

**KENT STATE UNIVERSITY  
BOARD OF TRUSTEES  
December 7, 2016  
Franklin Hall Room 213**

**Board Members Present**

Virginia Albanese  
Jennifer Bryant  
Stephen Colecchi  
Margot James Copeland  
Ralph Della Ratta  
Carly Evans  
Robin Kilbride  
Stephen Perry  
Lawrence Pollock, Chair  
Shawn Riley  
Michael Solomon

**KSU President's Cabinet Present**

Beverly Warren, President  
Todd Diacon  
Alfreda Brown  
Paul DiCorleto  
Nick Gattozzi  
Shay Little  
Ed Mahon  
Rebecca Murphy  
Joel Nielsen  
Mark Polatajko  
Charlene Reed, University Secretary  
Nathan Ritchey  
Willis Walker

**CALL TO ORDER AND ROLL CALL**

Board Chair Larry Pollock called the meeting to order at 8:00 a.m. in room 213 of Franklin Hall. Board Secretary Margot Copeland called the roll, and a quorum was present.

**PROOF OF NOTICE**

Chair Pollock stated that public notification was given pursuant to state law and university policy.

**EXECUTIVE SESSION**

Preceding meetings of the Board standing committees, the Board convened at 8:04 a.m. for the purposes of executive session.

In accordance with Chapter 121.22, section G of the Ohio Revised Code, the Board had a need to meet in Executive Session for the purposes of: (i) considering the employment and compensation of a public employee or official [121.22(G) (1)]; (ii) considering the purchase of property for public purposes [121.22 (G) (2)]. The Board also met with the university's external auditors as permitted by Ohio law.

Trustee Ralph Della Ratta moved, seconded by Trustee Virginia Albanese, that the Board retire into Executive Session. Board Secretary Copeland took a roll call vote of the

membership. By virtue of a unanimous roll call vote, the Board adjourned into Executive Session. The session concluded at 9:22 a.m.

The session was followed by meetings of the Academic Excellence and Student Success Committee, Audit and Compliance Committee, External Relations and Development Committee, Finance and Administration Committee and a luncheon program.

### **APPROVAL OF THE AGENDA**

The Board reconvened for the business portion of the meeting at 11:40 a.m. in room 213 of Franklin Hall. Chair Pollock added one agenda item pertaining to a proposed property purchase in the City of Kent that would be brought forward by the Finance and Administration Committee. Then, Chair Pollock requested other additions or corrections to the morning's agenda.

Hearing no other corrections or additions, the agenda was adopted by general consent.

### **DISPOSITION OF MINUTES**

Chair Pollock requested additions, corrections, or changes to the minutes of the September 30, 2016 Board of Trustees meeting. Hearing none, the minutes were approved by general consent.

### **REPORT OF THE CHAIR**

Before he began his report, Chair Pollock welcomed and expressed his congratulations to Karen Clarke who would join Kent State University as Senior Vice President for Strategic Communications and External Affairs on January 3. He noted that Karen would come to Kent State from Temple University, where she served as the university's first Vice President for Strategic Marketing and Communications.

Chair Pollock then began his report by thanking Director Thor Wasbotten, and the students, faculty and staff of the School of Journalism and Mass Communication (JMC) for hosting the meeting. He stated that the Board, with its focus on Students First, appreciated being able to see the ways in which students excel and make a difference in the world. Chair Pollock also took a moment to reflect on the location of the meeting, the Carl E. Hirsch Conference Room. Chair Pollock, who knew Mr. Hirsch personally, recognized the contributions to broadcasting of Carl E. Hirsch and his support of Kent State. Chair Pollock stated that he was honored to be able to hold the meeting in a space that bore the name of Mr. Hirsch.

Chair Pollock recognized the success of the JMC students in the past year including earning top 10 honors in the Hearst Awards program; the Public Relations Student Society of America's top diversity award; second place in the Collegiate Effie Competition for marketing communications; and gold in the Cinema in Industry awards. He also expressed appreciation for the opportunity provided the Board at a social dinner

held the night before the meeting. Chair Pollock explained that during a dinner the night before the Board meeting, five talented musical theatre students performed and shared their experiences preparing for the Senior Showcase in New York City in March. Chair Pollock stated that the Board had sought and would continue to seek opportunities to engage first-hand in the work of Kent State students and faculty.

Chair Pollock reiterated that the Board and the university community were dedicated to the success of students and he expressed gratitude that prospective students and their families continued to see Kent State as a top college choice. He added that the university had very positive momentum, reflected in record enrollment, a solid financial foundation and many indications of growth and vitality.

