



Name: Susan M Augustine

Submission Date: 10/13/2014



Organization: Vacca Office of Student Services

Course Catalog Update[<< Return to Search Results](#)**Course Catalog Update Information:**

STU0004

Reference Number: CCU007456**Date:** 20-AUG-14**Level:** 2.00 of 2.00**Currently On The Worklist Of:** Joanne Arhar, jarhar**Owner:** Office of Curriculum Services, 330-672-8558 or 330-672-8559, curriculum@kent.edu

Basic Course Data		
Change type: Revise		
Faculty member submitting this proposal: Mary Dellmann-Jenkins		
Requested Effective Term: 201580		
Campus: Kent		
College: EH-Education, Health and Human Services		
Department: LDES-Lifespan Development and Educational Sciences		
Course Subject: GERO-Gerontology		
New Course Subject:		
Course Number: 43092		
New Course Number:		
Course Title: PRACTICUM IN NURSING HOME ADMINISTRATION I		
Title Abbreviation: PRACTICUM IN NHA I		
Slash Course and Cross-list Information: GERO 43092 + GERO 53092		
Credit Hours		
Minimum Credit/Maximum Credit: 6 to 6		
Contact Hours: Lecture - Minimum Hours/Maximum Hours: 2 to 2		
Contact Hours: Lab - Minimum Hours/Maximum Hours:		
Contact Hours: Other - Minimum Hours/Maximum Hours: 35 to 35		
Attributes		
Is this course part of the LER, WIC or Diversity requirements: No		
If yes, course attributes: 1. 2. 3.		
Can this course be repeated for credit: No Repeat	Course Limit:	OR Maximum Hours:
Course Level: Undergraduate	Grade Rule: B-Standard letter	
Rationale for an IP grade request for this course (if applicable):		
Schedule Type(s): 1. LEC-Lecture 2. PRA-Practicum or Internship 3.		
Credit by Exam: N-Credit by exam-not approved		
Prerequisites & Descriptions		
Current Prerequisite/Corequisite/Catalog Description: Internship in nursing home care facility. One, 3 hour, on-campus seminar every three weeks (meets five times). Weekly one hour online lectures and discussions also take place. A minimum of 35 clock hours per week at internship site is required. Prerequisite: human development and family studies (HDFS) majors and senior standing.		
Catalog Description (edited): no change		
Prerequisites (edited): Human Development and Family Studies (HDFS) major, and senior standing, and special approval		
Corequisites (edited):		
Registration is by special approval only: Yes		
Content Information		
Content Outline:		
Content Hours per Course	Topic Description	
Topic		

10	LECTURE: Environment; Management, Governance, and Leadership: Management functions (forecasting, planning, staffing, quality control, innovating, and marketing.
10	LECTURE: Human Resources: organizational patterning of nursing home facility and its staff, identifying HR functions, planning employment needs, recruiting-hiring-training staff, retaining-evaluating-paying-disciplining employees.
10	LECTURE: Patient Care, Finance and Business: the administrator's role as a financial manager; accounting principles, approaches, and procedures, budgets and budget finance.
500	PRACTICUM: on site training at nursing home facility with licensed nursing home administrator.

[Display/Hide Delimited Course Outline](#)

Total Contact Hours: 530

Textbook(s) used in this course: Allen, J. Nursing Home Administration (current ed.). New York: Springer

Writing Expectations: reports, QAPI projects, textbook assignments, exams, Professional Management and Philosophy Statement; graduate students: additional research projects

Instructor(s) expected to teach: Human Development and Family Studies Faculty

Instructor(s) contributing to content: Mary Dellmann-Jenkins

Proposal Summary

Explain the purpose for this proposal:

The purpose of this proposal is to slash this course (GERO 53092), revise the prerequisites by requiring special approval, and update content and writing expectations. The weekly contact hours for the practicum component are also changed, from 33.33 to 35 hours per week, to reflect the minimum required hours spent at internship site. A graduate-level course is being established for a new post-baccalaureate certificate in Nursing Home Administration.

Explain how this proposal affects program requirements and students in your unit:

No impact

Explain how this proposal affects courses, program requirements and student in other units:

No impact

Explain how this proposal affects enrollment and staffing:

No impact

Units consulted (other departments, programs or campuses affected by the proposal):

None

Revisions made to form (if applicable):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Course Content | <input type="checkbox"/> Number |
| <input type="checkbox"/> Credit by Exam | <input checked="" type="checkbox"/> Prerequisites |
| <input type="checkbox"/> Credit Hours | <input type="checkbox"/> Schedule Type |
| <input checked="" type="checkbox"/> Cross-Listed / Slash | <input type="checkbox"/> Subject |
| <input type="checkbox"/> Description | <input type="checkbox"/> Title |
| <input type="checkbox"/> Diversity | <input type="checkbox"/> Title Abbreviation |
| <input type="checkbox"/> Grade Rule | <input type="checkbox"/> Writing-Intensive (WIC) |
| <input type="checkbox"/> Liberal Education Requirement (LER) | <input checked="" type="checkbox"/> Other |

Curriculum Services Information:

Approved by EPC:

Curriculum Bulletin:

Cross-list Banner Code:

OBR Course Level: 3

OBR Program Code: 61

OBR Subsidy Code: 07

CIP Code: 301101

Term Start:

Term End:

Comments (500 Character Maximum):

NOTE: Please do not use the following restricted characters: (~ * / \ --)

Comments:

Date	User	Comment
10/2/2014	Susan M Augustine	This course is designated as an ELR. Other Revisions: writing expectations, weekly contact hours

History:

Date	User	Status
10/3/2014	Mary M. Dellmann-Jenkins	Approved
10/2/2014	Susan M Augustine	Submitted