

Student Name: _____ Banner ID #: _____

Address: _____

Telephone: () _____ Faculty Advisor: _____

General Notes:

- Students must apply and be admitted to the addictions counseling certificate program (ACCP) to earn the certificate.
- All courses in the ACCP fulfill the educational/training requirements (195 training hours total in 9 content areas) of the Ohio Chemical Dependency Professionals Board (OCDPB; <http://ocdp.ohio.gov/>) for licensure eligibility as a Chemical Dependency (CD) Counselor.
- Students are expected to make a copy of the completed ACCP prospectus for their files and submit the original completed prospectus to the Office of Graduate Student Services, 418 White Hall.
- **The course schedule is tentative. It is not guaranteed that courses will be offered during the semester, day, or time listed. Furthermore, courses are enrollment-dependent.**
- It is expected that you consult your kent.edu e-mail to stay abreast of important program and university announcements. Also, refer to the CES program website located at <http://www.kent.edu/ehhs/ldes/ces/addictions-counseling-certificate-program> for downloadable documents and program updates.
- A registration block will be placed on a student's account if the Plan of Study has not been submitted to the Office of Graduate Student Services (<https://www.kent.edu/ehhs/ogs>) by the end of the second enrolled semester (including summer).

Scheduling / Advising Notes (see p. 2):

NOTE 1: Students should take CES 6/77662: Foundations of Addictions Counseling in the first semester possible following acceptance. Successful completion of this course fulfills training hours for the CD Counselor Assistant (preliminary), an employable credential issued by the OCDPB.

NOTE 2: Courses in the addictions counseling certificate program (ACCP) are sequential. Therefore, a student may receive a registration error if they have not completed the mandatory prerequisites. A student may receive a registration error if enrolling in a course before the prerequisite course has been successfully completed. The student will be responsible for obtaining a course "override" from an academic advisor to successfully register for the course. The student must provide evidence to the advisor that they have successfully registered for or are already enrolled in the necessary prerequisite course.

NOTE 3: CES 6/77668: Motivational Interviewing may be substituted for CES 6/77666: Evidence-based Practices in Addictions Counseling.

NOTE 4: Students must complete four courses before they enroll in CES 6/77692: Practicum in Addictions Counseling. These courses are: (1) CES 6/77662: Foundations of Addictions Counseling, (2) CES 6/77664: Theories and Practices in Addictions Counseling, (3) CES 6/77665: Treatment Planning in Addictions Counseling, and (4) CES 6/77666: Evidenced-Based Practices in Addictions Counseling OR CES 6/77668: Motivational Interviewing.

NOTE 5: Students must complete a minimum of 210 hours of on-site and supervised counseling experience during CES 6/77692: Practicum in Addictions Counseling. At least 20% of these supervised practice hours must be in the delivery of addictions counseling services. ACCP students concurrently enrolled in a graduate-level behavioral sciences degree program (e.g., Clinical Mental Health Counseling), or those who have earned a graduate degree in a behavioral science, may substitute 3 credits from their required degree program practicum or internship for CES 6/77692 under certain conditions.

Note 6: Students may enroll in 3 to 6 hours of course credit in CES 6/77692: Practicum in Addictions Counseling.

Note 7: Students must complete a minimum total of 2,000 clock hours of supervised chemical dependency (CD) counseling field experience (at least 20% of which are delivering addiction-related services) before applying for CD counselor licensure.

Note 8: Students must earn a cumulative 3.0 graduate GPA to be eligible to graduate with the Addictions Counseling Certificate.

Consult the University Catalog (<http://catalog.kent.edu/>) and a CES advisor regarding prerequisites. By EHHS Policy all coursework counted toward a certificate must be completed within 6 years of first enrollment in course(s) used to complete the ACCP. **Signing this Prospectus indicates the student has read and understands the ACCP requirements.**

Student Signature

CES Faculty Advisor Signature

____/____/____
Date

ACCP Graduate/Post-Baccalaureate Prospectus/Plan of Study

Semester and Year Taken	Course #/Title	Semester Hours	Prerequisites	See Note (on p.1)
	CES 6/77662: Foundations of Addictions Counseling	3		1
	CES 6/77664: Theories and Practices in Addictions Counseling	3	CES 6/77662	2
	CES 6/77665: Treatment Planning in Addictions Counseling	3	CES 6/77662, CES 6/77664	2
	CES 6/77666: Evidence-based Practices in Addictions Counseling	3	CES 6/77662, CES 6/77664, CES 6/77665	2 & 3
	CES 6/77668: Motivational Interviewing	3		3
	CES 6/77692: Practicum in Addictions Counseling	3-6	CES 6/77662, CES 6/77664, CES 6/77665, and CES 6/77666 or CES 6/77668	4,5,6,7, & 8

Graduate/Post-Baccalaureate Addictions Counseling Certificate Program Tentative Schedule

Course #/Title	Tentative Schedule				
	Fall First 7 weeks	Fall Second 7 weeks	Spring First 7 weeks	Spring Second 7 weeks	Summer (varies from 4-10 weeks)
Tentative Course Offering and Class Schedule					
CES 6/77662: Foundations of Addictions Counseling	W 4:25-9:45		W 4:25-9:45		
CES 6/77664: Theories and Practices in Addictions Counseling		W 4:25-9:45			
CES 6/77665: Treatment Planning in Addictions Counseling			W 4:25-9:45		
CES 6/77666: Evidence-based Practices in Addictions Counseling				Odd calendar years W 4:25-9:45	
CES 6/77668: Motivational Interviewing				Even calendar years W 4:25-9:45	TBD
CES 6/77692: Practicum in Addictions Counseling	Undertaken in Fall for 15 weeks , in Spring for 15-16 weeks , and in Summer for 10 weeks				