On behalf of the trustees, Chair Pollock extended best wishes to students, faculty, staff and administration for another successful semester and congratulated the students who would graduate on December 17, 2016.

Chair Pollock noted that through its system of campuses, Kent State was uniquely positioned to make significant contributions to educational attainment in Ohio and beyond. He stated that the trustees and university community looked forward to working with elected officials and surrounding communities to better society.

Chair Pollock extended thanks to Trustee Stephen Colecchi and Trustee Carly Evans for representing the Board at the Ohio Department of Higher Education's annual Statewide Trustees Conference on November 14, 2016. He then invited Trustee Evans to share a few of her reflections on the meeting.

Trustee Evans noted that it was a valuable experience, as a student trustee and a new trustee, to attend and gain knowledge of what a Board could do for students and for the university. She explained that one of the most important things she gained was an understanding of how the Board could help create an environment where students have courage and where there are educationally effective policies that encourage civil discourse. She noted topics covered at the conference including competency-based education and textbook affordability. She stated that these initiatives could make students feel empowered and successful.

After thanking Trustee Evans for her reflections, Chair Pollock extended his well wishes for everyone's healthy and happy celebration of the new year, and finally called on President Beverly J. Warren for her report.

### **REPORT OF THE PRESIDENT**

President Warren began by thanking Chair Pollock and noted that she was always pleased to share the great work of the students and faculty. She noted that there was no shortage of excellent examples of how the university encouraged civil discourse and a vibrant and interactive teaching and learning environment.

President Warren continued that there were opportunities in the fall semester to reflect on the university's core values, as outlined in the Strategic Roadmap to a Distinctive Kent State, and to live out those values. She noted the challenging climate on college campuses across the country, adding that messages of hate and exclusion had no place at Kent State and that the university was committed to freedom of speech and freedom of expression. She pointed to examples of students expressing a core value unique to Kent State: "respect, kindness and purpose in all we do." For example, the men's basketball team opened its season by going into the stands to find individuals of different race, different ethnicity, different background and invited them onto the court in an expression of unity during the national anthem. This expression has continued for every home game and has brought national recognition to the program. As another example, President Warren shared that the Black United Students (BUS) organization arranged a unity circle on Risman Plaza, which gathered individuals from diverse disciplines, races, genders, ethnicity, religious backgrounds and geographic origin. She underscored that rather than answer divisive national rhetoric in kind, Kent State students largely have displayed their belief in unity and an inclusive community.

President Warren reported the continued focus on the Roadmap's five priorities: Students First; A Distinctive Kent State, Global Competitiveness; Regional Impact; and Organizational Stewardship. She explained that these initiatives have relevance across the Kent State system; are composed of tactical actions that require university-wide engagement; and produce results that promote innovation, drive impact and enhance a distinctive Kent State. President Warren then provided examples of actions already underway that supported each of the five university priorities.

Under the Students First priority, she highlighted recent progress in implementing the DEEDS (Dynamic Education and Engagement of Diverse Students) program. This initiative seeks to ensure that all students complete their degrees, and includes far-reaching initiatives such as deploying academic diversity outreach staff in each college, career exposure programming beginning in the first year, a living/learning community for first-generation exploratory students, peer-to-peer mentoring, continued support and success networks and faculty connections, a Summer Advantage Program with professional development and research opportunities.

She spotlighted several research-related initiatives central to achieving A Distinctive Kent State, priority two. New hires of research-active tenure-track faculty, strengthening support of and collaboration among faculty, and increasing endowed professorships and chairs all are key to attracting and retaining great people at Kent State. She also updated the Board on progress in implementing the Brain Health Institute, which will be the first of five new multi-disciplinary centers for research distinction to be launched. Currently, recruitment is underway for a nationally recognized, funded faculty member to serve as the institute's founding director. In the area of global understanding, she described a proposal that is working its way through the system to elevate the Center for Applied Conflict Management to a School of Peace and Conflict Studies. This development certainly is consistent with preparations for the 50th commemoration of May 4, 1970, and

will help raise Kent State's stature as a national and global contributor in peace and conflict studies.

Kent State will launch a national strategic communications platform under the leadership of Karen Clarke, the institution's new senior vice president for strategic communications and external relations as of Jan. 3, who was in attendance. She recognized and thanked Rebecca Murphy, interim vice president for university relations, for her partnership as the university launched a new brand during her tenure. President Warren also noted that a new game-day experience and refreshed brand for athletics will roll out on January 21, 2016, reflecting Kent State delivering on a vision of committing to graduating student athletes and winning championships.

