

Important Dates and Information for CCP Students

Summer 2020

Irene J Skleres, CCP Advisor
Main Hall; Student Services Office
440-964-4565 or iskleres@kent.edu

Arin Franklin, CCP Advisor
Main Hall; Student Services Office
440-964-4293 or afrank22@kent.edu

TO MAKE APPOINTMENTS PLEASE CALL 440-964-4217

Office Hours: Monday-Thursday, 8 am-5 pm Friday 8:00-2:00 when the University is open.

Term	Classes Begin	Last Day to Add	Last Day to Drop*	Last Day to Withdraw*	Classes End
Intersession	Monday May 14	Thursday May 14	Friday, May 15	Tuesday, May 26	June 3
Summer I	Thursday June 4	Friday June 5	Friday, June 7	Thursday, June 25	July 8
Summer II	Thursday June 4	Saturday June 6	Wednesday, June 10th**	Wednesday, July 8**	July 29
Summer III	Thursday July 9	Friday July 10	Sunday, July 12	Friday, July 30**	Aug 12

*Indicates that the last day to drop or withdraw from a class may vary. **Students must see CCP Advisor during M-Friday to make these changes. Note some of these dates may be a Saturday or Sunday so this would need to be completed by Friday 3:00pm

Monday, May 25, 2020	Memorial Day – No classes, Offices closed
Friday, July 3, 2020	Independence Day – No classes, Offices closed

ADVISING & REGISTRATION – CCP students contact their assigned Academic Advisor in the Exploratory Advising Center for any schedule changes or adjustments. Advising is mandatory and required for all students prior to making any schedule changes, course additions or withdrawals. Reminder: The Exploratory Advising Center will have drop-ins the first week of class.

SCHEDULE CHANGES – CCP students are responsible for making any changes to their Kent State University schedules after consultation with an academic advisor. Schedule changes can **only** be made by the student. Parents/guardians and/or school counselors cannot make changes to a CCP student's schedule. Notify your school counselor of any changes made to your schedule.

TEXTBOOKS – Contact your school district regarding their preference for providing required textbooks and to discuss how they want you to return textbooks at the end of the academic term. CCP students should not participate in book buyback unless specifically authorized to do so by their school district.

REGISTERING FOR FALL 2020 or SPRING 2021 – CCP students wanting to continue in CCP for Fall or Spring must make an appointment to meet with an academic advisor in the Student Services. An advising appointment is required to be able to register for classes. CCP student registration occurs during open registration after DKS and on campus students have registered.

Summer Important Dates/ OVERVIEW OF SESSIONS

INTERSESSION

- **Start:** May 14, 2020
- **End:** June 3, 2020
- **Duration:** 3 Weeks

SUMMER I

- **Start:** June 4, 2020
- **End:** July 8, 2020
- **Duration:** 5 Weeks

SUMMER II

- * **Start:** June 4, 2020
- * **End:** July 29, 2020
- * **Duration:** 8 Weeks

SUMMER III

- * **Start:** July 9, 2020
- * **End:** August 12, 2020
- * **Duration:** 5 weeks

FAQ on back

Q. *What happens if I don't attend my classes but I don't officially withdraw?*

- A. If a student registers for classes, does not attend, and does not officially withdraw, the following consequences will result:
1. **Bad grades!** The student's professors will have to assign non-attending F grades – NF for students who never attended class, or SF for attended at least one class but stopped attending with or without withdrawing. Non-attending F grades (NFs and SFs) are calculated into the students' GPAs as "earned F grades." <http://www2.kent.edu/catalog/2016/info/policies?policy=dismissal>
 2. **There's still a tuition bill!** Whether or not the student attended, s/he has taken a seat in those courses that another student was not able to have. Therefore, students who never attend class will still owe tuition for their courses. You will have to repay your school district the entire cost of books, fees, tuition. When non-attending F grades are submitted as discussed above, it is indication that the student has not attended and, therefore, has not earned the financial aid they had been awarded. This could impact your financial aid when you become a college freshmen

Q. *What happens if I need to withdraw from my classes?*

- A. Situations do arise that require students to withdraw from their classes. You must meet with CCP Advisor and there may be a refund owed to your school district for books, tuition and fees. Could restrict you from taking CCP courses next semester if underperforming.

Complete calendars and information about registration dates and deadlines can be found at the University Registrar's website: www.registrars.kent.edu and at the University Bursar's Website at www.kent.edu/bursar for complete information about tuition payment options and deadlines.

- o CCP student does not maintain the required GPA could be in Semester Warning, Academic Probation and could be academically dismissed from the University. CCP Underperforming Policy. This could impact your college career after your high school graduation. CCP students must follow your University Catalog 2020-2021 Academic Standing –Undergraduate Student that can be found in your Kent Flashline. <http://catalog.kent.edu/academic-policies/academic-standing-undergraduate-student/> and or **High School CCP Underperforming CCP Student Academic /Dismissal Policy: OAC 3333-1-65.13**

What is FERPA?

The Family Educational Rights and Privacy Act of 1974 (FERPA), is a federal law that sets forth requirements regarding the privacy of student records. FERPA governs the disclosure of student records maintained by an educational institution as well as access to those records.

FERPA grants four specific rights to the student:

- The right to review and inspect their educational records;
- The right to have their educational records amended or corrected;
- The right to limit disclosure of some portions of their educational records; and
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by institutions to comply with the act.

When a student begins attending Kent State, the student is automatically protected under FERPA, regardless of age. Concerns such as progress in a course, deficiencies in a subject area, scores and grades on papers, exams, etc. are all examples of personally identifiable information that constitute part of the student's education record. Kent State is not permitted by FERPA to release or provide access to this information to a student's parent or legal guardian, except under the following conditions.

1. A student provides written authorization to the Registrar's office that specifically identifies what information may be released to the parent(s). At Kent State, the student may complete this authorization online through FlashLine, or in person at the Registrar's office.
2. The parent(s) establish that the student is a tax-dependent according to the Internal Revenue Code of 1986, Section 152. For more information regarding Kent State University's Registrar's policy on student records,

<https://www.kent.edu/registrar> Make sure you sign FERPA release if you want CCP advisor to answer questions of Parents/Guardians. Use Flashline under Student Tools to sign release.