



Name: Anna Luci Wymer

Submission Date: 10/3/2014



Organization: Admin Affairs & Graduate Education

Course Catalog Update

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Course Catalog Update Information:

STU0004

Reference Number: CCU007457

Date: 20-AUG-14

Level: 2.00 of 2.00

Currently On The Worklist Of: Catherine Hackney, chackne1

Owner: Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Establish		
Faculty member submitting this proposal: Mary Dellmann-Jenkins		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: GERO-Gerontology		
Course Number: 53092		
Course Title: Practicum in Nursing Home Administration I		
Title Abbreviation: Practicum in NHA I		
Slash Course and Cross-list Information: GERO 43092 + GERO 53092		
Credit Hours		
Minimum Credit/Maximum Credit: 6 to 6		
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 2 to 2		
Contact Hours: Lab - Minimum Hours/Maximum Hours:		
Contact Hours: Other - Minimum Hours/Maximum Hours: 35 to 35		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: No Repeat	Course Limit:	OR Maximum Hours:
Course Level: Graduate	Grade Rule: B-Standard letter	
Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. LEC-Lecture 2. PRA-Practicum or Internship 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description:		
Catalog Description (edited): Internship in nursing home care facility. One, 3 hour, on-campus seminar every three weeks (meets five times). Weekly one hour online lectures and discussions also take place. A minimum of 35 clock hours per week at internship site is required.		
Prerequisites (edited): GERO 54032 and Graduate Standing and Special Approval		
Corequisites (edited):		
Registration is by special approval only: Yes		
Content Information		
Content Outline:		
Content Hours per Course Topic	Topic Description	
10	LECTURE: Environment; Management, Governance, and Leadership: Management functions (forecasting,	

	planning, staffing, quality control, innovating, and marketing.
10	LECTURE: Human Resources: organizational patterning of nursing home facility and its staff, identifying HR functions, planning employment needs, recruiting-hiring-training staff, retaining-evaluating-paying-disciplining employees.
10	LECTURE: Patient Care, Finance and Business: the administrator's role as a financial manager; accounting principles, approaches, and procedures, budgets and budget finance.
500	PRACTICUM: on site training at nursing home facility with licensed nursing home administrator.
Display/Hide Delimited Course Outline	
Total Contact Hours: 530	
Textbook(s) used in this course: Allen, J. Nursing Home Administration (current ed.). New York: Springer	
Writing Expectations: reports, QAPI projects, textbook assignments, exams, Professional Management and Philosophy Statement; graduate students: additional research projects	
Instructor(s) expected to teach: Human Development and Family Studies Faculty	
Instructor(s) contributing to content: Mary Dellmann-Jenkins	
Proposal Summary	
Explain the purpose for this proposal:	
The purpose of this proposal is to establish a graduate-level slashed course (GERO 43092) for a new post-baccalaureate certificate in Nursing Home Administration. Upon Satisfactory completion of this course, the students will be able to: Experience engaging in a productive internship. Build confidence and connections for securing a position in the field. Become knowledgeable of the resources available to pass licensure exams. Activities that support outcomes: In-Class: Completion of a training plan, logs, and-or reports documenting intern activities. Special projects, such as developing and implementing a project at their internship facility. Out-Of-Class: Preparing for professional licensure exams; such as creating study materials for peers and-or other preparation activities. Filling out an evaluation of their respective preceptor. Preparing for entrance into their career field through activities such as creating a resume and-or writing a professional management philosophy.	
Explain how this proposal affects program requirements and students in your unit:	
This course will be required in the new Nursing Home Administration certificate.	
Explain how this proposal affects courses, program requirements and student in other units:	
Students who have taken GERO 54032 Long Term Care Administration may take this course as an elective.	
Explain how this proposal affects enrollment and staffing:	
No impact; staffing is already in place for the undergraduate-level course.	
Units consulted (other departments, programs or campuses affected by the proposal):	
None	

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/2/2014	Susan M Augustine	No comments available.

History:

Date	User	Status
10/3/2014	Mary M. Dellmann-Jenkins	Approved
10/2/2014	Susan M Augustine	Submitted