President Warren observed that a focus of the university's Global Competitiveness strategy is supporting international students and engaging domestic students in international and global opportunities. Kent State already is making wonderful strides toward this vision, as students of the university study abroad at a rate twice the national average. This year, a total of 19 new faculty-led study abroad opportunities have been added, she said. To build on this momentum, the university needs to capture students' work toward becoming global scholars on their university transcripts, develop more study abroad scholarships, and build study abroad requirements into academic programs, she commented.

Finally, President Warren spoke to university progress in Organizational Stewardship, thanking trustees for their diligence and partnership in these endeavors. She cited several highlights, including the reallocation of \$9.3 million over two years from administrative support division budgets to the academic units. Additionally, Kent State achieved \$6.8 million in cost savings and efficiencies in fiscal year 2016 and is projecting an additional \$6.25 million in efficiencies for fiscal year 2017 that can again be directed toward the university's highest priorities.

President Warren concluded her report with some highlights from the fall semester. Kent State was one of only 13 colleges and universities recognized by *INSIGHT Into Diversity* magazine with the Diversity Champion Award. This award put the university in the company of such institutions as Penn State, Columbia University, University of Texas at Austin and the University of Cincinnati, which was the only other Ohio institution recognized. President Warren also noted that Kent State earned the *G.I. Jobs* magazine Military Friendly designation for the eighth year in a row. This recognition was given to the top 20% of programs nationwide. She thanked Dr. Shay Little, vice president for student affairs, and Dr. Todd Diacon, senior vice president and provost, for their leadership in support of veterans.

President Warren also reviewed the results of the recent Giving Tuesday event. Through this event, the university realized \$426,000 in new funding for a total of \$526,000, which included \$100,000 in matching funds allocated by the Kent State University Foundation from its discretionary funds.

Next, President Warren noted that the College of Architecture and Environmental Design building, named by the *New York Times* as one of 11 iconic structures in the world for cultural engagement, also was featured in the November edition of *Architect* magazine.

Finally, President Warren noted three outstanding Kent State faculty members who recently received national and international recognition: Jihyun Kim, associate professor in the Fashion School, was honored as one of the top researchers in Fashion in the world in terms of productivity; Professor Robin Selinger of the Liquid Crystal Institute was elected a 2016 Fellow of the American Physical Society (APS), an honor granted to only one half of one percent of APS members are elected each year; Professor Mietek Jaroniec, of Chemistry and Biochemistry, was awarded the prestigious Marie Sklodowska-Curie Medal of the Polish Chemistry Society, recognizing him as one of the top chemists in the world. President Warren expressed her pride in the faculty and their nationally and internationally renowned work.

With that, President Warren concluded her report.

## **PERSONNEL ACTIONS**

Chair Pollock thanked President Warren for her report and asked her to present the personnel actions. President Warren called on Provost Diacon to present the academic personnel actions, and called on Dr. Mark Polatajko, senior vice president for finance and administration, to present the non-academic personnel actions.

### *ACADEMIC PERSONNEL*

Provost Diacon called attention to the sudden death of Theodore ‘Ted’ Rounds, Associate Professor of Percussion in the School of Music who was remembered in part for his role in organizing the steel drum band that played at the end of University Commencements. Provost Diacon noted that all other academic personnel actions were primarily routine in nature.

### *NON-ACADEMIC PERSONNEL*

Senior Vice President Polatajko reported that all non-academic actions considered at the meeting were routine in nature.

**ACTION: There were no objections to placing personnel actions on the consent agenda.**

## **COMMITTEE REPORTS**

Chair Pollock then moved to the committee reports and noted that committee recommendations would be placed on the Consent Agenda and acted upon in one motion,

unless any trustee wished to remove an item for further discussion. Chair Pollock then called on Committee Chair Ralph Della Ratta to present the report of the External Relations and Development Committee.

### **EXTERNAL RELATIONS AND DEVELOPMENT COMMITTEE**

Trustee Della Ratta reported that the External Relations and Development Committee met that morning to receive two presentations and to review a fundraising update and naming actions approved by President Warren.

Trustee Della Ratta then summarized the first presentation received by the committee and given by Joel Nielsen, athletics director, on the Memorial Athletic and Convocation Center (MACC) renovations and fundraising planning. Trustee Della Ratta explained that the presentation included concepts for potential renovations to the MACC and the MACC Annex, as well as the current status, usage, and a vision for future use of the facility as a university and community asset. He further explained that the project would be financed now primarily through fundraising and would be a priority of the comprehensive campaign under development. The committee was enthusiastic about the vision and looked forward to the changes that would be occurring over the next two to five years, he said.

