

Tuscarawas Campus Faculty Council Meeting Minutes

March 09, 2016

Faculty Present: Akpan, Baker, Barcus, Brindley, Burkholder, Engohang-Ndong, Feng, Galati, Graff, Harding, Jones, Keiller, Koptur, Li, Minnick, Newman, Osikiewicz B., Patterson

Administrators Present: Haldar

I Call to Order

Minnick called the meeting to order at 4:03 pm.

II Approval of February 10, 2016 minutes

The February 10, 2016 meeting minutes were approved with a vote of 18 yes, 0 no, and 0 abstentions.

III Treasurer's Report

The balance of the flower fund as of February 10, 2016 (the last Faculty Council meeting) was \$861.03. Since then we've had no deposits or withdrawals. This leaves the balance at \$861.03.

Donations of \$20 are still being accepted by Akpan. You can pay by cash or check. Please make checks payable to the "Tuscarawas Campus University Foundation".

IV Chairperson's Report

See the report attached as an addendum.

- A. Representative Faculty Council: The ballot for the representative Faculty Council election has been mailed out and already in Faculty mailboxes. The vote is due on Wednesday, March 16, 2016. The constituted council will take over at the April 2016 meeting and will continue for the rest of the next academic year.
- B. RCFAC: Next RCFAC meeting will be on Friday, March 11, 2016. The discussion on the shared campus dean will continue.

V Faculty Senate Report

Minnick's report is attached as an addendum to these minutes.

VI Committee Reports

Standing Committee Reports:

- A. **Academic Affairs** – no report.
- B. **Academic Learning Commons (formerly the Library Committee)** – See the report attached as an addendum.
- C. **Community Engagement** – no report.
- D. **Electronic Communications**
The Faculty profiles on the Tuscarawas Campus website is now complete. Those wishing to provide further details or links to portfolios can do so. The IT help desk or faculty support can help.
- E. **Faculty Affairs**
The Chair of faculty affairs announced that four finalists have been selected from the fulltime faculty for the distinguished teaching awards, and two finalists for the adjunct category. The winner from each category will be announced during the 2016 Spring Award ceremony.

Report on other matters from this committee is attached as an addendum.

- F. **Student Affairs**
The Student Research Colloquium will take place on Monday, April 18th at 7:00 pm in the Science and Advanced Technology Building.

Ad Hoc Committees

- A. **Guest Lecture Committee** – no report.
- B. **Diversity Committee** – The committee met on March 3rd, 2016 to finalize on a 'Taste of the World' scheduled for Wednesday, April 6, 2016 from 12.00 noon – 1.00 pm. Volunteers can sign up. You can contact Patterson for further details.

Campus Committee Reports

- A. **Morale and Recreation Committee** – The committee has proposed three events for the Tuscarawas campus community including, Bowling (possibly taking place in June 2016), Boat Tour, and a Picnic at the campus (proposed for August, 2016).
- B. **Title IX/Clery Act Committee** – Several programs and events are planned including 'violence against women' awareness. T-shirt to be designed displaying information against sexual assaults. Also developing business cards with information on where and how to get help, such as emergency contacts, the national initiatives and help lines on Kent State University campuses. See the addendum for report on other matters from this committee.

VII Unfinished Business - no unfinished business.

VIII New Business - no new business.

IX Administrator Reports

A. Dean's Report

1. The campus is investigating using a private company to augment recruitment. The company (Capture) has given a proposal to the Dean. The company helps to modernize candidate profiles, web-based advertising and recruitment, and provides consulting.
2. The campus has also been in discussion with a local community organization that would provide counseling services on campus. We are awaiting the proposal for further evaluation.
3. In terms of capital projects, the TCUBD approved encumbering funds that would allow the campus to fully utilize remaining state capital funds. Projects to be completed over the summer include replacement of the A-wing cooling tower, roof, new admissions area and faculty office lighting and ceiling grid in Founder's Hall. We will need to coordinate faculty schedules and office hours with the ceiling grid replacement. The fountain in S&T will be filled in with concrete over spring break.
4. New architectural renderings are available for the new entrance. I will be sending out shortly.
5. We are meeting with a group of local area athletics enthusiasts on Tuesday to move forward on additional athletic opportunities. Likewise, we are gauging interest in choir and band via survey.
6. Congratulations to Cherie Bronkar on receiving the President's Excellence Award. If you have not stopped by the library recently, please check out all of the opportunities available.
7. Thanks to all of the faculty involved in the mentoring retreat held last week at the Tolloty Center. Informal feedback was very positive. Nicole, David and I are going to have a meeting later this semester to evaluate our current program in light of what was discussed at the retreat.
8. We have made an offer for our tenure track position in English to Dr. Amanda Hayes. She has accepted. Dr. Kim Routh is now the Director of the Vet Tech program. Thank you to the faculty that served on both committees. We are also actively searching for three nursing faculty. Again, thanks to the committee members for serving. Eng. Tech Director is launched and we are in the process of launching the position to replace Chyannis.
9. The climate survey is now available. I received notification yesterday that faculty that hold a position in the regional college were not part of the menu options for identification. Faculty in the regional college are being asked to check "other" and then write in "regional college". Those designing the survey apologize for this error.

B. **Assistant Dean's Report** – no reports.

C. **Other Administrator Reports** – no reports

X Announcements:

- Faculty members who have not completed the climate change questionnaire still have an opportunity to do so.

XI Addendum:

- i. Chairperson's Report
- ii. RCFAC Report
- iii. Faculty Senate Report
- iv. Standing Committees Reports
 - a. Academic Learning Commons
 - b. Faculty Affairs
- v. Campus Committees reports
 - a. Title IX/Clery Act Committee

XII Adjournment: The meeting was adjourned at 4:30 pm.

Respectfully submitted,

Justice Akpan,

Tuscarawas FC Secretary/Treasurer