



Name: Anna Luci Wymer

Submission Date: 10/3/2014



Organization: Admin Affairs & Graduate Education

Course Catalog Update[<< Go back to Course Catalog Update form](#)[Print](#)

Course Catalog Update Information:

STU0004

Reference Number: CCU007499**Date:** 02-SEP-14**Level:** 2.00 of 2.00**Currently On The Worklist Of:** Catherine Hackney,
chackne1**Owner:** Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data
Change type: Revise
Faculty member submitting this proposal: Mary Dellmann-Jenkins
Requested Effective Term: 201580
Campus: Kent
College: EH-Education, Health and Human Services
Department: LDES-Lifespan Development and Educational Sciences
Course Subject: GERO-Gerontology
New Course Subject:
Course Number: 54032
New Course Number:
Course Title: LONG TERM CARE ADMINISTRATION
Title Abbreviation: LONG TERM CARE ADMINISTRATION
Slash Course and Cross-list Information:
Credit Hours
Minimum Credit/Maximum Credit: 3 to 3
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 3 to 3
Contact Hours: Lab - Minimum Hours/Maximum Hours:
Contact Hours: Other - Minimum Hours/Maximum Hours:
Attributes
Is this course part of the LER, WIC or Diversity requirements: No
If yes, course attributes: 1. 2. 3.
Can this course be repeated for credit: No Repeat
Course Limit:
OR Maximum Hours:
Course Level: Graduate
Grade Rule: B-Standard letter
Rationale for an IP grade request for this course (if applicable):
Schedule Type(s): 1. LEC-Lecture 2. 3.
Credit by Exam: N-Credit by exam-not approved
Prerequisites & Descriptions
Current Prerequisite/Corequisite/Catalog Description: (Cross-listed with GERO 44032) Presents an overview and introduction to the principles of long-term care (LTC) administration and other administration options. Prerequisite: graduate standing.
Catalog Description (edited): Presents an overview and introduction to the principles of long-term care (LTC) administration and other administration options.
Prerequisites (edited): Graduate Standing and Special Approval
Corequisites (edited):
Registration is by special approval only: Yes
Content Information
Content Outline:

Content Hours per Course Topic	Topic Description
3	Expectations, Syllabus Review; Levels of Care; Customer Care
3	History of LTC; Policies, Bill of Rights, Quality Improvement Organizations
3	Supervision, Management, Leadership: types, styles, and traits
3	How to conduct effective meetings
3	Reimbursement: Medicare, medicaid, VA, LTC insurance
3	Field Observation
3	Cultural Change: environment, attitudes, expectations; Generational Diversity
3	Surveys: Joint Commission, ODH, OSHA, County Health Department; Disaster Preparedness
3	Midterm: multiple choice, short answer essay
3	Marketing and Sales
3	Cutting Edge in LTC
3	Employment Opportunities in LTC and Related Fields
3	Grant Writing; Ethics
6	Portfolio, Final Project

[Display/Hide Delimited Course Outline](#)

Total Contact Hours: 45

Textbook(s) used in this course: Collins, James Way. the Person Centered Way; online articles and websites

Writing Expectations: Article summaries; Research project, 12-15 pages (7-10 undergrad). Grad students also have additional site visit and LTC professional interview.

Instructor(s) expected to teach: HDFS faculty

Instructor(s) contributing to content: Mary Dellmann-Jenkins

Proposal Summary

Explain the purpose for this proposal:

The purpose of this proposal is to revise the prerequisites, content, textbook, writing expectations, and instructor information to bring them current. It also differentiates expectations for undergraduate-graduate students in this slashed course. Graduate students will be required to obtain special permission to register for this course.

Explain how this proposal affects program requirements and students in your unit:

This course will be a requirement in the new Nursing Home Administration post-bachelor's certificate.

Explain how this proposal affects courses, program requirements and student in other units:

No impact

Explain how this proposal affects enrollment and staffing:

No impact

Units consulted (other departments, programs or campuses affected by the proposal):

None

Revisions made to form (if applicable):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Course Content | <input type="checkbox"/> Number |
| <input type="checkbox"/> Credit by Exam | <input checked="" type="checkbox"/> Prerequisites |
| <input type="checkbox"/> Credit Hours | <input type="checkbox"/> Schedule Type |
| <input type="checkbox"/> Cross-Listed / Slash | <input type="checkbox"/> Subject |
| <input type="checkbox"/> Description | <input type="checkbox"/> Title |
| <input type="checkbox"/> Diversity | <input type="checkbox"/> Title Abbreviation |
| <input type="checkbox"/> Grade Rule | <input type="checkbox"/> Writing-Intensive (WIC) |
| <input type="checkbox"/> Liberal Education Requirement (LER) | <input checked="" type="checkbox"/> Other |

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/1/2014	Susan M Augustine	Other Revisions: writing expectations, textbook and instructor information

History:

Date	User	Status
10/3/2014	Mary M. Dellmann-Jenkins	Approved
10/1/2014	Susan M Augustine	Submitted