Trustee Della Ratta moved to an explanation of the second presentation given by Nick Gattozzi, executive director, government and community relations, regarding the recent election and its impact on Kent State. He said the report explored the unfolding political landscape on the national level. On the state level, there was general stability in the election results for the university's Ohio delegation, he said, adding that Kent State continues to be well connected to its representatives in Columbus.

Next, Trustee Della Ratta noted the fundraising update provided by President Warren on behalf of Steve Sokany, vice president for institutional advancement. He highlighted that fundraising results for this time last year were at \$9.6 million and year-to-date results were in excess of \$13 million.

Finally, Trustee Della Ratta stated that the committee was informed of President Warren's approval, consistent with the university naming policy, of three naming actions. These actions included: the naming of the Lincoln Electric Metal Lab in the new Center for Architecture and Environmental Design; the naming of the Dr. Richard and Elia Madey Office in the Wick Poetry Center; and the naming of the Jack and Dora Tippens Foundations Classroom and the Jack and Dora Tippens Graduate Painting Studio in the Center for the Visual Arts.

With that, Trustee Della Ratta concluded the External Relations and Development Committee report.

Chair Pollock then called on Committee Chair Margot Copeland to present the report of the Academic Excellence and Student Success Committee.

## **ACADEMIC EXCELLENCE AND STUDENT SUCCESS COMMITTEE**

Trustee Copeland reported that the Academic Excellence and Student Success Committee met that morning and considered four management decision items that require Board action. She noted that the Personnel Actions previously approved included the awarding of Emeritus status to Brooke Horvath, professor, English, Stark Campus.

### ***CONFERRAL OF DEGREES – SUMMER 2016***

Trustee Copeland then announced that the committee recommended Board approval of the conferral of 1,653 degrees in the summer of 2016.

### **Resolution 2016-72**

### **CONFERRAL OF DEGREES Summer 2016**

WHEREAS, Section 3341.05 of The Revised Code of Ohio provides that "...On the recommendation of the (KSU) faculty, the (KSU) Board of Trustees may confer such honorary and academic degrees as are customarily conferred by colleges and universities in the United States..."; and

WHEREAS, the Faculties, Deans and Directors of Kent State University's Colleges and Schools recommend that appropriate degrees be conferred on those Kent State students who completed – during the period May 21, 2016, to August 20, 2016 – the various requirements of the respective programs of study they pursued; and

WHEREAS, the University has recognized completion of said programs of study by awarding diplomas as appropriate at a suitable time, during the period cited, upon such persons listed in the accompanying Summary of Candidates for Degrees; now, therefore,

BE IT RESOLVED that the Kent State University Board of Trustees hereby confirms the conferral of their respective degrees upon those persons who have been officially recorded by the Kent State University Registrar as having completed the requirements during said period May 21, 2016, to August 20, 2016.

### ***ESTABLISHMENT OF THE BRAIN HEALTH RESEARCH INSTITUTE***

Trustee Copeland recommended Board approval of the establishment of the Brain Health Research Institute to provide infrastructure support and collaborative opportunities in the area of brain health.



### **Resolution 2016-73**

#### **ESTABLISHMENT OF THE BRAIN HEALTH RESEARCH INSTITUTE**

WHEREAS, the Division of Research and Sponsored Programs requests the establishment of the Brain Health Research Institute; and

WHEREAS, brain health represents a significant existing research strength at Kent State; and

WHEREAS, the proposed Brain Health Research Institute will provide infrastructure support for researchers and opportunities for collaboration across multiple departments, colleges, and campuses; and

WHEREAS, establishment of the Brain Health Research Institute aligns with the university's strategic goals to build a culture of research and innovation and increase extramurally funded research; and

WHEREAS, the proposed establishment has been reviewed and approved by the appropriate college faculty and curriculum committees, the Educational Policies Council, and the Faculty Senate, and carries the endorsement of the Vice President for Research, the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Brain Health Research Institute, effective January 1, 2017.

Trustee Copeland noted that the committee heard a report from Dr. Paul DiCorleto, vice president for research and sponsored programs, on the importance of research and centers of excellence at a national research university.

#### ***ESTABLISHMENT OF THE ENVIRONMENTAL STUDIES MAJOR WITHIN THE BACHELOR OF ARTS DEGREE***

Next, Trustee Copeland announced that the committee had approved and proposed Board approval of the establishment of the Environmental Studies major within the Bachelor of Arts degree in the College of Arts and Sciences.

