Help Guide: Electronic W-2 and 1095-C Consent

1. Login to Flashline (https://flashline.kent.edu)

2. Type W2 in the search box and hit Enter

3. Click Tax Forms

4. Select Electronic W-2 & 1095-C Consent

5. Read the information provided and then click the boxes in the My Choice column to indicate your consent to receive your W-2 and/or 1095-C electronically. Then click Submit.