leadership, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision of administrative structure of the School of Digital Sciences from an independent school outside of any college to a dependent school within the College of Communication and Information, effective July 1, 2017, with programs and course offerings effective with the Fall 2017 semester.

REVISION IN NAME AND ADMINISTRATIVE STRUCTURE OF THE CENTER FOR APPLIED CONFLICT MANAGEMENT TO THE SCHOOL OF PEACE AND CONFLICT STUDIES

Trustee Copeland announced that the committee recommended the revision in the name of the Center for Applied Conflict Management to the School of Peace and Conflict Studies. The administrative structure would also be elevated from a center in the Department of Political Science to a school in the College of Arts and Sciences.

Trustee Copeland explained that since the events of May 4, 1970, Kent State University had sought to be a global leader in fashioning positive institutional responses to violent conflict. The transformation of the university's original May 4, 1970 "living memorial," from a center to a school would allow Kent State to enhance its reputation as a leading institution of research, teaching and practice in constructive conflict management. She continued that the proposed School of Peace and Conflict Studies would promote interdisciplinary research, teaching, practice and community outreach on conflict analysis and resolution, peace building and the prevention of violence. The school would also promote constructive approaches to managing and transforming conflicts in order to build a more just and peaceful world and facilitate collaborative efforts, from local to global, to critically examine and formulate effective responses to destructive conflicts and violence.

Resolution 2017-90

**REVISION IN NAME AND ADMINISTRATIVE STRUCTURE OF THE
CENTER FOR APPLIED CONFLICT MANAGEMENT TO THE SCHOOL
OF PEACE AND CONFLICT STUDIES**

WHEREAS, the College of Arts and Sciences requests the revision in name and administrative structure of the Center for Applied Conflict Management to the School of Peace and Conflict Studies, moving it from a unit within the Department of Political Science to a school in the College of Arts and Sciences; and

WHEREAS, the Center for Applied Conflict Management, originally named the Center for Peaceful Change, was established in 1971 as the university's original response to the events of May 4, 1970; and

WHEREAS, the most recent external review of the Department of Political Science recommended elevating the center to a school; and

WHEREAS, identification as a school will build upon the existing strengths of the center and its legacy and enhance the university's reputation as a leading institution of research, teaching and practice in constructive conflict management; and

WHEREAS, the school will promote interdisciplinary research, teaching, practice and community outreach on conflict analysis and resolution, peace building and the prevention of violence; and

WHEREAS, creating the School of Peace and Conflict Studies will be instrumental in the university's preparations for the upcoming 50th commemoration of May 4, 1970; and

WHEREAS, the proposed revision in name and administrative structure of the Center for Applied Conflict Management to the School of Peace and Conflict Studies was reviewed and approved by the appropriate school and college faculty and leadership, the Educational Policies Council and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision in name and administrative structure of the Center for Applied Conflict Management to the School of Peace and Conflict Studies, effective August 1, 2017, with programs and course offerings effective with the Fall 2017 semester.

*REVISION IN NAME OF THE SPANISH LITERATURE, CULTURE AND TRANSLATION
MAJOR TO THE SPANISH MAJOR WITHIN THE BACHELOR OF ARTS DEGREE*

Trustee Copeland announced that the committee recommended approval of the revision in the name of the Spanish Literature, Culture and Translation major to the Spanish major within the Bachelor of Arts degree.

Resolution 2017-91

**REVISION IN NAME OF THE SPANISH LITERATURE, CULTURE AND
TRANSLATION MAJOR TO THE SPANISH MAJOR
WITHIN THE BACHELOR OF ARTS DEGREE**

WHEREAS, the College of Arts and Sciences and the Department of Modern and Classical Language Studies seek approval of the revision in name of the Spanish Literature, Culture and Translation major to the Spanish major within the Bachelor of Arts degree; and

WHEREAS, Kent State University has offered a bachelor's degree in Spanish since 1942; and

WHEREAS, Spanish more accurately describes the broad range of courses offered in the areas of Spanish language, linguistics, history, and other Spanish-related studies; and

WHEREAS, removing the word translation from the Spanish major distinguishes it from the Translation major, Spanish concentration; and

WHEREAS, the proposed change will not affect other programs, course offerings, faculty or students; and

WHEREAS, the proposed name revision has been reviewed and approved by the appropriate faculty and curriculum committees, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision in name of the Spanish Literature, Culture and Translation major to the Spanish major within the Bachelor of Arts degree, effective Fall 2017.

REVISION IN NAME OF THE EDUCATIONAL ADMINISTRATION-K-12 LEADERSHIP MAJOR TO THE K-12 EDUCATIONAL LEADERSHIP MAJOR WITHIN THE DOCTOR OF PHILOSOPHY, MASTER OF EDUCATION AND EDUCATIONAL SPECIALIST DEGREES

Trustee Copeland announced that the committee recommended the revision in the name of the Educational Administration-K-12 Leadership major to the K-12 Educational Leadership major within the Doctor of Philosophy, Master of Education and Educational Specialist degrees.

Resolution 2017-92

REVISION IN NAME OF THE EDUCATIONAL ADMINISTRATION-K-12 LEADERSHIP MAJOR TO THE K-12 EDUCATIONAL LEADERSHIP MAJOR WITHIN THE DOCTOR OF PHILOSOPHY, MASTER OF EDUCATION AND EDUCATIONAL SPECIALIST DEGREES

WHEREAS, the College of Education, Health and Human Services and the School of Foundations, Leadership and Administration seek approval of the revision in name of the Educational Administration-K-12 Leadership major to the K-12 Educational Leadership major within the Doctor of Philosophy, Master of Education and Educational Specialist degrees; and

WHEREAS, the proposed name better reflects the major's curriculum, purpose and students' leadership experiences, and increases the school's ability to better market the programs to prospective students and employers; and

WHEREAS, the proposed change will not affect other programs, course offerings, faculty or students; and

WHEREAS, the proposed name revision has been reviewed and approved by the appropriate college faculty and curriculum committees, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision in name of the Educational Administration-K-12 Leadership major to the K-12 Educational Leadership major within the Doctor of Philosophy, Master of Education, and Educational Specialist degrees, effective Fall 2017.