**Resolution 2016-74**

**ESTABLISHMENT OF THE ENVIRONMENTAL STUDIES MAJOR  
WITHIN THE BACHELOR OF ARTS DEGREE**

WHEREAS, the College of Arts and Sciences seeks approval of the establishment of the Environmental Studies major within the Bachelor of Arts degree; and

WHEREAS, this interdisciplinary degree program will be administered by the Department of Geography and fully offered on the Kent and Stark campuses; and

WHEREAS, the proposed program prepares graduates for careers in areas including environmental science, education, urban and regional planning, natural resource management, and archiving in natural history and science museums; and

WHEREAS, an advisory Environmental Studies Committee has been established and includes representatives from the program's affiliated departments – Geography, Geology, Sociology, and Biological Sciences; and

WHEREAS, the proposed degree program has been reviewed and approved by the appropriate school, college, and campus faculty and curriculum committees; the Educational Policies Council; and the Faculty Senate; and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the establishment of the Environmental Studies major within the Bachelor of Arts degree, effective Fall 2017, pending approval of the Ohio Department of Higher Education and the Higher Learning Commission.

Trustee Copeland explained that this new interdisciplinary degree would be administered by the Department of Geography and included areas in geology, biology, anthropology, sociology, economics and political science.

***INACTIVATION OF THE CENTER FOR THE STUDY OF INFORMATION AND  
RELIGION***

Next, Trustee Copeland announced that the committee recommended Board approval of inactivation of the Center for the Study of Information and Religion.

## **Resolution 2016-75**

### **INACTIVATION OF THE CENTER FOR THE STUDY OF INFORMATION AND RELIGION**

WHEREAS, the College of Communication and Information has recommended inactivation of the Center for the Study of Information and Religion; and

WHEREAS, the subject area of the Center for the Study of Information and Religion is no longer strategic in nature or a program priority for the School of Library and Information Science; and

WHEREAS, the proposed inactivation will have no impact on other programs, students, faculty, or staff; and

WHEREAS, the proposed inactivation of the Center for the Study of Information and Religion has been reviewed and approved by the School of Library and Information Science faculty, the College of Communication and Information Curriculum Committee, the Educational Policies Council, and the Faculty Senate, and also carries the endorsement of the Provost and the President; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves the inactivation of the Center for the Study of Information and Religion, effective Spring 2017.

Trustee Copeland explained that the inactivation was requested by the College of Communication and Information.

Trustee Copeland also noted that the committee received a report from Dr. Nathan Ritchey, vice president for Kent State system integration, and Dr. Brad Bielski, dean and chief administrative officer, Kent State University at Tuscarawas. Dean Bielski provided an overview and highlights of the Tuscarawas campus. She also reported that the committee received a presentation from Provost Diacon, Dr. Alfreda Brown, vice president for diversity, equity and inclusion, David Garcia, senior associate vice president for strategic enrollment management, and Dr. Eboni Pringle, dean of the university college. Their presentation focused on college completion and retention of male students, as well as an update on the status of 2017 admissions.

Trustee Copeland concluded her report by stating that it was the recommendation of the Academic Excellence and Student Success Committee that the above-recommended items be included on the consent agenda.

**ACTION: There were no objections to placing the management decision items on the consent agenda.**

Chair Pollock then asked Committee Chair Stephen Perry to present the Audit and Compliance Committee report.

### **AUDIT AND COMPLIANCE COMMITTEE**

Trustee Perry began his report stating that the Audit and Compliance Committee met that morning and discussed the university's audited financial statements for fiscal year 2016. He noted there were no unusual items to report and that the university received a "clean" opinion from external auditors Plante & Moran. He added that the Audit and Compliance Committee acknowledged the finance and internal auditing staff for their good work on behalf of the university.

He next reported that the committee reviewed the first quarter's performance report from the Office of Internal Audit for fiscal year 2017. He stated that there were no unusual items to report.

Trustee Perry then noted that the committee heard a presentation by JoAnn Gustafson, director of internal audit, and members of the university architect's staff regarding key internal controls for construction projects at Kent State University. Trustee Perry said the presentation was impressive as it outlined how the Office of the University Architect personnel ensured construction projects at Kent State follow sound architectural and engineering practices, as well as observe regulatory and procedural requirements at university, state and other governmental levels. With that, Trustee Perry concluded his report.

Chair Pollock then asked Committee Chair Stephen Colecchi to present the Finance and Administration Committee report.

### **FINANCE AND ADMINISTRATION COMMITTEE**

Trustee Colecchi reported that the Finance and Administration Committee met that morning and discussed several items to be considered by the Board. Trustee Colecchi noted that approval was requested by the committee for all the management decision items they reviewed, and that all items were recommended for inclusion on the consent agenda except for the item pertaining to Vendor Selection for Promotional Products. Trustee Colecchi asked for a separate vote on that item as a member of the Board of Trustees had asked to recuse himself and to abstain from voting.

