

Addition or Removal of Endorsements

Adding Endorsements

Endorsements may be added to a 5-year teaching, administrative, or special services certificate. The Additional Endorsement application is available to download by visiting the **Applications–Download Here** link on our website.

You may only add endorsements to a 5-year certificate. You may add an endorsement in one of the following three ways:

1. **Institutional Recommendation:** To add an endorsement in a content area and/or developmental level, have your preparing institution complete the Institutional Recommendation form. You must also include official transcripts showing all coursework pertaining to the endorsement program completed.
This is the only way to add new grade levels to your certificate.
2. **Posted Degree, Major, or Minor:** To add an endorsement in a content area, submit official transcripts with a posted degree (doctorate, master's, or bachelor's degree with a posted major) or a posted minor (of at least 18 semester hours) in the content area.
Grade levels may not be added to your certificate in this way.
3. **Praxis II scores:** You may submit passing Praxis II scores to add an endorsement in any of the five content areas listed below. You must have your passing scores sent to the Alaska Department of Education & Early Development directly from Educational Testing Services. Call (609) 771-7395 or visit www.ets.org to contact ETS. You must submit passing Praxis II scores in all of the tests listed under each content area in order to qualify for the endorsement.
Grade levels may not be added to your certificate in this way.

****Praxis II Qualifying Scores**

English Endorsement	
English 5038 – Content Knowledge	167
Math Endorsement	
Math 5161 – Content Knowledge	160
General Science Endorsement	
General Science 5435 or 0435 – Content Knowledge	146
French Endorsement	
French 5174 – Content Knowledge	162
German Endorsement	
German 5183 – Content Knowledge	163

**Please note that these changes have been approved by the State Board of Education at its March 2014 meeting and are now in the final regulatory review. We will also accept the historical Praxis II tests that were previously accepted for adding an endorsement.

Removing Endorsements

Endorsements may be removed from a 5-year teaching, administrative, or special services certificate. The endorsement removal application is available to download by visiting the [Applications-Download Here](#) link on our website.

You may *not* remove an endorsement from your certificate if you are currently under contract in a position for which the endorsement is required.

You may not remove a special education endorsement from your first 5-year certificate. Once you have held the endorsement for the full term of a 5-year certificate, you may remove the special education endorsement. To check your eligibility for removal of a special education endorsement, please call (907) 465-2831 and a certification analyst will assist you.