REVISION IN NAME OF THE ADVANCED PRACTICE NURSING MAJOR TO THE NURSING MAJOR WITHIN THE DOCTOR OF NURSING PRACTICE DEGREE

Trustee Copeland announced that the committee recommended the revision in the name of the Advanced Practice Nursing major to the Nursing major within the Doctor of Nursing Practice degree.

Resolution 2017-93

**REVISION IN NAME OF THE ADVANCED PRACTICE NURSING
MAJOR TO THE NURSING MAJOR WITHIN THE DOCTOR OF
NURSING PRACTICE DEGREE**

WHEREAS, the College of Nursing seeks approval of the revision in name of the Advanced Practice Nursing major to the Nursing major within the Doctor of Nursing Practice degree; and

WHEREAS, the revised name and program designation creates a single major – Nursing - for students wishing to pursue advanced degrees in nursing; and

WHEREAS, the proposed change will not affect other programs, course offerings, faculty, staff, or students; and

WHEREAS, the proposed name revision has been reviewed and approved by the appropriate college faculty and curriculum committees, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision in name of the Advanced Practice Nursing major to the Nursing major within the Doctor of Nursing Practice degree, effective Fall 2017.

***REVISION IN NAME OF THE HUMAN SERVICES TECHNOLOGY MAJOR TO THE HUMAN
SERVICES MAJOR WITHIN THE ASSOCIATE OF APPLIED SCIENCE DEGREE***

Trustee Copeland announced that the committee recommended the revision in the name of the Human Services Technology major to the Human Services major within the Associate of Applied Science degree.

Resolution 2017-94

**REVISION IN NAME OF HUMAN SERVICES TECHNOLOGY MAJOR
TO THE HUMAN SERVICES MAJOR WITHIN THE ASSOCIATE OF
APPLIED SCIENCE DEGREE**

WHEREAS, the Regional College seeks approval of the revision in name of the Human Services Technology major to the Human Services major within the Associate of Applied Science degree; and

WHEREAS, the degree program presently is offered at two regional campuses – Ashtabula and Salem – for students seeking gainful employment in human

services agencies; and

WHEREAS, Human Services more accurately describes the program content and coursework and is more recognizable to students and prospective employers; and

WHEREAS, the proposed change will not affect other programs, course offerings, faculty or students; and

WHEREAS, the proposed name revision has been reviewed and approved by the appropriate faculty and curriculum committees, the Educational Policies Council and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the revision in name of the Human Services Technology major to the Human Services major within the Associate of Applied Science degree, effective Fall 2017.

Trustee Copeland additionally stated the committee recommended the establishment of four new majors for approval by the Board. The College of Communication and Information requested the elevation of three concentrations to majors. Elevating these concentrations to majors was associated with the inactivation of the Information Architecture and Knowledge Management major, she stated.

ESTABLISHMENT OF THE HEALTH INFORMATICS MAJOR WITHIN THE MASTER OF SCIENCE DEGREE

Trustee Copeland announced that the committee recommended the establishment of the Health Informatics major within the Master of Science degree.

Resolution 2017-95

**ESTABLISHMENT OF THE HEALTH INFORMATICS MAJOR
WITHIN THE MASTER OF SCIENCE DEGREE**

WHEREAS, the School of Library and Information Science within the College of Communication and Information seeks approval of the establishment of the Health Informatics major within the Master of Science degree; and

WHEREAS, Health Informatics currently exists as one of three concentrations in the Information Architecture and Knowledge Management major within the Master of Science degree; and

WHEREAS, the College of Communication and Information proposes inactivation of the Information Architecture and Knowledge Management major,

elevating the Health Informatics, Knowledge Management, and User Experience Design concentrations to majors; and

WHEREAS, the Health Informatics program prepares graduates for careers in managerial, analytical, consultative, and executive roles working with healthcare systems and clinicians; and

WHEREAS, the demand for health informatics-related positions indicates a projected 17 to 21-percent growth in employment from 2014 to 2024; and

WHEREAS, the proposed degree program has been reviewed and approved by the appropriate school, college, and campus faculty and curriculum committees; the Educational Policies Council; and the Faculty Senate; and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Health Informatics major within the Master of Science degree, effective Fall 2017, pending approval of the Ohio Department of Higher Education and the Higher Learning Commission.

ESTABLISHMENT OF THE USER EXPERIENCE DESIGN MAJOR WITHIN THE MASTER OF SCIENCE DEGREE

Trustee Copeland announced that the committee recommended the establishment of the User Experience Design major within the Master of Science degree.

Resolution 2017-96

**ESTABLISHMENT OF THE USER EXPERIENCE DESIGN MAJOR
WITHIN THE MASTER OF SCIENCE DEGREE**

WHEREAS, the School of Library and Information Science within the College of Communication and Information seeks approval of the establishment of the User Experience Design major within the Master of Science degree; and

WHEREAS, User Experience Design currently exists as one of three concentrations in the Information Architecture and Knowledge Management major within the Master of Science degree; and

WHEREAS, the College of Communication and Information proposes inactivation of the Information Architecture and Knowledge Management major, elevating the Health Informatics, Knowledge Management, and User Experience Design concentrations to majors; and

WHEREAS, the User Experience Design program prepares graduates for careers

where they can apply their solid understanding of usability, content strategy, information architecture, and user research in positions as user experience designers; and

WHEREAS, the demand for user experience designer related positions indicates a projected 27-percent growth in employment from 2014 to 2024; and

WHEREAS, the proposed degree program has been reviewed and approved by the appropriate school, college, and campus faculty and curriculum committees; the Educational Policies Council; and the Faculty Senate; and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the User Experience Design major within the Master of Science degree, effective Fall 2017, pending approval of the Ohio Department of Higher Education and the Higher Learning Commission.