#### ***ARCHITECTURE AND KNOWLEDGE MANAGEMENT ONLINE MASTER'S DEGREE PROGRAM***

Trustee Colecchi introduced the first resolution for consideration which sought approval of the Architecture and Knowledge Management Online Master's Degree Program to establish a \$725 per credit hour fee for planned new fully online master's degree in

Information Architecture and Knowledge Management with a concentration in Health Informatics.

**Resolution 2016-76**

**APPROVAL OF SPECIAL PROGRAM FEE FOR THE INFORMATION  
ARCHITECTURE AND KNOWLEDGE MANAGEMENT  
ONLINE MASTER'S DEGREE PROGRAM**

WHEREAS, the Board of Trustees is responsible for approving fees for instruction and other education services and also is authorized to establish special purpose fees and charges for services and benefits provided to students; and

WHEREAS, the College of Communication and Information has determined a significant need for a new online program in Information Architecture and Knowledge Management with a concentration in Health Informatics; and

WHEREAS, the College of Communication and Information is preparing to begin national recruitment for the program which launches in Fall 2017; and

WHEREAS, additional resources are needed to ensure academic program quality and services to students and to fund unique costs associated with this fully online academic program; and

WHEREAS, a proposed special program fee in the amount of \$725 per credit hour has been reviewed extensively by university staff including executive officers, to ensure that the proposed fee is appropriate and necessary to protect program quality; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby approves this special program fee, effective with the 2017-18 academic year.

Trustee Colecchi stated that if approved, it was anticipated that this special program fee would place the program's cost below the median of all other fully online programs of this kind in the nation.

*APPROVAL OF RENOVATIONS TO TAYLOR HALL FOR THE SCHOOL OF  
VISUAL COMMUNICATION DESIGN*

Trustee Colecchi then moved to the next item for consideration. He stated that the College of Architecture and Environmental Design had been located in Taylor Hall since the building was constructed in 1967 and recently relocated to the new Center for Architecture and Environmental Design. He then presented proposed renovations to Taylor Hall for the School of Visual Communication Design.

### **Resolution 2016-77**

#### **APPROVAL OF RENOVATIONS TO TAYLOR HALL FOR THE SCHOOL OF VISUAL COMMUNICATION DESIGN**

WHEREAS, Taylor Hall will become home for the School of Visual Communication Design after the relocation of the College of Architecture and Environmental Design; and

WHEREAS, the proposed project will address deferred maintenance and code compliance, and prepare the vacated spaces for new programmatic needs; and

WHEREAS, the university will utilize \$8 million allocated as part of the state's Senate Bill 310 and \$850,000 from the College of Communication and Information fund balance to support this project; and

WHEREAS, the total project cost is budgeted at \$8.85 million; and

WHEREAS, the design, bidding, and construction of this project will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Colecchi stated that approval of the resolution would allow for renovations that addressed both deferred maintenance in Taylor Hall and operational needs of the School of Visual Communication Design.

#### *APPROVAL OF RENOVATIONS TO LAKE AND OLSON HALLS*

Trustee Colecchi then proposed a resolution for renovations to Lake and Olson halls to address deferred maintenance issues. The proposed project would include roof and masonry repairs and replacements, upgrades to heating, ventilation and adding air conditioning systems, and a general finish upgrade to the individual residence rooms.

### **Resolution 2016-78**

#### **APPROVAL OF RENOVATIONS TO LAKE AND OLSON HALLS**

WHEREAS, Lake and Olson halls, constructed in 1961, are home to 470 students; and

WHEREAS, the university wishes to continue addressing deferred maintenance within its residence facilities; and

WHEREAS, the proposed project will address critical deferred maintenance issues within Lake and Olson halls, including roof and masonry repairs and replacements, replacement and upgrades to heating, ventilation and air conditioning systems, and a general finish upgrade to the individual residence rooms; and

WHEREAS, Residence Services has designated \$8.3 million in facility maintenance funding for the improvements required within the project scope; and

WHEREAS, the upgrades will be completed during the 2017 summer recess in classes with minimal impact on the building's normal occupancy; and

WHEREAS, the design, bidding, and construction of these projects will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Colecchi added that \$8.3 million in Residence Services facility maintenance funding had been designated for this project.

*APPROVAL OF RENOVATIONS TO BOWMAN HALL*

Trustee Colecchi then proposed a resolution for renovations to Bowman Hall to address major deferred maintenance issues.

