

Social and Cultural Programming Fund Application

2018-19 Academic Year Application

Social Cultural Programming Fund Written Statement

President Warren has allocated funds to a social and cultural programming fund to shape a broader and more inclusive cultural and social programming effort at Kent State. The objective of this opportunity coincides with several of Kent State University's core values; to ensure engagement that inspires positive change, to bring greater understanding of the diversity of culture, beliefs, identity, thought, and to show respect, kindness and purpose in all that we do.

The use of these funds will support programming to enhance the experience of students who are underrepresented (students of color) and underserved students who are typically first generation, LGBTQ+, deaf/hearing-impaired students, autism spectrum students, and/or differently abled students.

Hearing Dates, Deadlines, and Details

Hearings will consist of a 5-minute presentation and a review of the proposal, which has to be submitted to the Social Cultural Programming Board Advisors via email at SCPF@kent.edu **one week prior to the hearing dates (below)**. Please note: Not all applicants will be seen for a hearing. Applicants will be notified via email within two weeks of their hearing date if they will be offered an opportunity to have a presentation to the Social Cultural Programming Board. Additionally, as a form of support, a member from the Social Cultural Programming Advising group will attend events that are given funding through the Social Cultural Programming Fund.

Spring 2019

- Wednesday, February 27th in Oscar Ritchie Hall (**conference room located in the main office**) at 4:00 pm
 - **Applications due Wednesday, February 20th**
- Wednesday, March 13th in Oscar Ritchie Hall (**conference room located in the main office**) at 4:00 pm
 - **Applications due Wednesday, March 6th**
- Wednesday, April 3rd in Oscar Ritchie Hall (**conference room located in the main office**) at 4:00 pm
 - **Applications due Wednesday March 20th**
- Wednesday, April 17th in Oscar Ritchie Hall (**conference room located in the main office**) at 4:00 pm
 - **Applications due Wednesday, April 10th**

Funding Expenditures and Revenue

Each organization must adhere to all stipulations placed on the funds received and funds must be used for the program in which the organization applies to. If the program is not held, the funds will revert to the Social and Cultural Programming Fund Account for other organizations to apply to. Expenditures and payments related to funds approved by the Social and Cultural Programming Board will be monitored by the Business Manager in the Office of the Dean of Students. All distributions and all income generated from the funds given through the Social and Cultural Programming Fund will be reverted back to the Social and Cultural Programming Fund. Admission may be charged if required through contracts. Ticket sales for funded programs to student organizations will be coordinated through the Center for Student Involvement. The practice of accepting donations will not be accepted as an alternative to charging. **The maximum amount that an organization may receive for the academic year is \$5,000.** Please note: This is per organization, not per program.

Funding and Food

Funds can only be used for food if it is approved during the Social and Cultural Programming Board hearing. Funds may only be used to purchase food if the food is ordered through University Catering. Detailed itemized request must be provided prior to full approval from the Business Manager in the Office of the Dean of Students. More information about food and catering can be found on the Kent State University's dining website: <https://www.kent.edu/dining>

Requested Information (to be completed by the applicant)

Person/Organization(s) Requesting Funds: _____

First and Last Name of Person Responsible: _____

Phone Number of Person Responsible: _____

Requested Information (to be completed by the applicant) - continued

Email Address of Person Responsible: _____

Program Title: _____

Has Your Organization Hosted this Program Before (circle one): Yes No

Are You Collaborating with Another Student Organization (circle one): Yes No

If yes, please provide their information about that organization as well below

Collaborating Student Organization (if relevant): _____

Is Your Program a (circle one): New Program Traditional Program Annual Program

Program Location: _____

Program Time: _____

Program Date (MM/DD/YYYY): ___/___/_____

General Public Ticket Price (if relevant): _____

Event Description (please tie to your organization's mission and values): _____

How does this program support, educate about, and/or celebrate social and cultural diversity?: _____

How will you market this program? _____