ESTABLISHMENT OF THE KNOWLEDGE MANAGEMENT MAJOR WITHIN THE MASTER OF SCIENCE DEGREE

Trustee Copeland announced that the committee recommended the establishment of the Knowledge Management major within the Master of Science degree.

Resolution 2017-97

**ESTABLISHMENT OF THE KNOWLEDGE MANAGEMENT MAJOR
WITHIN THE MASTER OF SCIENCE DEGREE**

WHEREAS, the School of Library and Information Science within the College of Communication and Information seeks approval of the establishment of the Knowledge Management major within the Master of Science degree; and

WHEREAS, Knowledge Management currently exists as one of three concentrations in the Information Architecture and Knowledge Management major within the Master of Science degree; and

WHEREAS, the College of Communication and Information proposes inactivation of the Information Architecture and Knowledge Management major, elevating the Health Informatics, Knowledge Management, and User Experience Design concentrations to majors; and

WHEREAS, the Knowledge Management program prepares graduates who will be able to assess and evaluate organizations on knowledge management principles, including culture, learning, communities and maturity, while building strategy for effective knowledge management for organizations; and

WHEREAS, the demand for management analysts indicates a projected 14-percent growth in employment from 2014 to 2024, with the strongest demand in the healthcare industry, companies that specialize in information technology or human resources, and government agencies; and

WHEREAS, the proposed degree program has been reviewed and approved by the appropriate school, college, and campus faculty and curriculum committees; the Educational Policies Council; and the Faculty Senate; and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Knowledge Management major within the Master of Science degree, effective Fall 2017, pending approval of the Ohio Department of Higher Education and the Higher Learning Commission.

ESTABLISHMENT OF THE NURSING FOR REGISTERED NURSES MAJOR WITHIN THE BACHELOR OF SCIENCE IN NURSING DEGREE

Trustee Copeland announced that the committee recommended the elevation of the current RN to BSN program from a concentration to the Nursing for Registered Nurses major within the Bachelor of Science in Nursing degree.

Resolution 2017-98

ESTABLISHMENT OF THE NURSING FOR REGISTERED NURSES MAJOR WITHIN THE BACHELOR OF SCIENCE IN NURSING DEGREE

WHEREAS, the College of Nursing seeks approval of the establishment of the Nursing for Registered Nurses major within the Bachelor of Science in Nursing (BSN) degree, elevating it from a concentration to a major; and

WHEREAS, this online degree program will be administered by the College of Nursing on the Kent campus, with each of the Kent State campuses offering one of the courses every seven weeks; and

WHEREAS, the proposed program prepares graduates to become leaders in the nursing profession and provide culturally competent care to patients in a variety of settings; and

WHEREAS, the degree program was developed specifically for registered nurses with diplomas or associate degrees, and will allow registered nurses to earn a Bachelor of Science in Nursing (BSN) degree, meeting the state's demand for BSN-prepared nurses; and

WHEREAS, the proposed degree program has been reviewed and approved by the appropriate school, college, and campus faculty and curriculum committees; the Educational Policies Council; and the Faculty Senate; and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Nursing for Registered Nurses major within the Bachelor of Science in Nursing degree, effective Fall 2017, pending approval of the Ohio Department of Higher Education and the Higher Learning Commission.

Trustee Copeland stated the final curricular items were the inactivation of three majors and consolidation of one major.

*INACTIVATION OF THE INFORMATION ARCHITECTURE AND KNOWLEDGE
MANAGEMENT MAJOR WITHIN THE MASTER OF SCIENCE DEGREE*

Trustee Copeland announced that the committee recommended the inactivation of the Information Architecture and Knowledge Management major within the Master of Science degree.

Resolution 2017-99

**INACTIVATION OF THE INFORMATION ARCHITECTURE AND
KNOWLEDGE MANAGEMENT MAJOR WITHIN THE MASTER OF
SCIENCE DEGREE**

WHEREAS, the College of Communication and Information requests the inactivation of the Information Architecture and Knowledge Management major within the Master of Science degree; and

WHEREAS, the Information Architecture and Knowledge Management major includes three concentrations – health informatics, knowledge management, and user experience design; and

WHEREAS, along with the inactivation of the Information Architecture and Knowledge Management Major, the college proposes elevating the three concentrations to majors; and

WHEREAS, the proposed inactivation, along with the elevation of the concentrations to majors, will have no impact on students, programs, course offerings, faculty, or staff, as all programs and courses will remain available; and

WHEREAS, the proposed inactivation of the Information Architecture and Knowledge Management major within the Master of Science degree has been reviewed and approved by the appropriate school and college faculty and

curriculum committees, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the inactivation of the Information Architecture and Knowledge Management major within the Master of Science degree, effective Fall 2017, pending final approval of the three new majors.

INACTIVATION OF THE CURRICULUM AND INSTRUCTION-JUNIOR HIGH/MIDDLE SCHOOL MAJOR WITHIN THE MASTER OF ARTS AND MASTER OF EDUCATION DEGREES

Trustee Copeland announced that the committee recommended the inactivation of the Curriculum and Instruction-Junior High/Middle School major within the Master of Arts and Master of Education degrees.

