APPENDIX A:

Levels & Criteria for Graduate Faculty Status in the Department of Sociology

Levels

A. Full Member
   i. Teach graduate courses.
   ii. Advise graduate students.
   iii. Serve on master’s and doctoral examination committees.
   iv. Direct master’s theses.
   v. Direct doctoral dissertations after having (1) co-directed a doctoral dissertation to completion in the Department of Sociology, or (2) directed a doctoral dissertation to completion elsewhere (e.g., in a sociology department at a different university).
   vi. Serve as voting members of the graduate faculty, able to serve on the graduate council and other graduate faculty committees.

B. Associate Member
   i. Teach graduate courses.
   ii. Advise graduate students.
   iii. Serve on master’s and doctoral examination committees.

C. Temporary Member
   i. Teaching specific graduate courses with approval from the graduate faculty.
   ii. Serve on master’s and doctoral examination committees with approval from the graduate faculty.
   iii. Co-direct master’s theses with a full member of the graduate faculty.
   iv. Co-direct doctoral dissertations with a full member of the graduate faculty.

Criteria

A. Full Member
   i. Appointment of full-time faculty status at Kent State University.
   ii. A PhD in sociology or a related field.
   iii. Scholarly, creative, or professional activities resulting in publications or other recognition of distinction during the past five years (e.g., peer-reviewed publications, books, external grant applications, presentations at professional meetings, invited talks). In rare instances and with great caution, this requirement may be waived for senior faculty members who have a distinguished record of thesis direction.
   iv. Good teaching at the graduate level.
   v. Good advising/mentoring at the graduate level, as evidenced by serving regularly on thesis and dissertation committees (i.e., at least once in the past three years), occasionally directing theses and/or dissertations, successful job placements, etc.

B. Associate Member
   i. Appointment of full-time faculty status at Kent State University.
   ii. A PhD in sociology or a related field.
   iii. Strong potential for the training of graduate students as determined by the graduate faculty.
C. Temporary Member
   i. A PhD in sociology or a field related to the purposes of the request for temporary status.
   ii. Scholarly, creative, or professional activities resulting in publications or other recognition of distinction relevant to the request for temporary status, as evaluated by the graduate faculty.
   iii. Time-limited appointment and specified responsibilities as agreed to by the graduate faculty.

Following “periodic review” (in the fall semester of every fifth year beginning in the fall of 2024), faculty who fall significantly short of meeting the criteria for their current status may be recommended for a lower status or removed from the graduate faculty entirely.

Process

During periodic reviews, or as requested by a faculty member at their discretion, the following materials must be submitted with an application for graduate faculty status:

1. Up-to-date curriculum vitae
2. Completed Graduate Faculty Status Questionnaire
3. University “Appointment to the Graduate Faculty” form