

FGITRND – Detail Transaction Activity

Click the “Go” button in the top right corner to begin the querying process of Account, Organization, Fund, Program, Type, Field, Amount, Description, Document Number, etc. An index can be keyed in if you are querying a specific index. If you are running a query that could encompass multiple indexes/orgs, it is best to leave all fields blank.

The screenshot shows the top navigation bar with the Kent State University - eMOCK logo and user information for Mr Michael J. Farina. Below the navigation bar is a blue header with a close button (X) and the title "Detail Transaction Activity FGITRND 9.3.4 (eMOCK)". To the right of the header are buttons for ADD, RETRIEVE, RELATED, and TOOLS. The main form area contains two columns of input fields. The left column includes COA: * (with a dropdown menu showing 'K'), Index: (with a dropdown menu), Organization: (with a dropdown menu), Program: (with a dropdown menu), Location: (with a dropdown menu), and Commit Type: (with a dropdown menu showing 'Both'). The right column includes Fiscal Year: * (with a dropdown menu showing '18'), Fund: (with a dropdown menu), Account: (with a dropdown menu), Activity: (with a dropdown menu), and Period: (with a text input field). A green "Go" button is located in the bottom right corner of the form area. Below the form is a gray bar with the text "Get Started: Fill out the fields above and press Go".

After you press the “Go” button, you will be able to enter your query criteria. You can query any available data field without using wildcards by setting your conditions on each field being taken into consideration. Once your conditions are set, press the gray “Go” button in the bottom right corner.

The screenshot shows the same FGITRND application interface as the previous one, but with specific values entered in the search criteria. The top navigation bar and header are the same. The main form area now shows the following values: COA: K, Fiscal Year: 18, Index: (blank), Fund: (blank), Organization: (blank), Account: (blank), Program: (blank), Activity: (blank), Location: (blank), Period: (blank), and Commit Type: Both. A green "Start Over" button is located in the bottom right corner of the form area. Below the form is a gray bar with the text "Get Started: Fill out the fields above and press Go".

DETAIL TRANSACTION ACTIVITY

Organization Starts With 6

Account Starts With 7

Field Equals YTD

Add Another Field ...

Clear All Go

The result of your query should appear and you can scroll through the returned data using the buttons on the bottom left corner (you can increase the number of records seen per page). You may press F3 to drill down on a specific record or click the green “Start Over” button to reset the process.

Kent State University - eMOCK

Mr Michael J. Farina Sign Out

Detail Transaction Activity FGITRND 9.3.4 (eMOCK)

ADD RETRIEVE RELATED TOOLS

COA: K Fiscal Year: 18 Index: Fund: Organization: Account: Program: Activity: Location: Period: Commit Type: Both

Start Over

DETAIL TRANSACTION ACTIVITY

Insert Delete Copy Filter

Filter Again

Account	Organization	Program	Field	Amount	Increase (+) or Decrease (-)	Type	Document *	Description	Commit Type	Fund *	Activity	Location	Transaction Date *
71012	600071	5100	YTD	1,261.50	+	INNI	ER136681	Paveloi, Christopher R.	U	160001			07/12/2017
71021	600020	1124	YTD	1,500.00	+	INNI	ER136627	Mukherjee, Deepraj	U	160001			07/10/2017
72020	600046	4100	YTD	-10.00	-	FT01	F0181199	2906522STKLY 20170706	U	160001			07/06/2017
73405	600063	4100	YTD	801.55	+	INEI	I0403547	EDUCAUSE	U	160001			07/03/2017
75015	600052	7100	YTD	3,033.01	+	INNI	I0404867	City of North Canton Public Utiliti	U	160001			07/12/2017
75015	600095	9100	YTD	513.90	+	INNI	I0404867	City of North Canton Public Utiliti	U	360001			07/12/2017
75017	600052	7100	YTD	43,837.23	+	INNI	I0404875	American Electric Power Co	U	160001			11/14/2017
75017	600052	7100	YTD	-43,837.26	-	ICNI	I0404875	American Electric Power Co	U	160001			11/14/2017
75017	600052	7100	YTD	43,837.26	+	INNI	I0404875	American Electric Power Co	U	160001			07/12/2017
75017	600095	9100	YTD	7,191.90	+	INNI	I0404875	American Electric Power Co	U	360001			11/14/2017
75017	600095	9100	YTD	-7,191.91	-	ICNI	I0404875	American Electric Power Co	U	360001			11/14/2017
75017	600095	9100	YTD	7,191.91	+	INNI	I0404875	American Electric Power Co	U	360001			07/12/2017
75018	600052	7100	YTD	1,571.58	+	INNI	I0403929	Dominion Energy Ohio	U	160001			07/06/2017
75018	600095	9100	YTD	578.89	+	INNI	I0403929	Dominion Energy Ohio	U	360001			07/06/2017
76021	600100	8100	YTD	1,500.00	+	PF1	F0181774	Stark Matching Scholarship	U	160001			11/14/2017
76021	600100	8100	YTD	2,832.00	+	PF1	F0181774	Stark Diversity Scholar Awd	U	160001			11/14/2017
76021	600100	8100	YTD	2,832.00	+	PF1	F0181774	Stark Honors Program Sch	U	160001			11/14/2017
76021	600100	8100	YTD	3,000.00	+	PF1	F0181774	Stark New Freshman Relocation	U	160001			11/14/2017
76021	600100	8100	YTD	6,082.00	+	PF1	F0181774	Stark Acad Accomplishment Sch	U	160001			11/14/2017
76021	600100	8100	YTD	125.00	+	PF1	F0181773	Stark Access Challenge Grant	U	160001			11/14/2017
			Total	43,459.48	+								

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Record 1 of 192

To export results into Excel, click the Tools dropdown menu and select Export.

RETRIEVE RELATED TOOLS

Search

ACTIONS

Refresh F5

Export Shift+F1

Print Ctrl+P

Clear Record Shift+F4