Resolution 2017-100

INACTIVATION OF THE CURRICULUM AND INSTRUCTION-JUNIOR HIGH/MIDDLE SCHOOL MAJOR WITHIN THE MASTER OF ARTS AND MASTER OF EDUCATION DEGREES

WHEREAS, the College of Education, Health and Human Services and the School of Teaching, Learning and Curriculum Studies request the inactivation of the Curriculum and Instruction-Junior High/Middle School major within the Master of Arts and Master of Education degrees; and

WHEREAS, the curriculum and intention for the major is duplicated in the existing and continuing Curriculum and Instruction major, Middle Childhood Education concentration, within the Master of Education degree; and

WHEREAS, no students currently are enrolled in the major proposed for inactivation; and

WHEREAS, the proposed inactivation will have no impact on other programs, course offerings, faculty or staff; and

WHEREAS, the proposed inactivation of the Curriculum and Instruction-Junior High/Middle School major within the Master of Arts and Master of Education degrees has been reviewed and approved by the appropriate school and college faculty and curriculum committees, the Educational Policies Council and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby

approves the inactivation of the Curriculum and Instruction-Junior High/Middle School major within the Master of Arts and Master of Education degrees, effective Fall 2017.

*INACTIVATION OF THE EDUCATIONAL ADMINISTRATION-K-12 LEADERSHIP MAJOR
WITHIN THE MASTER OF ARTS DEGREE*

Trustee Copeland announced that the committee recommended the inactivation of the Educational Administration-K-12 Leadership major within the Master of Arts degree.

Resolution 2017-101

**INACTIVATION OF THE EDUCATIONAL ADMINISTRATION-K-12
LEADERSHIP MAJOR WITHIN THE MASTER OF ARTS DEGREE**

WHEREAS, the College of Education, Health and Human Services requests the inactivation of the Educational Administration-K-12 Leadership major within the Master of Arts degree; and

WHEREAS, the major provides students with the option of attaining a Master of Arts degree with a thesis requirement; and

WHEREAS, very few students have exercised this option, with only four students currently enrolled; and

WHEREAS, students currently enrolled in the major may complete their plan of study or change their degree to the Educational Administration-K-12 Leadership major (which is proposed to be renamed the K-12 Educational Leadership major) within the Master of Education degree; and

WHEREAS, the proposed inactivation will have no impact on other programs, course offerings, faculty or staff; and

WHEREAS, the proposed inactivation of the Educational Administration-K-12 Leadership major within the Master of Arts degree has been reviewed and approved by the appropriate school and college faculty and curriculum committees, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the inactivation of the Educational Administration-K-12 Leadership major within the Master of Arts degree, effective Fall 2017.

CONSOLIDATION OF THE CRAFTS AND FINE ARTS MAJORS INTO THE STUDIO ART MAJOR WITHIN THE MASTER OF FINE ARTS DEGREE

Trustee Copeland announced that the committee recommended the consolidation of the Crafts and Fine Arts majors into the Studio Art major within the Master of Fine Arts degree.

Resolution 2017-102

**CONSOLIDATION OF THE CRAFTS AND FINE ARTS MAJORS INTO
THE STUDIO ART MAJOR WITHIN THE MASTER OF FINE ARTS
DEGREE**

WHEREAS, the School of Art within the College of the Arts seeks approval to consolidate the Crafts and Fine Arts majors within the Master of Fine Arts degree; and

WHEREAS, the two majors will be combined to form the Studio Art major, with concentrations in Glass; Ceramics; Textiles; Jewelry, Metals and Enameling; Drawing; Painting; Sculpture; and Print Media and Photography; and

WHEREAS, the proposed consolidation will provide graduate students with greater opportunities to explore cross-disciplinary seminars and engage with a more diverse graduate student population; and

WHEREAS, the consolidation of majors will not affect other programs, course offerings, faculty, or students; and

WHEREAS, the consolidation of the Crafts and Fine Arts majors into the Studio Art major within the Master of Fine Arts degree has been reviewed and approved by the appropriate college faculty and curriculum committees, the Educational Policies Council and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the consolidation of the Crafts and Fine Arts majors into the Studio Art major within the Master of Fine Arts degree, effective Fall 2017.

Trustee Copeland continued that it was the recommendation of the Academic Excellence and Student Success Committee that the above-recommended items be included on the consent agenda.

ACTION: There were no objections to placing the management decision items on the consent agenda.

Finally, Trustee Copeland reported two information items presented to the committee that

morning. She explained that the committee received an update from Dave Garcia, senior associate vice president for enrollment management, on the status of 2017 admissions. Additionally, the committee heard an overview and highlights of the East Liverpool and Salem Campus delivered by Dr. Nathan Ritchey, vice president for Kent State system integration, and Dr. David Dees, interim dean and chief administrative officer of the Kent State University Columbiana County campuses. With that, Trustee Copeland concluded her report.

Chair Pollock then asked Committee Chair Stephen Perry to present the Audit and Compliance Committee report.

AUDIT AND COMPLIANCE COMMITTEE

Trustee Perry began his report stating that the Audit and Compliance Committee met with members of the external auditing firm, Plante & Moran. The auditors presented an outline of the audit activities that would be performed as part of Kent State University's fiscal year 2017 audit. Trustee Perry commented that this meeting was helpful for the committee and continued to reflect a good working partnership between the auditors, management and the Audit and Compliance Committee. Senior Vice President Polatajko expressed to the committee that the university had been working with Plante & Moran for 10 years. Trustee Perry stated that typically it would be the time to transition to another auditor. However, Senior Vice President Polatajko recommended that the university and the committee consider requesting that the relationship with Plante & Moran be extended, given the number of strategic items on which the university was working. The committee agreed and its opinion would be communicated with the State of Ohio, which manages these contracts.

