

Return form to:
Jennifer Dantz
300 White Hall

Request Number _____
Date Received _____
Awarded _____
Denied _____

**School of Foundations, Leadership and Administration
GRADUATE STUDENT
Dissemination of Research and Scholarship Grant**

Name: _____ Date: _____

Program: _____ Phone: _____

Email Address: _____

Purpose of Travel: _____

Destination: _____ Professional Association: _____

Your Role: _____ Dates of Meeting: _____

Check one: National or International Conference State Conference Local Conference

Travel Costs:

Transportation: \$ _____

Lodging: \$ _____

Food: \$ _____

Registration: \$ _____

Other (Itemize): \$ _____

TOTAL COSTS: \$ _____

Amount Requested from FLA: (Maximum amount awarded is \$500 per student) \$ _____

Graduate Student Signature _____

Participant Checklist:

1. _____ The purpose of travel is to disseminate research/scholarship.
2. _____ You are the presenter of the research/scholarship (if multi-authored).
3. _____ Travel is to a meeting/conference of a recognized scholarly/professional association.
4. _____ The documentation of your dissemination is attached (provide notice of abstract acceptance AND a copy of conference program).
5. _____ You have provided evidence that you attempted to secure travel support from the Graduate Student Senate or another funding agency.

NOTES

- This support is to be used to assist in the dissemination of the results of scholarship and research. Applicants can apply for one grant per fiscal year. Provide documentation of participation as a single pdf file, along with this application to jdantz@kent.edu.
- Half the funds available for conference presentations will be set aside for each semester. Applications are due Monday, January 2, 2017 retroactive for Fall 2016 semester; applications are due the last Friday in March for Spring semester or summer. Awards may be given retroactively; this is to say that if a presentation were made in September, a student could apply for an award in January (or March) to help defray the costs of the September presentation. While only one grant per applicant will be honored in the Fall semester, if a request is unfunded in the Fall, applicants are encouraged to resubmit the request in the spring, and to submit more than one request in case there are funds still available.