

EHHS –Catalog description change

Catalog description will change to reflect changes the deadline for student teaching applications from the sixth week of classes to the second week; effective Fall 2010.

## Proposal Summary

Proposal title:

Revision of Policy Regarding Deadline for Application to Student Teach

Subject specification: Change the deadline for students to apply for student teaching from the sixth Friday of the semester one year in advance of student teaching to the second Friday of the semester one year in advance of student teaching for all majors and minors in education.

Background Information:

This proposal is to change the deadline for students to apply for student teaching from the sixth Friday of the semester to the second Friday of the semester. This earlier deadline will allow students ample time to determine if they are eligible to student teach and if they are not, to work with their faculty advisor to make adjustment in their coursework.

Alternatives and consequences: Continue with the current process which on occasion is detrimental to students who are missing requirements for student teaching.

Specific recommendations:

Change the deadline for students to apply for student teaching from the sixth Friday of the semester one year in advance of student teaching to the second Friday of the semester one year in advance of student teaching.

Timetable and Actions Required:

Fall 2010 effective date

EHHS Curriculum Committee approval:

may do so. Any formal appeal must be initiated in writing through the appropriate department chairperson or school director. If satisfaction is not obtained at the department or school level, appeals are reviewed by the associate dean for undergraduate student services. For more information, please see policy number 3342-8-06 of the University Policy Register (administrative policy and procedures for student complaints).

The Kent State University Ombuds is available to students who wish to obtain further information regarding academic appeals procedures. The Office of the Ombuds is located in 250 KSC, 330-672-9494.

### Student Teaching

It is critical that all teacher candidates apply for student teaching online at [www.ehhs.kent.edu/oss](http://www.ehhs.kent.edu/oss) by the deadlines established by the Vacca Office of Student Services, 304 White Hall. ~~Student teaching applications~~ must be completed one full year before student teaching is anticipated. For fall candidates, the deadline is the ~~sixth~~ <sup>seventh</sup> Friday of the fall semester and for spring candidates, the ~~sixth~~ <sup>seventh</sup> Friday of the spring semester. Adolescent to Young Adult (ADED) majors must apply a year and a half in advance; the deadline is the ~~sixth~~ <sup>seventh</sup> Friday of the fall semester. ADED student teaching is a full-year internship including a fall practicum and spring student teaching.

Deadlines for applications must be observed carefully or student teaching will be delayed a semester or year, depending on the program area. Any questions about specific program requirements should be referred to candidates' faculty advisors and/or advisors in 304 White Hall.

Once the application is submitted online, all coursework, GPA, disposition standards and other criteria as specified by the program area and college are reviewed for candidate eligibility for student teaching. Please refer to program course requirement sheets for specific GPA and other program requirements. For clarification, see faculty advisors and/or advisors in 304 White Hall.

After receiving written notification of tentative eligibility for student teaching, teacher candidates must attend **one mandatory** meeting to discuss additional student teaching information and necessary materials. The teacher candidate placement forms must be returned on or before the announced deadline. Failure to attend the mandatory meeting may result in a delay of student teaching.

The decision concerning placement sites for teacher candidates is the responsibility of the Vacca Office of Student Services. Placements are generally made within a 50-mile radius of the Kent Campus. Some placements are available in the Regional Campus areas. All teacher candidates are responsible for their own housing and transportation. In addition, student teaching requires that all teacher candidates follow the cooperating teachers' schedules and devote full-time effort to this final experience in their teacher education program.

### Teacher Licensure

#### Praxis II Examinations

To become licensed in the state of Ohio, students must successfully complete the required portions of the Praxis II Examinations. For specific testing requirements for each program area, see the web site [www.ehhs.kent.edu/oss](http://www.ehhs.kent.edu/oss). These include the test of Principles of Learning and Teaching and appropriate specialty area test(s). Minimum cutoff scores have been established by the Ohio Department of Education and must be achieved for Kent State University to recommend students for licensure.

The Praxis II exams are offered several times each year on the Kent Campus. Students may also arrange to take the exams at any other authorized testing site and have their scores sent to the Kent Campus, Vacca Office of Student Services. Registration must be completed five weeks prior to the test date. Information about testing requirements, test dates, fees and locations can be obtained from the Vacca Office of Student Services, 304 White Hall, and the Web site: [www.ehhs.kent.edu/OSS/](http://www.ehhs.kent.edu/OSS/), or from Educational Testing Services at [www.ets.org/praxis](http://www.ets.org/praxis).

There is a substantial fee for the Praxis II tests. It is suggested that when applying for financial aid, these costs be included in

Intent to apply to student teach.

Intent to apply to student teaching forms

# KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date 19-Nov-09 Curriculum Bulletin \_\_\_\_\_

Effective Date Fall 2010 Approved by EPC \_\_\_\_\_

Department EHHS  
College EH - Education, Health and Human Services  
Degree  
Program Name **EHHS** Program Code  
Concentration(s) Concentration(s) Code(s)  
Proposal Revise Program Policy

Description of proposal:

Student teaching application deadlines have changed. These application deadlines are published in the university's undergraduate catalog and this is a request to make the appropriate adjustments to the catalog copy.

Does proposed revision change program's total credit hours?  Yes  No

Current total credit hours: Proposed total credit hours

Describe impact on other programs, policies or procedures (e.g., encroachment and duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

Units consulted (other departments, programs or campuses affected by this proposal):

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## REQUIRED ENDORSEMENTS

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Department Chair / School Director / Campus Dean

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College Dean

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Executive Dean of Regional Campuses / Dean of Graduate Studies

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Senior Vice President for Academic Affairs and Provost