

Kent State University
Banner Finance Security Configuration Control Form

Section 1 - Security Configuration Change Request

(A) Request type

- Add object(s) to existing Banner security class
- Remove object(s) from existing Banner security class
- Create a new Banner security class
- Batch add users to existing Banner security class
- Batch remove users from existing Banner security class
- Change object access role in existing Banner class
- Other (describe below)

(B) Description / details of proposed change

Include any relevant **OBJECT** names (i.e. FOAIDEN), **CLASS** names (i.e. BAN_FIN_DEPT_USERS_C), **ROLE** (i.e. BAN_DEFAULT_Q, BAN_DEFAULT_M), **DESCRIPTION** for a new class, **USERNAMES**, etc. If you're requesting a new class, please indicate if the class is **INTERNAL** to Finance.

(C) Requestor information

Change requested by _____ Date _____

Section 2 - Authorizations

Finance Data Steward Signature _____ Date _____

Section 3 - Status

Completed by _____ Date _____