

Important Dates and Information for CCP Students

Fall 2020

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TO MAKE APPOINTMENTS PLEASE CALL 440-964-4217

Office Hours: Monday-Thursday 8 am-5 pm ; Friday 8:00-2:00 when the University is open.

FRI, August 21, 2020	Last Day for CCP students to make Schedule Adjustments No later 3:00pm
Thursday, August 27 th , 2020	Fall 2019 Day /Evening classes begin
Wednesday, September 9 th , 2020	Last Day for CCP Students to make Schedule Adjustments or Drop a Class during the 100% refund period. No "W" appears on student transcript. Make an appointment to see CCP Advisor 440-964-4217 no later than 3:30 pm
Thursday, September 10 th –Nov 4 th , 2020	CCP Students making Schedule Adjustments or Withdraw a Class that meet full term during this period will receive a "W" appears on student transcript. Money will be owed back to school district
Oct 14 th 2020	Midterm Grades are Available to students in Flashline. Login to FlashLine to View Midterm Grades in the Student Category / Resources Page / Grades and Transcripts Section
Wednesday, Nov. 4 th 2020	Last Day for CCP students to WITHDRAW from any courses that meet full term with a "W" on transcript. There may be monies owed to school district. Call the 440-964-4217 to make an apt no later than 3:00 to speak with CCP Advisor
Dec 13 th 2020	Fall 2020 Semester Classes End
Dec 14 th -20 th 2020	FINAL EXAMS
Dec 24 th 2020	Fall 2020 Final Grades available to students in FlashLine. Login to FlashLine to View Final Grades for the Current Term in the Student Category / Resources Page / Grades and Transcripts Section. Semester Grades Available on FlashLine

Mon Sept 7 th 2020	Labor Day- Campus Closed
OCT 15 th – 18 th 2020	Fall Break
November 11 th 2020	Veterans Day- Campus closed
Nov 25 th -29 th 2020	Thanksgiving Break Campus Closed

ADVISING & REGISTRATION – CCP students contact CCP Academic Advisor for any schedule changes or adjustments. Advising is mandatory and required for all students prior to making any schedule changes, course additions or withdrawals. Reminder: You can only drop the first week, after that you will be WITHDRAWING and earning a "W" on transcript and may owe your school district money for the class.

READ YOUR KENT EMAILS IMPORTANT

SCHEDULE CHANGES – CCP students are responsible for making any changes to their Kent State University schedules after consultation with an academic advisor. Schedule changes can only be made by the student. Parents/guardians and/or school counselors cannot make changes to a CCP student's schedule.

TEXTBOOKS –Contact your school district regarding their preference for providing required textbooks and to discuss how they want you to return textbooks at the end of the academic term

CCP FOR Spring 2022 – CCP students will be able to register mid November but please use your student tools to "LOOK UP" classes and have an idea what you want to take. It is student's responsibility to make sure all high school requirements are made. Scheduling starts end of November during open registration. **Please seek assistance in the Student Services Office with CCP Advisor regarding any uncertainty**

FAQ on back

Q. *What happens if I don't attend my classes but I don't officially withdraw?*

- A. If a student registers for classes, does not attend, and does not officially withdraw, the following consequences will result:
1. **Bad grades!** The student's professors will have to assign non-attending F grades – NF for students who never attended class, or SF for attended at least one class but stopped attending with or without withdrawing. Non-attending F grades (NFs and SFs) are calculated into the students' GPAs as "earned F grades." <http://www2.kent.edu/catalog/2016/info/policies?policy=dismissal>
 2. **There's still a tuition bill!** Whether or not the student attended, s/he has taken a seat in those courses that another student was not able to have. Therefore, students who never attend class will still owe tuition for their courses. You will have to repay your school district the entire cost of books, fees, tuition. When non-attending F grades are submitted as discussed above, it is indication that the student has not attended and, therefore, has not earned the financial aid they had been awarded. This could impact your financial aid when you become a college freshmen

Q. *What happens if I need to withdraw from my classes?*

- A. Situations do arise that require students to withdraw from their classes. You must meet with CCP Advisor and there may be a refund owed to your school district for books, tuition and fees. Could restrict you from taking CCP courses next semester if underperforming.

Complete calendars and information about registration dates and deadlines can be found at the University Registrar's website: www.registrars.kent.edu and at the University Bursar's Website at www.kent.edu/bursar for complete information about tuition payment options and deadlines.

- CCP student does not maintain the required GPA could be in Semester Warning, Academic Probation and could be academically dismissed from the University. This could impact your college career after your high school graduation. CCP students must follow your University Catalog 2018-2019 Academic Standing –Undergraduate Student that can be found in your Kent Flashline. <http://catalog.kent.edu/academic-policies/academic-standing-undergraduate-student/> and or **High School CCP Underperforming CCP Student Academic /Dismissal Policy: OAC 3333-1-65.13**

What is FERPA?

The Family Educational Rights and Privacy Act of 1974 (FERPA), is a federal law that sets forth requirements regarding the privacy of student records. FERPA governs the disclosure of student records maintained by an educational institution as well as access to those records.

FERPA grants four specific rights to the student:

- The right to review and inspect their educational records;
- The right to have their educational records amended or corrected;
- The right to limit disclosure of some portions of their educational records; and
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by institutions to comply with the act.

When a student begins attending Kent State, the student is automatically protected under FERPA, regardless of age. Concerns such as progress in a course, deficiencies in a subject area, scores and grades on papers, exams, etc. are all examples of personally identifiable information that constitute part of the student's education record. Kent State is not permitted by FERPA to release or provide access to this information to a student's parent or legal guardian, except under the following conditions.

1. A student provides written authorization to the Registrar's office that specifically identifies what information may be released to the parent(s). At Kent State, the student may complete this authorization online through FlashLine, or in person at the Registrar's office.
2. The parent(s) establish that the student is a tax-dependent according to the Internal Revenue Code of 1986, Section 152. For more information regarding Kent State University's Registrar's policy on student records, <https://www.kent.edu/registrar> Make sure you sign FERPA release if you want CCP advisor to answer questions of Parents/Guardians. Use Flashline under Student Tools to sign release.