**Resolution 2016-79**

**APPROVAL OF RENOVATIONS TO BOWMAN HALL**

WHEREAS, Bowman Hall is home to the College of Arts and Sciences and multiple schools, departments and classrooms; and

WHEREAS, the university continues to address major deferred maintenance associated with the 55-year-old structure; and

WHEREAS, the university will utilize state-appropriated funds to replace the building's failing mechanical and lighting systems, increasing the comfort associated with and energy efficiency of these systems; and

WHEREAS, \$4 million in state capital improvement funds will be used to support the proposed improvements; and

WHEREAS, the design, bidding, and construction of these projects will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Colecchi underscored the proposed project would replace a majority of outdated lighting as well as failing heating and air conditioning systems in the classrooms and office wing. He added that a majority of the original ceiling and some interior finishes would be refreshed and that \$4 million in state capital improvement funds would be used for this project.

*APPROVAL OF RENOVATIONS TO MOULTON HALL FOR THE COLLEGE  
OF PUBLIC HEALTH*

Trustee Colecchi then presented the proposed resolution for renovations to Moulton Hall for the College of Public Health that sought approval to renovate approximately 9,200 square feet of space in Moulton Hall for the program's expansion needs.

**Resolution 2016-80**

**APPROVAL OF RENOVATIONS TO MOULTON HALL  
FOR THE COLLEGE OF PUBLIC HEALTH**

WHEREAS, Kent State University's College of Public Health requires additional space to address the program's growth; and

WHEREAS, the vacant second floor of Terrace Hall was originally targeted for this program but would now be available for other critical university space needs; and

WHEREAS, the university has determined the optimum location for the additional program space is within Lowry and Moulton halls; and

WHEREAS, approximately 9,200 square feet of space in Moulton Hall would be renovated to accommodate the program, and will include offices, classrooms and research laboratories; and

WHEREAS, \$3 million in state capital improvement funds were identified within Senate Bill 310 for the purpose of renovating space for the College of Public Health; and

WHEREAS, the design, bidding, and construction of this project will follow all state laws and regulations; now, therefore,



BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Colecchi highlighted that the university's College of Public Health had grown exponentially since its inception in 2009. He also stated that renovations in Moulton Hall would include adaptively renovating four classrooms into two laboratory classrooms and two research laboratories, as well as minor improvements to the College of Public Health's dean's suite. He added that \$3 million in state capital improvement funds would be used for this project.

*APPROVAL OF KENT STATE AT TRUMBULL MAIN CLASSROOM  
BUILDING ROOF REPLACEMENT*

Next, Trustee Colecchi discussed the roof on the Main Classroom Building at the Trumbull campus stating that it was more than 25 years old and in failing condition. He then presented the proposed resolution for the approval of Kent State at Trumbull Main Classroom building roof replacement.

**Resolution 2016-81**

**APPROVAL OF KENT STATE AT TRUMBULL  
MAIN CLASSROOM BUILDING ROOF REPLACEMENT**

WHEREAS, the roof on the Main Classroom Building at Kent State University at Trumbull is more than 25 years old and in failing condition; and

WHEREAS, the university has received \$1.15 million in state capital improvement funds to address this project and the Trumbull Campus has allocated \$420,000 of campus facilities maintenance funds, for a combined total project cost of \$1.57 million; and

WHEREAS, the design, bidding, and construction of this project will follow all state laws and regulations; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with this project in accordance with University Policy 3342-7-04.

Trustee Colecchi stated the design phase would begin immediately with construction occurring during the summer and fall 2017 construction seasons. He added that the project would use \$1.15 million in state capital improvement funds to address this \$1.57 million project, the balance of which would come from local funds.

*APPROVAL OF VENDOR SELECTION FOR PROMOTIONAL PRODUCTS*

Next, Trustee Colecchi stated that in accordance with university policy, Board of Trustees authorization was required for purchases of goods and/or services exceeding \$1 million. He then presented the proposed resolution of vendor selection for promotional products.

**Resolution 2016-82**

**APPROVAL OF VENDOR SELECTION FOR PROMOTIONAL PRODUCTS**

WHEREAS, University Policy 3342-7-12 requires Board of Trustees approval of any single agreement to purchase goods and/or services with an estimated total cost of \$1 million or more, including the initial term and any optional renewals; and

WHEREAS, Kent State University desires promotional products to support the university's promotional and related service requirements for its eight campuses; and

WHEREAS, in response to a request for proposal issued by the Kent State University procurement department, The AG Group Inc. dba AG Print Promo Solutions and ASW Global dba Global Promotions & Incentives provided the proposals with the best overall value; and

WHEREAS, the estimated cost for these products are \$1.47 million for the initial two-year term with the potential of three additional one-year extensions at approximately \$735,000 per year to be funded by various university departments; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to enter into contracts with The AG Group Inc. dba AG Print Promo Solutions and ASW Global dba Global Promotions & Incentives for the provision of promotional products for Kent State University for two years, plus university options to renew up to three additional one-year periods in accordance with University Policy 3342-7-12.

