

**RFP 1884 APPENDIX A: 2022 Kent State Men's Basketball Team to Gonzaga University**  
**Air Charter Specifications and Response Form, pp. 1 of 1**

The following serves to describe the specifications required for the charters proposed to convey the Kent State University Men's Basketball Team for its December contest against Gonzaga University. To quote, **you may use as many sheets as necessary for multiple carrier and/or pricing options.** Quoters are required to provide the name of the airline they will use in the performance of the University's requirements. Failure to provide the airline "brand" name will invalidate that company's quotation. Kent State University strongly prefers that the same aircraft and crew used in the performance of the University's requirements remain with the group throughout the duration of the trip, and not be used for the performance of another charter before the University's requirements are completely fulfilled. Preference will be given to those quoters who can assure the University that their equipment and crew will remain with the group throughout the duration of the trip, as well as those who provide substantial data of prior work experience with other NCAA Athletic Departments. Additional preference will be given to companies that have pre-flight operations calls with all parties involved.

**TRIP 1 OF 1**

**Outbound:** December 4, 2022

**Departure City:** CAK (Akron/Canton Regional Airport; Akron, Ohio)

**Arrival City:** GEG (Spokane International Airport; Spokane, Washington)

**Departure Time:** 10:00 am ET – (Wheels Up); require a non-stop flight

**Arrival Time:** 2:00 pm ET

**Security Screen:** Ramp

**Requested Flight Specifications:**

- At least fifty (50) seats from row one back. This number does not include seats utilized by pilots or other crew members.
  - Please provide additional quotes for 50-150 seat capacity airplanes.
- Preference is to have 8-12 first class seats but not a requirement.
- Ability to provide Gatorade and Water Bottles prior to departure.
- Ability for travel party to bring own food on aircraft.
- Assistance with providing 10% Screening.
- Food option not necessary.

**Return:** December 5, 2022 to December 6, 2022, early hours (e.g., 12:00-1:00 am arrival, depending on game time)

**Departure City:** GEG (Spokane International Airport; Spokane, Washington)

**Arrival City:** CAK (Akron/Canton Regional Airport; Akron, Ohio)

**Time:** Leave and Arrival Time TBD. Require a no-stop flight.

**Security Screen:** Ramp

**QUOTATION (CAK-GEG-CAK): \$ \_\_\_\_\_**

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DO NOT EMAIL APPENDIX A SEPARATELY. PROPOSER MUST INCLUDE APPENDIX A AND ALL OTHER REQUIRED DOCUMENTATION TOGETHER IN THE SAME DOCUSIGN SUBMITTAL. THOSE VENDORS WHO DO NOT SUBMIT VIA DOCUSIGN AS REQUIRED WILL NOT BE GIVEN CONSIDERATION.**

*(End of form.)*