Trustee Perry additionally stated that Jo Ann Gustafson, director of internal audit, presented the second quarter's performance report for fiscal year 2017. Trustee Perry explained that this report compared the Internal Audit Plan budgeted hours to actual hours. He noted that there were no unusual items to report, but that because of some vacancies the actual hours spent on the audit were less than expected. Trustee Perry continued that due to the recent hiring of a senior auditor, Director Gustafson expected the audits to be back on schedule.

Next, Trustee Perry mentioned that the committee heard an excellent presentation from Dr. Ed Mahon, vice president for information services and chief information officer, regarding the university's cyber security program. Trustee Perry outlined that the program's objectives included preventing and minimizing the severity of incidents, responding to and resolving incidents quickly, defining responsible computing guidelines and policies, and protecting all digital assets and institutional data. Trustee Perry stated that he was pleased to hear that Kent State had not experienced any significant breach where data had been accessed or compromised.

Finally, Trustee Perry stated that Vice President Polatajko provided updated information regarding a financial risk assessment review that was originally initiated during fiscal year 2014. Trustee Perry noted that progress had been made to mitigate the identified risks with an emphasis on process improvement and enhancement of internal controls.

With that, Trustee Perry concluded the report for the Audit and Compliance committee.

Chair Pollock remarked that he too was pleased with the report provided by Vice President Mahon. He also commented that Trustee Perry had asked good questions during the cyber security presentation as to whether Vice President Mahon felt the necessary resources and supports were being dedicated to the area of cyber security. Chair Pollock continued that he believed the Board should feel confident that the university was well prepared in the area of cyber security given that Vice President Mahon responded that he felt the support and resources were appropriate. Chair Pollock then asked Committee Chair Stephen Colecchi to present the Finance and Administration Committee report.

FINANCE AND ADMINISTRATION COMMITTEE

Trustee Colecchi reported that the Finance and Administration Committee met that morning to discuss several items. He stated that in addition to the non-academic personnel actions, the committee recommended several items for approval and addition to the consent agenda. Further, Trustee Colecchi noted the committee asked that the resolution regarding exclusive cold beverage pouring rights be removed from the consent agenda as Trustees Riley and Kilbride wished to abstain from that vote.

APPROVAL OF TUITION AND FEES COLLEGE OF PODIATRIC MEDICINE 2017-2018 ACADEMIC YEAR

Trustee Colecchi presented the proposed resolution regarding the approval of tuition and fees for the College of Podiatric Medicine for academic year 2017-2018. Trustee Colecchi noted that the College of Podiatric Medicine operates on a different academic year calendar and that tuition and fees require approval prior to the April billing cycle.

Resolution 2017-103

APPROVAL OF TUITION AND FEES COLLEGE OF PODIATRIC MEDICINE 2017-2018 ACADEMIC YEAR

WHEREAS, the Board of Trustees is responsible for approving fees for instruction and other education services and also is authorized to establish special purpose fees and charges for services and benefits provided to students; and

WHEREAS, the College of Podiatric Medicine (KSUCPM) operates under a different academic calendar than the rest of the university and billing for fall semester occurs in the spring prior to the next Board of Trustees meeting; and

WHEREAS, tuition for KSUCPM is not subject to the tuition increase limitations set forth in the State's budget bill; and

WHEREAS, additional resources are needed in a number of areas to preserve academic program quality and services to students, repair and maintain academic rooms and facilities; and

WHEREAS, proposed changes to KSUCPM tuition and fees have been reviewed extensively by university staff including executive officers, to ensure that all are in the appropriate amounts and are necessary to protect program quality; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the attached schedule of proposed fee changes to be effective with the 2017-18 academic year.

Trustee Colecchi stated the resolution represents a 4.5-percent increase in tuition and fees, and remains competitive with other colleges of podiatric medicine.

APPROVAL OF ROOM AND BOARD RATES EFFECTIVE FALL 2017

Trustee Colecchi then presented the proposed resolution regarding the approval of room and board rates effective Fall 2017. Trustee Colecchi noted that university housing and dining operates on a self-sufficient basis with the goal of providing high-quality, competitive accommodations and services at affordable prices.

Resolution 2017-104

APPROVAL OF ROOM AND BOARD RATES EFFECTIVE FALL 2017

WHEREAS, it is the intent of Kent State University to operate its residence halls and dining programs on a self-sufficient basis; and

WHEREAS, the residence hall and dining programs are intended to provide quality services at a reasonable price that is competitive in the marketplace; and

WHEREAS, the Kent State University Board of Trustees has an interest and responsibility regarding the quality and affordability of housing on the Kent Campus; and

WHEREAS, increasing costs of operations and reinvestment in facilities necessitate fee adjustments to preserve and improve residence hall offerings and board plans; and

WHEREAS, refinancing of debt has created debt service savings which is being used to reduce the needed increase from students; and

WHEREAS, it is recommended by Residence Services and University Dining

Services management that the double-room rate be increased by 1.72 percent, and the basic board rate be increased by 2.02 percent. The blended increase for both room and board is 1.83 percent; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the attached schedule of room and board rates effective for Fall 2017.

Trustee Colecchi noted that the proposed double room rate reflected a 1.72-percent increase. The proposed basic board rate was a 2.02-percent increase. The combined increase was 1.83 percent which represented the lowest increase in the past five years.

APPROVAL OF ROCKWELL HALL ELECTRIC CHILLER AND AIR HANDLER UNIT IMPROVEMENTS

Trustee Colecchi then presented the proposed resolution regarding the approval of the Rockwell Hall Electric Chiller and Air Handler unit improvement. Trustee Colecchi stated that the proposed resolution provides necessary repairs to the chiller and air handling unit in Rockwell Hall.

