



**COLLEGE AND GRADUATE SCHOOL OF EDUCATION, HEALTH, AND HUMAN SERVICES
EHHS CURRICULUM COMMITTEE
March 19, 2010**

MEMBERS ATTENDING (electronic vote): Sloane Burgess, HS; Natalie Caine-Bish, HS; Angela Ridgel, HS; Vilma Seeberg, FLA; Averil McClelland, FLA; Cindy Kovalik, LDES; Frank Sansosti, LDES; Todd Hawley, TLC; Jennifer James, TLC; Joanne Arhar, EHHS, Nancy Barbour, EHHS

MEMBERS ABSENT: Tracy Lara, FLA; Lori Wilfong, RC; Andrew Gilbert, TLC

GUESTS: Drew Tiene, LDES

AGENDA ITEM	DISCUSSION/INFORMATION	ACTION TAKEN
INFORMATION/DISCUSSION ITEMS		
Joanne Arhar and Nancy Barbour	Welcome and introductions	
Minutes for Jan.		Motion to approve by Cindy Kovalik; second by Vilma Seeberg; minutes approved by unanimous vote
Joanne Arhar and Natalie Caine-Bish Lisa Froning	<p>Kent Core Update: Joanne and Natalie gave a short update on progress of Kent Core. Any new course will have to apply to Kent Core for LER status; the assessment template is scheduled to be finished by the end of this semester.</p> <p>Undergraduate Programs Catalogue Update: Lisa shared that she met with individual undergraduate program coordinators to edit their catalogue content for next year. Process went fairly smoothly and it was nice to have the editing process be a shared. There was a specific need to determine whether current LERs should be designated as a major program requirement; some coordinators will talk with their faculty about eliminating unneeded courses from the program. Note of interest: last year there were 117,000 course substitutions. We are requesting specific information to see how many of those are in EHHS programs.</p>	
Expectations for Curriculum Proposal Process (Nancy Barbour)	<p>Members were provided a draft of this document prior to the meeting. One member noted that it was laid out well and very clear. It was noted there was no mechanism for the program coordinator to document that a proposal had been approved by the program faculty. It was decided the Program Coordinator will email the Chair of the school curriculum committee the date the proposal was approved by the program committee. Excess language was noted. This will be reviewed and corrected.</p> <p>Another member wondered if additional explanation might be needed regarding supplemental documentation. There was discussion on documentation of encroachment issues. There was a suggestion that a link be added to the Curriculum Guidelines.</p> <p>It was agreed that the Program Coordinator would be responsible for reviewing and assuring the accuracy and competence of the proposal prior to moving it forward to the school committee.</p>	Motion to approve the document with the minor changes noted by Natalie Caine-Bish; seconded by Frank Sansosti. Motion approved by unanimous vote.
UNDERGRADUATE/GRADUATE CURRICULUM PROPOSAL		
Drew Tiene	Inactivate course: LDES – ITEC 47403 Proposal to inactivate ITEC 47403 (slash course with ITEC 57403) because there are no undergraduate students currently enrolled in this course and it serves no purpose to keep it active at the undergraduate level. A proposal is submitted at the graduate level to offer the course	Motion to approve by Averil McClelland; seconded by Angela Ridgell; proposal approved by

	as a graduate level slash course.	unanimous vote
GRADUATE CURRICULUM PROPOSALS		
Large Scale Revision Nancy Barbour	<p><u>Large Scale Revision: Admin. Affairs, Nancy Barbour, Effective Fall 2011: Removal of MA from programs desiring this change.</u></p> <p>Nancy explained there was some confusion on this proposal at multiple levels. Each program committee discussed and voted on this issue. Due to a misunderstanding the vote at the school curriculum level was not done. Someone from each program desiring to remove the MA from their program will present their rational for removal at the next school curriculum committee meeting for voting.</p>	This will be presented again at the next meeting of the EHHS Curriculum Committee.
LDES- EPSY Program Revision (Christopher Was & Drew Tiene)	<p><u>LDES-EPSY Program Revision: Educational Psychology Doctor Degree Program and Instructional Technology Concentration, Effective Fall 2011.</u> Revision of “core” courses in Program of Study.</p> <p>Establish Courses: EPSY 75524 Learning Theories ITEC 6/77403 Instructional Design ITEC 77450 Psychological Principles of Education</p> <p>Drew Tiene summarized the reason for the revision of the program. All of the core courses for the ITEC concentration are being revised. The old version of the doctoral program contained courses that were at the master’s level in some cases. The last two courses in the old program had to be taken together as a 6 credit block, which was a problem. These courses have been revised to include ITEC 77450. The EPSY faculty wanted to keep the Educational Psych course as it stood. The new course is more advanced. This course will be paired with the EPSY 77450.</p> <p>It was noted that the contact hours are different on the workflows for the ITEC 67403 & ITEC 77403. Need to check contact hours. Still needs to explain what is needed for the master’s requirements. Only states that the doctoral writing expectations are beyond the master’s level. Writing expectations and content hours needs to be corrected.</p> <p>In addition there were several smaller grammatical errors that should be corrected. Faculty proposing will work with the Admin office to make revisions necessary.</p>	<p>Motion to approve the proposal as a whole by Vilma Seeberg and second by Averil McClelland. Motion approved by unanimous vote.</p> <p>Motion to table the package until the next meeting by Todd Hawley. Motion seconded by Natalie Cain-Bish.</p> <p>Motion vote: 3 opposed 7 in favor Proposal was tabled to next meeting pending revisions discussed.</p>

The meeting was adjourned at 2:20 pm
 Next meeting: **Friday, May 7, 1:30 – 4:30 PM, 200 WH**

Luci Wymer, Graduate Recorder
 Hilda Pettit, Undergraduate Recorder