



Division of Graduate Studies

CHANGE IN PROGRAM OF STUDY

This form may only be used by students currently enrolled in, or on an approved leave of absence from, a graduate program of study at Kent State University. Students must contact the Graduate Coordinator of the proposed program to determine whether they should submit 1) a Change in Program of Study form or 2) a new application. International students must consult with the Office of Global Education to determine how a change of program might affect their visa status.

This form may be used to change to a different degree program, major or concentration; add a concentration; change from a degree program to a certificate program; change catalog year while maintaining your current degree program; and/or to withdraw from one part of a dual or multiple program of study (dual degree, multiple major, etc.).

This form cannot be used to add a degree program, major or certificate; change from a certificate to a degree program; and/or to withdraw entirely from a program and the university.

Name: (Last, First, Middle Initial)

Student ID Number:

Email:

Address:

City:

State:

Zip:

Telephone Number:

CHANGE FROM

CHANGE TO

College:

College:

Degree:

Degree:

Major:

Major:

Concentration:

Concentration:

Certificate:

Certificate:

Catalog Year:

Catalog Year:

Reason for Change:

Do you intend to pursue the new program of study 100% online?

☐ Yes

☐ No

(Student Signature)

(Date)

Please submit the completed form to the Graduate Coordinator of the new program.

APPROVALS

(Graduate Coordinator of new program of study)

(Print Name)

(Date)

(Dean/Designee of new college)

(Print Name)

(Date)

OFFICE USE ONLY

Major Code:

Concentration:

Degree Code:

Class Code:

cc: Student
Graduate Coordinator of current program of study
Graduate Coordinator of new program of study

Dean/Designee of current college
Dean/Designee of new college
Registrar's Office

Revised 07/30/18