Resolution 2017-105

**APPROVAL OF ROCKWELL HALL ELECTRIC CHILLER
AND AIR HANDLER UNIT IMPROVEMENTS**

WHEREAS, the chiller and air handling unit that service Rockwell Hall are approaching more than 30 years old and are in failing condition; and

WHEREAS, the university has been allocated \$1.5 million in state capital improvement funds to replace the failing chiller, air handling unit and related components; and

WHEREAS, the design, bidding, and construction of this project will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Colecchi stated that state capital funding in the amount of \$1.5 million would support this project to replace the failing system with a new energy-efficient system.

APPROVAL OF ATHLETIC FIELD SURFACE REPLACEMENT FOR MURPHY-MELLIS FIELD AND DIX STADIUM

Trustee Colecchi then presented the proposed resolution regarding the approval of athletic field

surface replacement for Murphy-Mellis Field and Dix Stadium. Trustee Colecchi explained that the proposed resolution included removal and replacement of the artificial turf systems at both Murphy-Mellis Field and Dix Stadium.

Resolution 2017-106

APPROVAL OF ATHLETIC FIELD SURFACE REPLACEMENT FOR MURPHY-MELLIS FIELD AND DIX STADIUM

WHEREAS, the existing artificial turf system in Dix Stadium and on Murphy-Mellis Field are failing and beyond their expected useful life; and

WHEREAS, both fields must be increased in size to permit dual use by other athletic teams; and

WHEREAS, the fields will be rebuilt to address existing deficiencies as well as to address the needs of the multiple sports; and

WHEREAS, Intercollegiate Athletics has committed \$2.55 million in foundation funding and pledges to complete this project; and

WHEREAS, the design, bidding, and construction of these projects will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Colecchi noted that the replacement would provide expanded base and improved drainage for the new turf systems.

APPROVAL OF SOLAR TURBINE PREVENTIVE MAINTENANCE CONTRACT

Trustee Colecchi then presented the proposed resolution regarding the approval of a solar turbine preventive maintenance contract. Trustee Colecchi noted that the Summit Street Power Plant provided steam and chilled water for the Kent Campus. The current gas-fired cogeneration turbines required continuous monitoring and specialized emergency and preventative maintenance. The proposed resolution would contract with Solar Turbines for services required to maintain safe and efficient operation.

Resolution 2017-107

**APPROVAL OF SOLAR TURBINE PREVENTIVE
MAINTENANCE CONTRACT**

WHEREAS, the Summit Street Power Plant is the central source for the university's steam, chilled water and power produced by two gas-fired turbines; and

WHEREAS, the turbines and the generators, manufactured by Solar Turbines Incorporated, require continuous, year-around monitoring and specialized preventive and emergency service on a regular basis; and

WHEREAS, servicing of the turbines has been provided by Solar Turbines, Incorporated, over the life of the facility; and

WHEREAS, Solar Turbines, Incorporated, was determined to be the sole provider that can provide the services required to maintain a safe and efficient system and Solar Turbines Incorporated, has confirmed its quoted service costs are the lowest quoted to any similar sized facility; and

WHEREAS, the service contract for the university turbines will be approximately \$42,000 per month and will continue until the end of each turbine's respective life, plus additional set service fees at the end of operational life; and

WHEREAS, the procurement of the service contract complies with all state and university rules and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to enter into a contract with Solar Turbines, Incorporated, for service on turbines in accordance with University Policy 3342-7-12.

***APPROVAL TO CONTRACT FOR SERVICES ASSOCIATED WITH ELECTRIC DEMAND AND
MARKET RESPONSE PROGRAMS***

Trustee Colecchi then introduced the proposal for approval to contract with Enerwise Global Technologies, Incorporated, doing business as Cpower, for services related to electric demand and market response programs.

Resolution 2017-108

**APPROVAL TO CONTRACT FOR SERVICES ASSOCIATED WITH
ELECTRIC DEMAND AND MARKET RESPONSE PROGRAMS**

WHEREAS, the university has the tools to be involved with a federal program that pays the university to reduce power requirements when needed by the regional power providers and power distribution companies; and

WHEREAS, the university has publicly solicited proposals for a firm to manage the proposed demand and market response program; and

WHEREAS, Enerwise Global Technologies, Incorporated has been selected as providing the best overall value to the university; and

WHEREAS, the firm will be paid with portion of the revenues and will not require any additional payments; and

WHEREAS, the revenues associated with the program are weather- and market-driven and therefore cannot be predicted on an annual basis but are anticipated to be between \$150,000 and \$200,000 per year; and

WHEREAS, the solicitation and selection of the firm has followed all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to enter into a contract for services associated with electric demand and market response programs in accordance with University Policy 3342-7-12.

Trustee Colecchi noted that, if approved, the university would use this program in conjunction with campus and power plant energy efficiency improvements to maximize potential revenue and to help reach the goals outlined in the Board-approved 2016 Affordability and Efficiency Report. Further, he explained that any revenue realized through this program would be used toward current and future deferred maintenance for the power plant.

***APPROVAL AND SELECTION OF THE STRATEGIC PARTNER FOR THE OPERATION AND
MANAGEMENT OF UNIVERSITY DINING SERVICES***

Trustee Colecchi stated that in accordance with university policy, Board of Trustees authorization is required for purchases of goods and/or services exceeding \$1 million. He then explained that the following three proposed resolutions requested approval to enter into such agreements.

Trustee Colecchi explained that in accordance with the requirements contained in University

Policy 3342-7-12 in regard to formal bidding processes, the Procurement Department, at the request of the Division of Student Affairs, issued a request for proposals (RFP) for a strategic partner to operate and manage University Dining Services on the Kent State University campuses. He further explained that in light of the Governor's Task Force on Affordability and Efficiency, the system-wide effort was designed to coordinate a strategic effort to provide seamless dining services on all campuses using a technology platform that integrates and standardizes operations across the system while keeping students first. He stated that through the RFP process, Aramark was identified as the recommended vendor that presented a proposal with the greatest overall financial value to students coupled with a strong investment in the Kent State of Wellness and a robust engagement and dining program that allows students to be their best selves.

