

Dennis E. Eckart Endowed Student Leadership Fund

Maximum amount available per student once per academic career \$250

Purpose

The Dennis E. Eckart Endowed Student Leadership fund will provide support for students seeking educational opportunities, leadership development programs, internships, community service and co-curricular experiences. These funds will enable students to experience opportunities that they may not be able to attend due to financial constraints.

Requirements

The applicant must be:

- an undergraduate student
- enrolled and pursuing a degree at the Kent campus of Kent State
- in good academic standing at Kent State

Guidelines:

- Request funds a minimum of **three (3) weeks** prior to conference/workshop.
- Maximum reimbursement per individual is \$250 and can be received once during academic career.
- Maximum of five students can apply for a maximum of \$750 per conference.
- Receipts submitted must be individual itemized receipts.
- All expenses submitted for reimbursement must be for items directly related to conference attendance such as registration fees (no late fees will be paid) and lodging. Do not submit food receipts as only dinner per diems will be reimbursed. Entertainment, phone calls, social outings, t-shirts, etc. will not be reimbursed.
- Student(s) must follow university guidelines regarding automobile transportation and vehicle rental to/from all leadership experiences, workshops, conferences, etc.
- If funds for registration, travel, etc. are paid prior to conference and student does not attend, student may be held responsible for paying back monies to the fund.
- Only registration can be prepaid. All other expenses will be reimbursed.
- Reimbursement requests should be submitted immediately upon return from travel and no later than thirty (30) days after the conference.

For questions, please contact Katie Goldring, Associate Director, Center for Student Involvement, 226 Kent Student Center, 330-672-8010 or kgoldrin@kent.edu.

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Contact Information:

Name: _____ Email: _____

Complete Address: _____

Phone Number: _____ Academic College: _____

Major: _____

Kent State Cumulative GPA: _____ Total Kent State Credit Hours: _____

Conference Information:

Conference Title: _____

Date(s): _____ Location: _____

Is this leadership activity part of a course or graduation requirement? Yes ____ No ____

If yes, please describe: _____

Will you be receiving any compensation for participation in this activity? Yes ____ No ____

If yes, please describe: _____

Checklist for Application

____ Attach projected expense budget (conference registration, hotel, etc.)

____ Attach resume

____ Attach official conference, workshop or activity description

____ Attach brief description of educational and career goals and how this leadership experience will impact your leadership development

Total Cost of Conference/Travel: \$ _____