Trustee Colecchi noted that the resolution sought approval to enter into contracts with AG Print Promo Solutions and Global Promotions & Incentives for the university's promotional and related service requirements for its eight campuses. He added the contracts would be for two years with university options to renew up to three additional one-year periods. He then highlighted that the estimated initial spending over a two-year time period would be 1.7 million dollars. Trustee Colecchi also noted that the committee requested this item to be considered separately and not added to the consent agenda.

*ACQUISITION OF REAL PROPERTY LOCATED AT 430-436 EAST MAIN STREET, KENT OHIO*

Finally, Trustee Colecchi added one item that was discussed earlier during the Board's executive session. Trustee Colecchi stated that the resolution regarding the acquisition of properties between 430 - 436 East Main Street included buildings and non-tenant owned improvements.

**Resolution 2016-83**

**ACQUISITION OF REAL PROPERTY LOCATED AT  
430-436 EAST MAIN STREET, KENT OHIO**

WHEREAS, Kent State University has identified areas of interest for the expansion of the Kent Campus for purposes of enhancing the academic, athletic, recreational, and residential programs adjacent to the Esplanade; and

WHEREAS, the property at 430-436 East Main Street is available for purchase; and

WHEREAS, the proposed purchase price is within the parameters of the independent property appraisals; and

WHEREAS, a sufficient balance is currently available in the university's strategic real estate fund for this acquisition; and

WHEREAS, the current owner will continue to manage the property on behalf of Kent State University for a period of time and the rental income will be credited to the strategic real estate fund; and

WHEREAS, upon receipt of authorization by the Board of Trustees to purchase the property listed below, the required approvals will be sought from the State of Ohio; now, therefore,

BE IT RESOLVED, that the Kent State University Board of Trustees hereby authorizes the Senior Vice President for Finance and Administration to proceed with and conclude the purchase of 430-436 East Main Street consisting of tax parcel numbers 17-024-40-00-146-000, 144-000, 149-000, 148-000, and 147-000, inclusive of the building and other non-tenant-owned improvements located thereon and all rights appurtenant thereto, for the total sum of \$2.2 million.

BE IT FURTHER RESOLVED, that the Senior Vice President for Finance and Administration, with the approval of the university President, is authorized to enter into a property management agreement pertaining to the property for a period not exceeding three years, commencing from the date of closing.

Trustee Colecchi added that the property was part of the university's strategic acquisitions area and recently became available. He stated that the purchase would allow expansion of the Kent campus and was consistent with community plans to revitalize the area between campus and downtown Kent. Additionally, Trustee Colecchi explained that the committee recommended the Board authorize administration to take all actions necessary to acquire this property pursuant to the terms that were outlined. He noted that the committee requested the item to be added to the consent agenda.

Next, Trustee Colecchi explained that the committee received a report from the October 24, 2016, meeting of the Investment Committee and reviewed the Purchasing Activity Greater than \$500,000, Expenditures, and Capital Projects reports.

With that, Trustee Colecchi concluded the Finance and Administration Committee report.

Chair Pollock clarified that only the resolution regarding vendor selection for promotional products would be considered through a separate motion and that the resolution regarding the acquisition of properties between 430 - 436 East Main Street would be considered as part of the consent agenda.

**ACTION: There were no objections to placing the management decision items on the consent agenda and to considering the resolution of Vendor Selection for Promotion Products under a separate vote.**

**ACTION: Trustee Albanese moved, seconded by Trustee Colecchi, that the resolution regarding Vendor Selection for Promotion Products be approved. Trustee Perry abstained as he served on the advisory board of one of the vendors. There were no objections. The motion passed.**

**ACTION: Trustee Copeland moved, seconded by Trustee Della Ratta, that the consent agenda be approved. There were no objections. The motion passed.**

### **NEW BUSINESS**

With that, Chair Pollock announced there was no additional business to come before the Board.

### **ADJOURNMENT**

Chair Pollock then announced the next regular business meeting of the Board of Trustees was scheduled for Wednesday, March 2, 2017, at the Kent Campus with the exact location and time to be determined.

On motion duly made and approved, the meeting was adjourned at 12:45 p.m.