Resolution 2017-109

APPROVAL AND SELECTION OF THE STRATEGIC PARTNER FOR THE OPERATION AND MANAGEMENT OF UNIVERSITY DINING SERVICES

WHEREAS, the Kent State University Division of Student Affairs requires a strategic partner to operate and manage University Dining Services on all campuses; and

WHEREAS, in accordance with the requirements contained in University Policy 3342-7-12 in regard to formal bidding processes, the Procurement Department, at the request of the Division of Student Affairs, issued a request for proposals (RFP) for a strategic partner to operate and manage University Dining Services on all Kent State University campuses, including College of Podiatric Medicine; and

WHEREAS, in response to the request for proposals, Aramark provided the proposal suitable to the needs of the university with the best overall financial value while keeping students first; and

WHEREAS, the proposed term of the strategic partnership is an initial term of eight years with the option to renew an additional two-year period, for a potential total contract duration of 10 years; and

WHEREAS, terms of the proposed agreement include a year-one revenue guarantee of \$2.4 million and one-time capital investment funding of up to \$22.7 million; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to negotiate and enter into an agreement with Aramark for the operation and management of

University Dining Services on all campuses for eight years, commencing on June 1, 2017, plus a university option to renew an additional two-year period in accordance with University Policy 3342-7-12.

Trustee Colecchi stated that, if approved, the new agreement would include the Kent campus, all regional campuses, and the College of Podiatric Medicine.

APPROVAL AND SELECTION OF EXCLUSIVE COLD BEVERAGE POURING RIGHTS STRATEGIC PARTNER

The second proposed resolution requested approval to negotiate and enter into an agreement with PepsiCo as the exclusive cold beverage pouring rights strategic partner on all campuses.

Trustee Colecchi explained that in accordance with the requirements contained in University Policy 3342-7-12 in regard to formal bidding processes, the Procurement Department, at the request of the Division of Student Affairs, issued a request for proposals (RFP) for a strategic partner to provide exclusive cold beverage pouring rights for Kent State University campuses. Furthermore, he stated that through the RFP process PepsiCo was identified as the recommended strategic partner that presented a proposal with the greatest overall financial value to students coupled with a strong investment in Kent State University.

Resolution 2017-110

**APPROVAL AND SELECTION OF EXCLUSIVE
COLD BEVERAGE POURING RIGHTS STRATEGIC PARTNER**

WHEREAS, the Kent State University Division of Student Affairs requires a strategic partner to provide exclusive cold beverage pouring rights on all campuses; and

WHEREAS, in accordance with the requirements contained in University Policy 3342-7-12 in regard to formal bidding processes, the Procurement Department, at the request of the Division of Student Affairs, issued a request for proposals (RFP) for a strategic partner to provide exclusive cold beverage pouring rights on Kent State University campuses; and

WHEREAS, in response to the request for proposals, PepsiCo provided the proposal most suitable to the needs of the university with the best overall financial value while keeping students first; and

WHEREAS, the proposed term of the strategic partnership is an initial term of six years with the option to renew up to two additional two-year periods, for a potential total contract duration of 10 years; and

WHEREAS, the terms of the proposed agreement include an estimated total

financial value of approximately \$8.84 million; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to negotiate and enter into an agreement with PepsiCo as the exclusive cold beverage pouring rights strategic partner on all campuses (with the exception of Tuscarawas campus, which will commence on June 1, 2018) for six years commencing on June 1, 2017, plus a university option to renew up to two additional two-year periods in accordance with University Policy 3342-7-12.

Trustee Colecchi stated that, if approved, the new agreement would eventually include the Kent campus, all regional campuses, and the College of Podiatric Medicine. Trustee Colecchi noted that, if approved, the agreement would commence on June 1, 2017, with the exception of the Tuscarawas campus, which would commence on June 1, 2018. He added that the agreement would contain an initial term of six years, with a university option to renew up to two additional two-year periods. Furthermore, he highlighted that the proposed \$8.84 million agreement included a signing bonus and subsequent dollars to the university's unrestricted funds. In addition, support for scholarships, Kent State of Wellness initiatives, Blue and Gold Pride funding, marketing and advertising, as well as The Game Plan would be realized.

Trustee Colecchi noted that representatives of both Aramark and PepsiCo were present at the meeting, and thanked them for becoming strategic partners of the university.

*APPROVAL OF VENDOR SELECTION TO PROVIDE INFORMATION TECHNOLOGY
HELPDESK SERVICES TO KENT STATE UNIVERSITY*

Trustee Colecchi introduced the third resolution that requested approval to enter into an agreement with Blackboard Inc. for the provision of information technology helpdesk services.

Resolution 2017-111

**APPROVAL OF VENDOR SELECTION TO PROVIDE
INFORMATION TECHNOLOGY HELPDESK SERVICES
TO KENT STATE UNIVERSITY**

WHEREAS, University Policy 3342-7-12 requires Board of Trustees approval of any single agreement to purchase goods and/or services with an estimated total cost of \$1 million or more, including the initial term and any optional renewals; and

WHEREAS, Kent State University requires information technology helpdesk services; and

WHEREAS, in response to a request for proposal issued jointly by the Kent State University procurement department and Cuyahoga Community College,

Blackboard Inc. provided the proposal with the best overall value; and

WHEREAS, the estimated cost for these purchases is a one-year initial term of \$496,000 with the potential of two additional one-year periods at \$496,000 per year to be funded by the Kent State University Division of Information Services; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration and the Vice President for Information Services and CIO to enter into a contract with Blackboard Inc. for the provision of information technology helpdesk services for Kent State University for one year plus a university option to renew up to two additional one-year periods in accordance with University Policy 3342-7-12.

