

**The Certified Business Advisor® (CBA) program
Registration Form
EMPLOYEES OF EAN, ESP, MBAC, MEP, AND PTAC only**



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C5-0066-06
Office of Continuing and Distance Education
Office Hours:
Monday-Friday: 8:00am-5:00pm

(Last) (First) (M.I.)

(Address)

(City) (State) (ZIP)

(Business or Organization)

(Business Address)

(City) (State) (ZIP)

(Home phone) (Work phone)

(Email)

(Date of Birth)

Complete Program - \$695	
Course 1, Marketing - \$500	
Course 2, Accounting/Finance - \$500	
Course 3, Human Resources - \$500	

Payment is due when you register.

Cancellations and Refund Policy: All cancellations and requests for refunds must be made, in writing, prior to the date on which an individual registrant's access to CBA courses begins; it will be listed in the registration confirmation letter. After this date, no cancellations, refunds, substitutions or transfer of fees will be processed. Requests should be sent to the Office of Continuing and Distance Education using one of the following:
Email: continuinged@kent.edu
Fax: 330-672-2079
Mail: Office of Continuing and Distance Education, Kent State University, 120 N. Lincoln Street, PO Box 5190, Kent, OH 44242-0001.

Fees and Charges: Fees and charges are subject to change, and any increases will be billed at a later date.

Staff benefits do not apply to workshop

REGISTRATION METHODS:

MAIL form and full payment to:
Workshops, Office of Continuing and Distance Education
Kent State University
PO Box 5190
Kent, OH 44242-0001

FAX your registration to: 330-672-2079

REGISTER in person at 120 N. Lincoln St, located behind Papa Johns.

ONLINE registration at:
www.yourtrainingresource.com

Payment Method:

- Please bill my organization for \$ _____, P.O. No. _____.
- Enclosed is my check/money order for \$ _____, payable to Kent State University.
- To register by credit card, please visit www.yourtrainingresource.com

Visit the CBA program website at www.kent.edu/cde/cba

Any questions, contact the Office of Continuing and Distance Education at 330-672-8670.