Trustee Colecchi noted that, if approved, the agreement would be for an initial term of one year with university options to renew up to two additional one-year periods, for the potential total contract duration of three years. Trustee Colecchi noted that this contract was the result of a joint request for proposals issued with Cuyahoga Community College. It is a great example of working collaboratively with another college entity in Ohio, he said.

REGARDING PAID PARENTAL LEAVE FOR STAFF NOT IN A RECOGNIZED BARGAINING UNIT

Trustee Colecchi reminded the Board that by resolutions adopted on September 30, 2016, the Board of Trustees approved benefit provisions concerning paid parental leave for collective bargaining units. He then presented a proposed resolution that would formally authorize the implementation of paid parental leave for staff who are not recognized in a bargaining unit.

Resolution 2017-112

**REGARDING PAID PARENTAL LEAVE FOR STAFF
NOT IN A RECOGNIZED BARGAINING UNIT**

WHEREAS, Section 3341.04 of the *Ohio Revised Code* authorizes the Board of Trustees of Kent State University to elect, fix the compensation of its employees, and do all things necessary for the proper maintenance and successful and continuous operation of the university; and

WHEREAS, University Policy 3342-6-01 Regarding Employment provides that the vice president for human resources is responsible for the development, implementation, and enforcement of the employment policies and practices at Kent State University, as delegated by the President; and

WHEREAS, at the direction of the President and Senior Vice President for Finance and Administration, the Vice President for Human Resources developed

Administrative Policy 3342-6-11.12 to extend the benefits of paid parental leave to staff not in a recognized bargaining unit; and

WHEREAS, such benefits are already provided to campus employees through the respective collective bargaining agreements between the university and the American Federation of State, County and Municipal Employees, and the American Association of University Professors; and

WHEREAS, benefits provided as paid compensation must be authorized by the Board; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby formally authorizes the implementation of paid parental leave for staff who are not in a recognized bargaining unit.

APPROVAL OF UNIVERSITY EMPLOYEE SEPARATION PLAN (UESP)

Trustee Colecchi introduced a proposed resolution. The resolution was distributed and presented to the Finance and Administration committee. He added that Kent State was implementing a variety of measures to meet the objectives outlined in the Strategic Roadmap to a Distinctive Kent State. Trustee Colecchi explained that materials were provided to the committee, which sought approval to implement a one-time offering of an early separation plan for full-time staff (non-faculty) who had 15 years or more of service to the university or were eligible to retire.

Resolution 2017-113

APPROVAL OF UNIVERSITY EMPLOYEE SEPARATION PLAN (UESP)

WHEREAS, Kent State University is implementing a variety of measures to meet the objectives outlined in the Strategic Roadmap to a Distinctive Kent State; and

WHEREAS, the administration recommends the one-time offering of a voluntary University Employee Separation Plan (UESP) for full-time staff (non-faculty) who have 15 years or more of service to Kent State University, or eligible to retire (full or partial benefit) from OPERS or equivalent eligibility under ARP, as of June 30, 2017; and

WHEREAS, the plan will give eligible staff employees the option of taking advantage of a separation package while providing the university with greater flexibility to respond to current budgetary priorities and continue to move forward in implementing strategic initiatives; and

WHEREAS, neither part-time employees nor employees who have retired and were subsequently rehired are eligible for the plan; and

WHEREAS, the plan will make monthly payments to employees who qualify and elect the plan over a five-year period if the employee is eligible and chooses to separate; and

WHEREAS, employees qualifying and electing the plan will separate from service with Kent State on June 30, 2017; and

WHEREAS, under terms of the plan the university reserves the right to retain certain employees qualifying for and electing the plan for a period up to one year beyond June 30, 2017, based upon the university's educational and operational needs, after which period their separation and UESP participation will commence; and

WHEREAS, the plan is projected to result in significant cost savings overall; now, therefore,

BE IT RESOLVED, that the Board of Trustees of Kent State University hereby authorizes the President to proceed with the implementation of the University Employee Separation Plan.

Trustee Colecchi noted that, if approved, employees qualifying for and electing the plan would separate from service with Kent State by June 30, 2017. He noted that the Board should expect a similar plan for faculty members to be proposed at the May Board meeting.

Trustee Colecchi also noted reports from the December 2, 2016 and January 30, 2017 meetings of the Investment Committee were shared with the Finance and Administration Committee. He added that the committee also reviewed the quarterly report on investments.

Trustee Colecchi then stated that the committee also was provided with information regarding the establishment of a new administrative policy regarding purchasing of goods and/or services, as well as revisions to the administrative policies regarding capital assets and cellular devices to university employees.

Finally, Trustee Colecchi stated that additional information items routinely provided to the Board for its review and consideration were also included in the meeting materials.

With that, Trustee Colecchi concluded the report for the Finance and Administration Committee.

Chair Pollock thanked Trustee Colecchi for his report. He then asked for a motion to approve the Vendor Selection for Exclusive Pouring Rights resolution.

ACTION: Trustee Addicott moved, seconded by Trustee Colecchi, that the resolution on cold beverage pouring rights be approved. Trustees Riley and Kilbride abstained. There were no objections. The motion passed.

As there were no objections, the remaining resolutions were added to the consent agenda by general consent.

ACTION: Trustee Addicott moved, seconded by Trustee Colecchi, that the consent agenda be approved. There were no objections. The motion passed.

NEW BUSINESS

With that, Chair Pollock announced there was no additional business to come before the Board.

ADJOURNMENT

Chair Pollock then announced the next regular business meeting of the Board of Trustees was scheduled for Wednesday, May 31, 2017, at the Kent Campus with the exact location and time to be determined. He added that there also would be a social dinner on May 30 at the University Residence.

On motion duly made and approved, the meeting was adjourned at 12:30 p.m.